

YARNFIELD AND COLD MEECE PARISH COUNCIL  
PARISH COUNCIL MINUTES  
Monday 18<sup>th</sup> March, 2024  
Yarnfield Park Conference Centre

**Present (for all or part of the meeting): -**

**Councillors:**

Margaret Broader

Sally Parkin (Chairperson)

Jo Griffiths

Kirsty Treen

Stella Hughes

Ed Whitfield

Officer in attendance: John Fraser, Clerk to the Parish Council

Also in attendance: Cllr. Roy James - Stafford Borough Council,  
Trevor Parkin - SRCG

Public at the meeting: 0

Viewing live on Facebook: 7

Apologies for Absence

23-626 Apologies were received from – Cllr D Beeston

Declaration of Interest

23-627 Nil

Public Question Time

Question

23-628 "Could the area around the Labour in Vain be included in this year's 'Yarnfield Spring Clean? There are a number of weeds growing around the property that could be cleaned up and by doing this it would not only show a demonstration of how the village community values the property but also tidy up the village."

Response

23-629 The Spring Clean will provide an ideal opportunity to do work on the area in front of the Labour in Vain, and anything that demonstrates that the community values the property is to be welcomed.

HS2 Update report from the SRCG

23-630 The Stone Railway Campaign Group update report is attached in Appendix 1.

Reports from Borough and County Councillors

23-631 Cllr James, Stafford Borough Council.

- The borough council approved the council budget at their meeting on 30 January, 2024, which was prepared on the basis that there would be a 2.99% increase in the council tax.
- The new mayor of Stafford will be Cllr. Frank James and the deputy mayor will be Cllr. Peter Jones.
- The Westbridge Park official opening will take place on 23 April, 2024

Minutes of the meeting held on 14 February, 2024

23-632 **Resolution:** It was resolved that the minutes of the Parish Council meeting held on 14 February, 2024 were approved as a correct record of the meeting.

Minutes of the meeting held on 26 February, 2024

- 23-633 **Resolution:** It was resolved that the minutes of the Extraordinary Parish Council meeting held on 26 February, 2024 were approved as a correct record of the meeting.

Actions Tracker Update

- 23-634 Minute 21-524 - Village green project
- An email has been sent to the borough council's Planning and Streetscene services asking for a meeting to resolve the issue of the trees on the village green and that this is addressed before the proposed lease of the green to the parish council is completed.
- 23-635 Minute 23-291 - Highway repairs
- An email has been sent to Cllr Ian Parry, Staffordshire County Council, asking for a meeting to address the parish council's concerns about the problem with potholes and flooding on Yarnfield Lane.
  - See also actions recorded in the SRCG update (Appendix 1)
- 23-636 Minute 21-499 – Severn Trent work Highlows/Yarnfield Lane
- A new lead officer has been appointed by Severn Trent Water for this work. An email is to be sent stressing the importance of this work and requesting a meeting at the earliest opportunity.
- 23-637 Minute 21-499 - Highlows/Yarnfield Lane – Yellow Lines
- The outstanding work to finish the painting of the Yellow Lines at the junction has been reported to the Community Highway Engagement Officer.
- 23-638 Minute 23-540 - Business Continuity Plans
- A detailed plan covering business critical aspects of parish council business is being prepared. A template has been produced and Cllr Parkin and Cllr Treen have undertaken to review the template before work is done to populate it.
  - A contact list containing details of key individuals and organisations has been included in the plan.
- 23-639 A copy of the Update of Actions Report set out in Appendix 2, and posted on the parish council website, was noted.

MS Society donation: review of the proposed donation to the MS Society

- 23-640 The council resolved at the meeting on the 15 November to make a donation of £200 to the MS Society following a report about the Community Action Group Meeting held in October, 2024. This, however, was wrongly reported to the November meeting, as the CAG agreed to make a donation of £250.
- 23-641 The payment has been withheld pending a decision on the correct value of the donation.
- 23-642 **Resolution:** It was resolved that a payment of £250 be made to the MS Society.

