

YARNFIELD AND COLD MEECE PARISH COUNCIL
PARISH COUNCIL MEETING
Wednesday 13 October 2021
Yarnfield Park Conference Centre

Present (for all or part of the meeting): -

Councillors:

David Beeston	Stella Hughes
Frank Cromey	Sally Parkin (Chairperson)
Brian Eyre	Brian Rushton

Also in attendance: Cllr Nixon, Cllr James, Cllr Pert (SCC),

Officer in attendance: John Fraser, Clerk to the Parish Council

Public at the meeting: 0

Live on Facebook: 13

Apologies

21-542 Apologies were received from; Cllr Malcom Beeston, Simon Walch (CSW)

Declarations of Interest

21-543 Nil.

Public Question Time (30 minutes)

21-544 Question 1

Dear Sir,

I have been a resident of Yarnfield for approaching 20 years and have a question for the meeting regarding a matter raised in James Nixon's recent flyer headed "Working for you". I was pleased to note from the flyer that a Section 106 agreement has been negotiated in conjunction with Yarnfield Parish Council to release funding of £40,000. I understand that such an agreement is a "quid pro quo" arrangement with a developer involving cash sums intended for social and community uses and projects in the area most affected by new housing schemes (Yarnfield)

I imagine that monies received in this respect will be given as a priority to the local school but please can you advise how the Parish Council are intending to use the remaining funds, which will surely be of great benefit to our villages and to local community projects.

On a linked point, can I also raise the parlous state of the pavements throughout Yarnfield village which have been further damaged by Network Plus during the recent roadworks.

Possibly the section 106 monies could assist towards repair, unless the contractors or local authorities are obliged to rectify the problems.

Response:

- 21-545 The section 106 agreement between Stafford Borough Council and the developers of the Yarnfield Park Estate sets out the arrangements for the development. It also provides for the payment by the developer to the borough and county councils of money to pay for social housing, open space and play equipment, transport and education.
- 21-546 The Borough Council has agreed to pass part of the open space provision to the parish council to support their ambitions to develop the village green project.
- 21-547 The conditions attached to the section 106 agreement set out what the money can be used for. This does not include the repair of the pavements in Yarnfield. Responsibility for the maintenance of the pavements lies with Staffordshire County Council. This is recognised as being a major concern for residents and is being actively pursued by the Parish Council.

21-548 Question 2

Dear Mr Fraser, as a disabled person I would like to bring to your attention that there are no disabled facilities or access at the Labour in Vain. I wonder if this could be rectified as it would be nice to support one's local pub.

Response:

- 21-549 The councillors recognised the difficulties caused by the lack of disabled access and facilities at the Labour in Vain. The Equality Act 2010 requires employers and service providers to make 'reasonable adjustments' that will allow disabled people to access the same opportunities and services as non-disabled people.
- 21-550 The Parish Council will contact the pub company Stonegate to find out what can be done to improve access and facilities at the pub.

Community Speed Watch Update

- 21-551 The Community Speed Watch Report is attached at Appendix 1
- 21-552 The effect of the closure of Yarnfield Lane has led to:
- a 62% reduction of traffic between June and August 2021 which amounts to a 39,000 vehicle reduction.
 - a reduction in the number of vehicles exceeding the speed limit; in July 2021 the figure was 1,123 vehicles and in August 63 vehicles.
- 21-553 The results for August and July demonstrate how much of the traffic on Yarnfield Lane is using the lane as a "rat run".

Reports from Borough and County Councillors

- 21-554 Cllr Pert (Staffordshire County Council)
- The Covid-19 R level in Staffordshire is comparable with the England average. There has been an increase in Covid-19 cases locally and there is still growth in cases amongst the elderly and very elderly.

