



Yarnfield and Cold Meece Parish Council

Co-option to councillor Casual vacancy application

Closing Date for application Friday 5th August 2022 at 5.00pm

Completed application form should be sent to:

John Fraser,

Parish Clerk, Yarnfield and Cold Meece Parish Council

5, De Havilland Drive

Yarnfield

Or emailed to ycmclerk@gmail.com

Tel: 07546 456771

Qualifications / Disqualifications

1.1 Qualification Criteria:

- i. Be an elector for the parish; or
- ii. has resided in the parish for the past twelve months or rented/tenanted land or other premises in the parish; or
- iii. had their principal place of work in the parish; or
- iv. lives within three miles of the parish.

1.2 There are certain disqualifications for election, of which the main are:

- i. holding a paid office with the parish council;
- ii. bankruptcy;
- iii. having been sentenced to a term of imprisonment (whether suspended or not) of not less than three months without the option of a fine during the five years preceding the election; and being disqualified under any enactment relating to corrupt or illegal practices.

Decision process

A decision on the appointment of the co-opted councillor will be made at a Parish Council Meeting which will be held in the week beginning 15 August 2022.

Candidates will be invited to the meeting to introduce themselves and speak in support of their application. It will also provide Councillors with the opportunity to seek, through the Chair, clarification on submissions within the application form.

**Closing date for application - Friday 5th August 2022
at 5.00pm**

Yarnfield and Cold Meece Parish Council Parish Councillor Application & Eligibility Form

Name:		
Address:		
	Post Code:	
Phone (Daytime):		
Phone (Evening):		
Mobile Phone:		
Email Address:		
Current Occupation:		
<p>Qualification / Eligibility:</p> <p>To be eligible and qualify as a Parish Councillor for Yarnfield and Cold Meece you must meet at least one of the criteria below, please complete as appropriate:</p>		
Questions	Answers	Office Use Only Qualifies – Y/N
How long have you resided in the parish of Yarnfield and Cold Meece? (must be over 12 months)		
Is your principal place of work in the parish of Yarnfield and Cold Meece?		
If neither of the above apply can you evidence that you reside within three direct miles of the parish of Yarnfield and Cold Meece?		

Statement: Using the Person Specification on page 3 as a guide, please explain in up to 100 words why you consider yourself to be a suitable candidate:

Signature:

Date:

Yarnfield and Cold Meece Parish Council

Role Of Parish Councillor - Person Specification

	ESSENTIAL	NOT ESSENTIAL, BUT USEFUL ADDITIONAL EXPERIENCE
<p>Relevant Knowledge</p> <p>Education</p> <p>Professional Qualifications & Training</p>	<p>A willingness to understand local issues and the needs of the residents of the parish.</p>	<p>Specific Vocational training or professional qualification.</p>
<p>Relevant Experience, Skills, Knowledge and Ability</p>	<p>Interest in local matters.</p> <p>Ability and willingness to represent the Council and residents.</p> <p>Good interpersonal skills.</p> <p>Ability to communicate clearly both orally and in writing.</p> <p>Ability and willingness to work closely with other members and to maintain good working relationships with all members of staff.</p> <p>Ability and willingness to undertake relevant training.</p>	<p>Experience of working in another public body or not for profit organisation</p> <p>Experience of working with voluntary and or local community/interest groups</p> <p>Experience in financial control/budgeting</p> <p>Confidence in using Information and Communication Technology</p>
<p>Personal qualities and other requirements</p>	<p>Committed to attend formal and informal meetings of the council,</p> <p>Committed to abide by the Nolan Principle of Public Life¹.</p> <p>Flexible</p> <p>Enthusiastic</p>	<p>Willingness to support parish council events at weekends and in the evening</p>

¹ <https://www.gov.uk/government/publications/the-7-principles-of-public-life>