Yarnfield Park Residents Group Update Report

- 23-643 A meeting of the residents' group was held with Barratts West Midlands (BWM) on 29<sup>th</sup> February, 2024 at which Barratts set out their ambition to transfer the maintenance responsibility for the Yarnfield Park estate to a residents' management company that they intend to set up.
- 23-644 A letter from BWM to residents setting out their proposals and asking for comments has resulted in 16 replies from residents.

- 23-645 The Residents Group agreed to support BWM with the communication of this proposal to residents of Yarnfield Park.
- 23-646 The proposed change to the management arrangements currently excludes residents on the Bovis site who currently benefit from the existing arrangements. BWM hopes to reach an agreement with Bovis Homes to resolve this anomaly.
- 23-647 Cllr. Treen undertook to bring an update to the April 2024 meeting of the parish council.

Grant application: to consider an application for funding

- 23-648 An application for a grant of £54 has been received from the Messy Church/St Marys Toddler Group.
- 23-649 The Events Working Group has already considered the application, as it would be used towards the cost of the Easter Egg Hunt on the village green that was open to all residents. The Events Working Group recognises that the event has already taken place but has asked that the parish council approve this application as they feel it is appropriate to support the request in full.
- 23-650 **Resolution:** It was resolved to approve the application.

Insurance renewal: annual review of the council's insurance

- 23-651 The annual renewal of the council's insurance is due on the 1<sup>st</sup> April , 2024.
- 23-652 The cost of renewal with the existing provider, Clear Council, formerly known as BHIB, will be either:
- One year – 730.70
  - Three years – 706.01 per year, fixed for three years.
- 23-653 As a comparison, Zurich Insurance has been approached. The comparable cover would cost £603.
- 23-654 Clear Council (BHIB) offers a 50% discounted membership of the Parish Online mapping system that the council uses, principally for the neighbourhood plan it is preparing. This equates to a saving of £48 per annum.
- 23-655 **Resolution:** It was resolved that the three-year renewal with Clear Council is accepted.

Bus shelter: Report on damage to the Yarnfield bus shelter

- 23-656 The bus shelter on the village green was damaged on Friday 1<sup>st</sup> March, 2024. The cause of the damage is not known, but it is significant and probably caused by it being struck by a high-sided vehicle.
- 23-657 A claim has been lodged with the council's insurance company, which has asked that quotations for the repair be provided.
- 23-658 The manufacturer of the shelter, Commutaports Ltd., who is based in Glasgow, has been asked to consider whether, given the extent of the damage, the shelter can be repaired.
- 23-659 Three other manufacturers have also been approached.
- 23-660 A detailed report on the cost of repair and the insurance claim will be presented at the April 2024 meeting.

Warm Welcome Events: Update and Next Actions

- 23-661 The parish council has received a grant of £900 from Stafford Borough Council to contribute to the cost of running warm welcome events in the parish. This year, the three groups that are hosting warm welcome events are being encouraged to provide some light refreshments every week.
- 23-662 The cost of the hire of the village hall for the three groups will be paid for by the parish council for the months January, February and March, 2024.

- 23-663 An agreement has been reached with the organisers of the Craft Group and Friday Coffee Club to provide light refreshments at their events. In recognition of this, it is proposed that a small monthly contribution towards the cost of food and drinks be made to each group for the months January, February and March, 2024 : £15 to the Craft Group and £25 to the coffee club.
- 23-664 The Wednesday Warm Welcome event is proving to be very popular and providing real benefits for those attending. A proposal was made to support the cost of the event until December 2024, subject to an update on the value of the event being considered by the July 2024 council meeting.
- 23-665 The £900 rebate on the Support Staffordshire contract is to be used to fund this work.
- 23-666 **Resolution:** It was resolved that:
- i. A budget of £900 is approved to support the Wednesday Warm Welcome event.
  - ii. A voluntary donation of £1 is asked for each week from those attending the Wednesday Warm Welcome event.
  - iii. A report is brought to the July 2024 meeting of the parish council with a review of the project and its ongoing support.
  - iv. The parish council budget page for 2024/25 is amended to include the Wednesday Warm Welcome event.
  - v. A donation of £45 is made to the Craft Group.
  - vi. A donation of £75 is made to the Friday Coffee Club.