- Vaccination levels continue to be very good, however people still need to be careful. The Stafford and Staffordshire vaccination levels of 87% for all over 18s is above the England average.
- The NHS is recommending that the flu vaccine is taken up as soon as possible. The Flu season usually starts late October/beginning November
- The level of hospitalisation is still low compared with last year. However, there is significant pressure on all parts of the NHS and people need to be aware of this.
- Primary Care is under considerable pressure and the health authority and county council are working to see what more can be done to address the problems.
- Covid rate in school children is still a concern in the county.
- Accidents at the junction of Yarnfield Lane and Meece Road. There have been two accidents at the junction in the last few weeks. The white lines at the junction have all but gone. Highway team to be asked to undertake a site visit to make recommendations for the area.

21-555 Cllr James (Stafford Borough Council)

- The number of people reporting lateral flow tests (LFT) has fallen. The use of LFT remains an important part of the fight against Covid-19 and it is vital that people take regular tests and report the results.
- The bulk of the section 106 money held by the Borough Council is being assigned to the West Bridge Park development. The proposed development at West Bridge Park is subject to a consultation which closes on 25 October 2021, details can be found on the Borough Council website.

21-556 Cllr Nixon (Stafford Borough Council)

- The Borough Council's Audit and Accounts Committee has said the first release of information about the Garden Village proposals will be made in December 2021.
- Cllrs James and Nixon are due to attend a meeting with the Borough Council's Garden Village project managers. A request has been made for the meeting to include representatives from the parish councils affected by the proposals.

Update on the work of the Stone Rail Head Crisis Group (SRCG)

21-557 There has been interest in the work of the SRCG on local Facebook pages which raised issues about the purpose and work of the group. A statement on the approach taken and work being done by the SRCG was presented to the meeting; a copy of which is set out in Appendix 2.

Minutes of the Parish Council meeting held on 15 September 2021

21-558 **Resolution:** It was resolved that the minutes of the Parish Council meeting held on 15 September 2021 were approved as a correct record of the meeting.

Matters arising from the minutes of 15 September 2021

21-559 **Minute 21-469 and 471: Boundary House, Yarnfield Lane.** Further work on the hedge at Boundary House has been delayed because of bad weather. An email has been sent to the daughters of Mrs Williams thanking them for the generous donation and the work being done to the hedge.

- 21-560 **Minute 21-472: Motocross Events, Cold Meece.** Cllr Nixon has arranged for the planning enforcement officer at the Borough Council to contact the Parish Council. The government has increased the time available before planning permission is required for motor vehicle events from 14 days to 28 days. It is likely this change will become permanent.
- 21-561 **Minutes 474: Public phone box in Yarnfield.** Stafford Borough Council has confirmed the phone box in Yarnfield will remain with a telephone service.
- 21-562 **Minutes 21-475: Yarnfield Park residents' group.** A resident's group has been formed and at their first meeting they agreed to:
- i. contact Stafford and Rural Homes to request information about their relationship with Pinnacle Grounds Maintenance;
 - ii. draft a letter to residents setting out the aims of the group and asking for support;
 - iii. secure legal clarification on the interpretation of the Yarnfield Park section 106 agreement.
- 21-563 There will be a cost associated with the printing of the letter being sent to every household on the estate. Cllr Nixon indicated that he would be willing to arrange for the Borough Council to print the letter.
- 21-564 **Resolution:** it was resolved that the Parish Council would arrange to get the residents' letter printed in conjunction with Cllr Nixon.
- 21-565 **Minute 21-492: provision of replacement bench on the village green.** Rotary Eccleshall Mercia has agreed to pay for a replacement bench. The bench has now been ordered from TDP Ltd and instructions issued to remove the old bench and install a permanent hard standing. It was proposed that the base be installed as soon as possible and that a part payment is made to the contractor for this work.
- 21-566 **Resolution:** It was resolved that the concrete base is installed as soon as possible
- 21-567 **Minute 21-502: Police Fire and Crime Commissioner.**
- 21-568 **Resolution:** It was resolved that a comment on the responsiveness and cooperation received by the parish council from the local PCSOs should form the basis of the Parish Council's response.
- 21-569 **Minute 21-498: Police Firing Range, Cold Meece.** The Environmental Health Service at the Borough Council is investigating the issues caused by the range. It is also apparent that the noise created by the operation of the range is being actively pursued by the police service and discussions are taking place about the relocation of the site to a new location.
- 21-570 The next period of prolonged activity at the range will start in November 2021.
- 21-571 **Minute 21-513: West Midland Ambulance Service:** a letter has been prepared to go to the Service.
- 21-572 **Minute 21-519: Parish Council Annual Audit.** The results of the annual audit of accounts have been published on the Parish Council's website.
- 21-573 The internal auditor, Mrs D Powell, has agreed to undertake the audit in 2022.

