

YARNFIELD AND COLD MEECE PARISH COUNCIL
ANNUAL PARISH COUNCIL MINUTES
Wednesday 17 May 2023
Yarnfield Park Conference Centre

Present (for all or part of the meeting): -

Councillors:

Margaret Broader	Kirsty Treen
Stella Hughes	Ed Whitfield
Sally Parkin (Chairperson)	

Officer in attendance: John Fraser, Clerk to the Parish Council

Public at the meeting: 2

Viewing on Facebook: 16

Election of the Chairperson of the Council

- 23-192 Cllr Parkin was proposed by Cllr Hughes, seconded by Cllr Broader, and agreed by all present.

Election of the Vice-Chair of the Council.

- 23-193 Cllr Treen was proposed by Cllr Parkin, seconded by Cllr Broader, and agreed by all present.

Apologies for Absence

- 23-194 Apologies were received from – Cllr David Beeston, Cllr Jo Griffiths, Cllr Pert (SCC) and Cllr James (SBC)

Declaration of Interest

- 23-195 Nil

Community Action Group (CAG) appointments – Chairperson, councillor representative and non-elected members

- 23-196 Cllr Stella Hughes was proposed by Cllr Parkin, seconded by Cllr Broader and agreed by all present to take on the role of Chair of the Community Action Group.

- 23-197 Cllr Broader agreed to join the committee.

- 23-198 The CAG non-elected membership is to be carried forward to their next meeting at which a review of the Terms of Reference of the Group will be undertaken. The review will include:

- i. the aims and objectives of the CAG
- ii. the number of non-elected members for the group
- iii. the quoracy required for a CAG meeting to proceed

Events Working Group (EWG) – councillor member

23-199 It was agreed that:

- i. the chairperson of the EWG be confirmed by the Group.
- ii. Cllr Parkin and the Clerk attend meetings of EWG.

External bodies – appointment of representatives

23-200 The following appointments were agreed:

- Springfields First School: Cllr Treen
- Yarnfield Park Residents' Association: Cllr Treen and Cllr Griffiths
- Yarnfield Park Conference Centre: Clerk
- BIFFA: Cllr David Beeston
- Village Hall Committee: Cllr David Beeston
- Stone Area Parish Council Liaison Group: the parish council will endeavour to send a councillor to each liaison group meeting.

HS2 – SRCG representation and support

23-201 The Council reaffirmed its commitment to work with the Stone Rail Head Crisis Group (SRCG) and resolved that:

- i. The SRCG continues to advise the Council on matters relating to the HS2 phase 2A developments.
- ii. A representative from the SRCG be invited to attend future meetings of the Council to advise on HS2 phase 2A developments
- iii. Cllr Hughes and Cllr Broader agreed to represent the Council on the SRCG

General Powers of Competence - annual review of eligibility

23-202 At the June 2022 meeting of the Parish Council [minute 22-296] the council resolved to adopt the general power of competence and in so doing confirmed it met the eligibility criteria for adoption. In that:

- At least 2/3 of the councillors were elected rather than co-opted, and,
- The Clerk had an approved qualification.

23-203 To continue to rely on the General Power of Competence the Parish Council must, at every Annual Meeting that falls in the year of a parish council election, confirm that it still meets the eligibility criteria.

23-204 **Resolution:** It was resolved that:

- i. The Parish Council continues to meet the criteria for adoptions.
- ii. To adopt the General Power of Competence.

Review and re-adoptions of key documents

23-205 **Resolution:** It was resolved that the following policies were re-adopted, and any changes noted.

- i. Standing Orders- unchanged from 2022.
- ii. Financial Regulations -typographic and formatting changes only
- iii. Councillor Code of Conduct - The parish council has chosen to adopt the code of conduct prepared by Stafford Borough Council. In 2022 the

Borough Council adopted a revised code of conduct based on the updated model standard code prepared by the Local Government Association.

- iv. Asset Register - the register has been updated to include the equipment inherited from the former Fete Committee and new benches that replaced the wooden bench on the village green and one on Footpath 11.
- v. Risk Register - No changes have been made that affect the risk scores in the register. However strategic risk 1 and 3 have been updated to incorporate work being done by the parish council

Forward Plan

- 23-206 The forward plan (Appendix 1) for meetings of the parish council and CAG was agreed.



Signed

Chairperson of the Parish Council

Date: 14 June 2023

Meeting closed 7:46 pm