Events Working Group: Update

- 23-667 The Events Working Group met on 28<sup>th</sup> February, 2024 to agree the details of the calendar of events that the parish council will be either delivering or supporting the work of other groups to deliver.
- 23-668 A copy of the calendar of events is attached at Appendix 3.
- 23-669 The events working group will report further details about the various events and any funding implications as they are developed.

Review of the parish clerk's contract of employment

- 23-670 The model contract of employment that was drafted for the National Association of Local Councils was reported to the Personnel Committee in January 2024, who asked that a report be brought to the March 2024 Parish Council meeting.
- 23-671 Upon further examination, it is evident that the document provides a template that councils can issue to new employees but is not intended to replace the contracts of any existing employees.
- 23-672 The new model contract will not become relevant until the parish council appoints any new employees. At which point, the model contract will be used as the basis for any recruitment.

Parish Clerk's report

Budget – update and schedule of payments

- 23-673 Income received since the last meeting:
- |                                |          |
|--------------------------------|----------|
| - Support Staffordshire refund | £900.00  |
| - VAT return for 2022 – 23     | 1,834.86 |
- 23-674 Schedule of invoices awaiting payment since the last meeting = £2,759.62 (set out in Appendix 3)
- 23-675 Current Account bank reconciliation on 18/03/24, after taking into account outstanding payments = £2,415.46.
- 23-676 **Resolution:** It was resolved that the schedule of payment for the period 15 February – 18 March, 2024, set out in Appendix 3, is approved

Update on actions not reported elsewhere

- 23-677 Police, Fire and Crime Commissioner Elections. The returning officer at Stafford Borough Council has written to all parish councils, asking that they display a copy of the Notice of Election in the parish and on their website.
- 23-678 Nomination papers must be delivered to the Police Area Returning Officer at Town Hall, King Edward Place, Burton upon Trent, no later than 4 p.m. on Friday 5 April 2024.
- 23-679 If the election is contested, the poll will take place on Thursday 2 May, 2024.
- 23-680 **Resolution:** that a copy of the notice of election be posted on the notice boards, website, and social media pages.

Labour in Vain Working Group: Update Report

- 23-681 An update meeting with the Plunkett Foundation was held on 7 March, 2024 to prepare an action plan for the next stage of the project. This has been shared with the Labour in Vain Core Group.
- 23-682 A new online Community Ownership Fund expression of interest process has been introduced that will need to be completed by the Core Group.
- 23-683 The Plunkett Foundation has been advised that the next round of the Community Ownership Fund will open shortly for groups that are ready to submit their applications in Round 4, with a second and final opportunity to apply later in the year for those not quite yet ready.

Neighbourhood Plan: Update and Next Actions

- 23-684 The February 2024 meeting of the council approved a draft document to send to Stafford Borough Council for regulation 14 screening. Subsequently, a proposal to change the Yarnfield Settlement boundary was identified that had a significant impact on the drafted neighbourhood plan.
- 23-685 The chairperson and clerk, together with the Urban Vision consultants, have met the Stafford Borough Council Strategic Planning Manager. Following the meeting, the Urban Vision consultants have prepared a letter to go to Stafford Borough Council, setting out the parish council's concerns about the proposals being made by the Borough Council and putting forward an alternative view about the settlement boundary and how this might be drawn.
- 23-686 The parish council continues to be concerned with the Master Plan document being prepared by AECOM. The document has been returned, and a meeting is being arranged with AECOM to find a way to resolve the problems.
- 23-687 **Resolution:** It was resolved that the letter prepared by Urban Vision, set out in Appendix 4, be sent to Stafford Borough Council Strategic Planning Manager.