- 21-574 **Minute 21-522: Consultation on Buffer Zones and Speed Limits in Cold Meece.** The Parish Council's response to the consultation has been sent to the County Council.

Parish Clerk's report:

Budget

- 21-575 Schedule of Payments since the last meeting = £1,949.17
- 21-576 The Parish Council's bank reconciliation balance on 13 October 2021 was £ 11,587.83
- 21-577 The final precept and concurrent grant payment from the Borough Council, amounting to £13,440.00, is due to be received in October.
- 21-578 The Parish Council's budget commitments on 13 October 2021 was £17,679.00.
- 21-579 **Resolution:** It was resolved that the schedule of payments in Appendix 3 was approved.

Update report on actions taken

Banking Service

- 21-580 A request to move the parish council business account to a Bankline for Communities Account was started in March 2021. Problems with this new service resulted in the NatWest Bank suspending all new applications. This has now been resolved and an application form received.
- 21-581 **Resolution:** It was resolved that the application be submitted to NatWest bank to open a Bankline for Communities Account.

Email Systems for Parish Councillors

- 21-582 Advice received from the Staffordshire Parish Council Association has advised that parish councillors should have dedicated email addresses that they use for all council business. The current arrangements by which councillors use their own email address for council business could create problems for the Parish Council in relation to freedom of information and data protection legislation
- 21-583 To overcome these problems a proposal was made to investigate using Microsoft Office 365 for business.

	Existing arrangement	Microsoft Business 365
Email	Clerk - dedicated email address set up for council business Cllrs - using their own private email addresses	Host email with a 50 GB mailbox Use your own custom domain name (yourname@yourcompany.com) Set up new user emails, restore deleted accounts.
File and data storage	Parish Council files stored on the clerk's personal PC and Microsoft 365 cloud store (Capacity 1 TB)	Files stored in dedicated OneDrive cloud storage (Capacity 1 TB)

Online meetings	Parish Council Zoom Account	Host online meetings and video calls for up to 300 users with Microsoft Teams
Cost	Parish clerk's personal Microsoft 365 account - £0.00 Zoom Licence - £9.99 + VAT	Microsoft 365 Business Basic * - £3.80 +VAT Standard - £9.40 +VAT * There is a possibility the parish council could benefit from £0.00 cost as a not for profit organisation.

21-584 **Resolution:** It was resolved that:

- i. Further enquiries are made into the cost associated with using Microsoft Business 365
- ii. The Clerk be authorised to enter into an agreement to purchase Microsoft Office 365 for business; provided it is no more expensive than the current arrangements.

Notice Boards

21-585 Confirmation has been received from Hackberry Development that they are willing to allow the parish council to install a memorial bench and notice board on land next to the entrance of Yarnfield Park Conference Centre.

21-586 Details of the preferred notice board are set out in Appendix 4. A storm guard post mounted notice board with header panel will cost £821 + VAT. Installation costs for the new board are estimated to be £100.

21-587 Consideration needs to be given to purchase a further two notice boards to replace the boards in Yarnfield and Cold Meece which are old, in a poor state of repair and not fit for purpose.

21-588 **Resolution:** It was resolved that:

- i. An order is raised for the Storm Guard Post Mounted Notice Board
- ii. Investigate and report back on the costs of purchasing 2 further boards.
- iii. Confirm the price of installation with Eddy's Building Services.

Greenside Playground

21-589 Work is required to a willow tree adjacent to the Greenside playground to remove two large branches that are overhanging the play equipment.

21-590 There are several other locations along the length of the stream where tree branches are impeding the ability to cut the grass along the stream.