Updates from Parish Councillors

- 23-688 None to report.

Planning: To consider any planning applications in the parish

- 23-689 None

Forward Plan and Events Calendar

- 23-690 The forward plan for meetings and events was noted.

23-691

A additional event about the changes to telephone service, which will be held on Wednesday 24 April, to be added to the events calendar

Date and time of next meeting

Monday 22 April, 2024 at 7.30pm

A handwritten signature in black ink, appearing to read "John Pan". The signature is written in a cursive style with a large initial 'J' and 'P'.

Signed

Chairperson of the Parish Council

Date: 22 April, 2024

Meeting closed 8:45pm

**Stone Railway Campaign Group (SRCG)  
March 2024 report**

Since the cancellation of Phase 2, the SRCG has changed its name to the Stone Railway Campaign Group and is continuing to work on multiple fronts to prevent Phase 2 from being resurrected and to ensure that the sites along the route of Phase 2a are properly demobilised and restored, as well as maintained in the meantime.

**Yarnfield Lane, Site 001, Early Environmental Works Site**

HS2 and Balfour Beatty have refused to acknowledge responsibility for the surface water runoff from the site, which is contributing significantly to the localised flooding on Yarnfield Lane and associated damage to the carriageway. This is caused by a combination of direct run-off from the car park and track to the ponds and overflowing from the adjacent ditch, which has been partially blocked by HS2 fencing, and the resultant build up of vegetation.

Cllr Beeston met Balfour Beatty on-site on 12 February and, after some initial denials, the Balfour Beatty representatives accepted that there was a problem and would seek permission from HS2 Ltd. to send out a gully gulper. Balfour Beatty claimed the ditch was more of a problem because of the potential for Great Crested Newts to be hibernating there.

After a month of inaction and several more instances of flooding, we took a video of the runoff on Tuesday 12 March and Y&CMPC wrote to HS2 Ltd. to demand action. After again denying any responsibility following a visit to the site by Balfour Beatty but offering to consider deploying a gully gulper, the videos were sent to HS2 Ltd. with a request for confirmation when the gulper will be used to clear the drains. HS2 Ltd. was also asked about the status of Site 001 and what action was going to be taken to resolve the drainage situation. No further communication has been received from HS2 Ltd.

**Annual Extraordinary Meeting of the Highways Sub-Group (26th February, 2024)**

The Parish Council asked six generic (non-site-specific) questions 17 days in advance, as demanded by the Terms of Reference that HS2 Ltd. has imposed for such a meeting. Although I was unable to attend the meeting on Teams, however Cllr Parkin and the parish clerk did attend and confirmed that HS2 failed to include four of the points on the agenda without appropriate justification.

Since the meeting, HS2 Ltd. has written to Y&CMPC with responses that are largely inadequate. Further, exchanges have taken place since more

prevarication by HS2 Ltd. More detail on the key questions is therefore still awaited.




### **Other initiatives**


SRCG has prepared, or is working on, several technical reports on how to get the most from the £billions saved from Phase 2 and the alternative Network North proposal

- Crewe WCML infrastructure improvements
- WCML upgrades between Handsacre and Stafford
- Coast to Coast link via Stoke-on-Trent and Newcastle-under Lyme and Crewe
- Alternative Northern Powerhouse Rail proposals
- Amending the HS2 Rolling Stock specification to make it fit for the post Phase 2 scenario




## Monthly Progress Tracker – Update 17/03/2024

	 Warning	 Action – in progress	 Achieved
April 2023	1	8	5
May 2023	2	10	0
June 2023	1	10	2
July 2023	1	10	1
September 2023	1	13	3
October 2023	1	11	2
November 2023	1	10	1
December 2023	1	10	0
January 2024	1	10	0
February 2024	1	12	0
March 2024	1	13	0



Minute	Resolution	Action	RAG
<b>Ambition 1 - Environment</b>			
21-524	Village Green Project	<p>Referred YCM-PC concerns about the condition of tree on the village green to SBC</p> <p>Meeting with Stafford Borough Council officer [10/01/24]</p> <ul style="list-style-type: none"> <li>- Work on lease still with legal services</li> <li>- New section 106 fund application to be refreshed and resubmitted to Stafford Borough Council</li> </ul> <p>Meeting with officer leading this work set for Wednesday 15 November, 2023.</p> <ul style="list-style-type: none"> <li>- Instruction to prepare lease sent to solicitors</li> <li>- Existing lease to be incorporated into the new lease</li> <li>- Pepper corn rent to be charged for the lease</li> </ul>	

## Monthly Progress Tracker – Update 17/03/2024



		<p>Stafford Borough Council confirm funding for the village green lease advert has been found.</p> <p>Meeting with officer leading this work set for Wednesday 18 October, 2023.</p> <p>Stafford Borough Council working to resolve issues with the lease of village green</p> <p>Parish Council meeting to be asked to:</p> <ul style="list-style-type: none"> <li>- To form a working group to prepare the tender for the village green project and to issue tenders documents</li> <li>- Resolve to submit a bid for money to the HS2 Community and Environment Fund</li> <li>- Conclude negotiations with Stafford Borough Council over the lease of the land.</li> </ul> <p>Meeting with Planning and Streetscene held on 5 June.</p> <p>The cost of advertising the lease (£500) has yet to be resolved with Stafford Borough Council looking to see if they can identify a budget to pay for this.</p> <p>Planning to look at the boundary lines of the proposed lease to establish ownership details of the pavements surrounding the south green.</p> <p>Streetscene to review work needed to “red flagged” trees on the village green.</p> <p>Progress update report to be brought to next Parish Council Meeting (June 23)</p> <p>Site meeting with Stafford Borough Council officers from planning and Streetscene arranged.</p> <p>Progress on the project and lease of the village green has again stalled.</p> <p>Escalate action to the Borough Council’s Planning Officer</p> <p>Cabinet lead and ward councillors pressing Stafford Borough Council officers to release funds and agree the lease.</p> <p>Project to be added to new council work programme.</p>	
22-376	Yarnfield Lane Lay-by – litter and fly tipping.	<p>Working with SBC and SCC to find a permanent solution.</p> <p>Project to be added to new council work programme</p>	

### Ambition – 2 Safety


## Monthly Progress Tracker – Update 17/03/2024

23-291	Highway Repairs	<p>Email sent to Cllr Ian Parry [4/03/2024]. Meeting being arranged.</p> <p>Email exchange with HS2 Ltd about the council's dissatisfaction with their refusal to accept responsibility for the state of the lane and flooding. [13/03/24]</p> <p>Site visit and video evidence collected and sent to HS2 Ltd [15/03/24]</p> <p>Potholes marked up to be repaired by Staffordshire County Council [10/11/23].</p> <p>A complaint about the state of the junction of The Paddocks and Yarnfield Lane has been logged with Staffordshire County Council.</p> <p>A Freedom of Information Act request has been made to Staffordshire County Council for detail so their programme of highway repairs specifically relating to the parish and the criteria that they use for prioritising work.</p> <p>That residents are encouraged to log problems on the Staffordshire County Council report its website.</p>	
23-296	Homes Plus Estate Management	<p>Homes Plus onsite – work on hedges and pavements underway. [14/02/23]</p> <p>Email from Homes Plus – work scheduled to start February 2024</p> <p>Site meeting with Homes Plus [18 October 23] Agreed to deal with maintenance and repair issues Greenside and The Furlong. Awaiting response from Homes Plus officer.</p> <p>Contact made with Homes Plus Estate Management Team Lead. Meeting with estate walk to be confirmed.</p>	



## Monthly Progress Tracker – Update 17/03/2024

21-499	Severn Trent work Highlows/Yarnfield Lane	<p>New STWCo lead officer for this work has been appointed. Request to meet sent. [18/03/24]</p> <p>Telephone contact with Asset Planning Lead – evaluation and options report being prepared. Further work needed to establish whether the Highlows Lane junction is the symptom of a bigger problem or the cause of the problem. Meeting to be arranged for the new year.</p> <p>Meeting with Asset Planning Lead (Waste Networks)</p> <ul style="list-style-type: none"> <li>- STWCo looking to find solution that represents value for money and is achievable given the physical constraints and doesn't move the problem to a different location on the location.</li> <li>- Possible schemes referred to STWCo hydrologists to undertake assessment of the schemes' suitability.</li> </ul> <p>Email to CEO of Severn Trent. Problem delegated to senior officer at Severn Trent to resolve the problem. Contact made with the Asset Planning Lead (Waste Networks): meeting being arranged.</p> <p>Meeting arranged with STWCo Catchment Lead – Sewerage North Staffordshire and his colleagues</p> <p>Pressing STWCo engineering team for date phase 2 project will be started. Site visited by STWCo progress made on the scheme, date for start still to be confirmed. Request made for a site meeting with engineers responsible for the project.</p> <p>STWCo visit in April 2023 identified further complications with delivery of the project. Work with engineers to establish what needs to be done to see the work completed</p>	
21-499	Highlows Lane – Yellow Lines	<p>Email sent to Community Highway Engagement Officer [18/03/24]</p> <p>Outstanding work to finish the painting of the Yellow Lines at the junction reported to Staffordshire County Council with a request to complete the work asap</p>	




### Parish Ambition – 3 Community

23-550	Village Hall defibrillator	<p>Community Action Group to identify the costs of replacing the battery and pads on the village hall G3 defibrillator and whether a more cost-effective option would be to replace the unit with a fully automatic G5 unit.</p>	
--------	----------------------------	--	---

## Monthly Progress Tracker – Update 17/03/2024

23-323	Defibrillator project	<p>Meeting with AEDdonate to look at possible site on Ford Drive and in Cold Meece For possible sites.</p> <p>Application to National Grid to provide cost for unmetered cable supply started</p> <p>Application for grant funding being explored.</p>	
23-267	Labour in Vain - Community Ownership Fund Round 3	<p>Update and action planning meeting with Plunkett Foundation [7/03/24]</p> <p>Bid to buy the Labour in Vain rejected by Stonegate.</p> <p>Application to Community Ownership Fund put on hold – further work to secure pledges needed and for Stonegate to their view that the Labour in Vain and associated cap park has a value of at least £500k</p> <p>Application for the membership of the Plunkett Foundation secured</p> <p>Application for the registration of the Community Benefit Society prepared based on the Plunkett Foundation model standards</p> <p>Closing date for Community Ownership Fund application – 31 January 2024</p> <p>Plunkett Foundation support for the project secured. Dates of meeting with PF advisor circulated to members of the working group.</p> <p>Valuation of the Labour in Vain commissioned by the parish council.</p> <p>Working group meeting agreed that the formation of a Community Business Society will be the best approach to secure a Community Ownership grant.</p> <p>The review of the asset of community value found in favour of its retention but with the car park being removed</p> <p>Expression on interest has been approved – with one caveat – application and delivery must be by the same company</p> <p>Formation of a Community Interest Company proposed by the Working Group</p> <p>Asset Lock – can the parish council be named as the recipient of the asset lock</p> <p>LiV Action Group meeting 14/09/23 – agreed outline of the expression of interest application to the Community Ownership Fund.</p> <p>Closing Date for full application 11 October 2013.</p> <p>Meeting of the Parish Council - Community Meeting 7 September 2023 confirmed notice is given to Stafford Borough Council that the parish wish to be considered as a potential bidder</p>	

## Monthly Progress Tracker – Update 17/03/2024

23-547	PFCC elections 2024	<p>Stafford Borough Council Elections office request to post detail of the PFCC election received [15/02/24]</p> <p>Nominations close – 4pm – 5<sup>th</sup> April, 2024</p> <p>It was resolved that the Chairperson write to the candidates in the forthcoming PFCC election seeking assurances that they support the plans to construct a new firing range at Stafford.</p>	
22-47	Firing Range	<p>Meeting with Stafford Borough Council and Staffordshire Police [22/01/24]</p> <p>Planning permission for the new range in Stafford approved.</p> <p>Police confirm reporting arrangements with parish council to supply dates and time for the operation of the range.</p> <p>Awaiting results – see email from SB</p> <p>Monitoring of the site undertaken by Stafford Borough Council – 25 August 2023</p> <p>Site visit with Police, Property Services and Stafford Borough Council – 24 August 2023.</p> <p>No perceivable improvement in the noise from the site. Meeting with Police Estate Office, Firing Range Team, Stafford Borough Council and representative of the PFCC office.</p> <p>Stafford Borough Council Environmental Health to visit noise sensitive properties to carry out noise monitoring.</p> <p>SBC Environmental Health to SBC pressing Staffordshire Police for date to complete acoustic insulation work at the range.</p>	
21-488	Gates at Cold Meece	<p>Price for new gates included in 2024 budget. Cost limitations will mean the project will need to be phased over several years.</p> <p>Prices for gates being arranged – to be reported to the September</p> <p>Gate design, cost of procurement and installation to be present to September 2023 meeting</p>	

## Monthly Progress Tracker – Update 17/03/2024

Parish Ambition – 4 Good Governance			
23-540	Business Continuity Plan	<p>Continuity Plan Template prepared with examples. – Cllrs invited to comment on the template before it is populated [18/03/24]</p> <p>A detailed plan of action covering all aspect of parish council business is to be prepared</p> <p>A contact list for individuals and organisation is to be prepared.</p>	
22-97	New Office Systems	<p>Community Development Officer – review of website to identify improvements.</p> <p>Councillors to be invited to share their thoughts on the website and what changes they would like to see.</p> <p>Meeting requested with SCC Digital Team before end of July 2023</p> <p>Contact SCC digital team to agree project to update the parish council website</p> <p>Project to be added to new council work programme.</p>	

## Yarnfield and Cold Meece Parish Council

### Schedule of Payments -18 March, 2024

Date	Ref/Chq no	Payee	Description	NET	VAT	RECEIPTS	Payment
16/02/2024	BACS *	Village Hall	Craft Group - Warm Welcome Hire	48.00			48.00
16/02/2024	BACS *	Village Hall	Coffee Club - Warm Welcome Hire	48.00			48.00
18/03/2024	BACS	Village Hall	Room hire Parish Council	228.00			228.00
18/03/2024	BACS	Support Staffordshire	Membership Subs	25.00			25.00
18/03/2024	BACS	Cler,	Salary	647.79			647.79
18/03/2024	BACS	HMRC	PAYE payment	162.00			162.00
18/03/2024	BACS	Staffordshire County Council	Annual Web Hosting Fee	125.00			125.00
18/03/2024	BACS	Clerk	Office expenses	16.49			16.49
18/03/2024	Cash	Mrs T Collins	Coffee Club - catering donation	75.00			75.00
18/03/2024	BACS	Mrs B Fraser	Craft Group - catering donation	45.00			45.00
18/03/2024	BACS	Messy Church/St Marys Toddler C	Y&CM - Village Easter Egg Hunt	54.00			54.00
18/03/2024	BACS	Cllr S Parkin	Warm Welcome supplied	89.44			89.44
18/03/2024	BACS	Clear Councils	Insurance Renewal	706.01			706.01
18/03/2024	BACS	Clerk	Fletchers - 6 Roses & 5 tree stakes	103.23	20.66		123.89
18/03/2024	000170	MS Society UK	Defibrilator donation	250.00			250.00
				<b>2,622.96</b>	<b>20.66</b>		<b>2,643.62</b>

\* Finance Regulations para 5.6 annually approved payments

#### Account Transfers -

Date	From	To
<b>0.00</b>		

Chairperson:



Date:

18-Mar-24