21-591 **Resolution:** It was resolved that Trent Ground Maintenance be instructed to carryout work to remove the overhanging branches.

Walking For Health Group

21-592 The walk leader has now completed training and will be undergoing his final assessment on 9 November 2021 when he organises a walk in Yarnfield.

- 21-593 The target audience for the Yarnfield and Cold Meece wellbeing walking group will be the elderly and less able walkers who may need encouragement to join a walking group. The wellbeing walking programme is being developed, with the first taster walk taking place before the end of November.
- 21-594 A series of doorstep walks are being prepared to complement the walking for health programme.
Remembrance Day
- 21-595 The soldier silhouettes have now been made and will be used to create displays in both Yarnfield and Cold Meece. The cost of the silhouettes will be approximately £100.00
- 21-596 The wreath to be laid at the memorial has been purchased from the British Legion
- 21-597 **Resolution:** It was resolved that payment is made to reimburse the costs of the soldier silhouettes.
- Community Action Group
- 21-598 The next meeting of the Community Action Group will take place on 19 October 2021.
Safeguarding Training
- 21-599 Cost £230.00 for the training by Staffordshire Wildlife Trust. A maximum of 12 places are available.
- 21-600 **Resolution:** It was resolved that:
- i. Support Staffordshire are approach to provide safeguarding training.
 - ii. Any spare places on the training course are to be offered to members of the Community Action Group.
- Parish Christmas lunch
- 21-601 Arrangements have been made with Yarnfield Park to hold the Parish Christmas lunch on 17 December 2021 at a cost of £17.00.
Correspondence
- 21-602 Support Staffordshire has advised that the annual membership subscription is due on 1 November 2021, at a cost of £25.00
- 21-603 **Resolution:** It was resolved that the membership of Support Staffordshire is renewed.
- Network Plus - update
- 21-604 Work undertaken by Network Plus which resulted in the cable duct being laid in the grass verge along Yarnfield Lane will be made good once the work is completed by raking over, adding topsoil and applying grass seed to the affected areas.
- 21-605 Confirmation that the donation of a park bench and the agreement for the cost of installation of the defibrillator are still outstanding.
- 21-606 Network Plus are confident the work will be completed by 17 November 2021.
- 21-607 Network Plus are still awaiting approval from Staffordshire County Council for their proposed method of working to lay ducting under the culvert on the village green. This work had been

scheduled to take place over the October school holiday. It is now very unlikely that this will happen in October.

- 21-608 A written request has been sent to Network Plus asking that when the work under the culvert is taking place the traffic management arrangements used should include three-way traffic lights.

Autumn clean-up

- 21-609 The community clean-up event will take place on Sunday 31 October 2021.
- 21-610 High-viz vests and litter pickers, which will need to be returned after the event, have been supplied by Streetscene. It was felt that vests with the parish logo should be purchased to supplement the equipment from Streetscene.
- 21-611 A regular litter pick in the parish is being planned that, it is hoped, will follow on from the autumn clean-up.
- 21-612 **Resolution:** It was resolved that 10 high-viz vests, with the parish logo printed on them are purchased.

Queen's Platinum Jubilee

- 21-613 An action group, which includes representatives from the Parish Council, Village Hall Committee and Fete Committee, has been formed to oversee the celebrations in the parish.
- 21-614 A range of activities are being planned. These include:
- A picnic on the village green, which will include a variety of attractions and food vendors
 - A party in the village hall
 - A strawberry tea.
- 21-615 The celebration events are a way of building community involvement and are not seen as a way of raising funds for projects in the parish.
- 21-616 Enquiries are to be made with the parish council's insurance company to take advice on the insurance and risk liabilities associated with running these events.
- 21-617 The development of the events is being undertaken in collaboration with the Village Hall and Fete Committees and it is expected that the same level of support will be provided by these groups.
- 21-618 Further information on the programme of events, costs, promotion and responsibilities for running the events will be brought to a future meeting.

Village Green Project - update

- 21-619 A meeting has been held with the lead officer at the Borough Council. It had been hoped this meeting would have signed off the plans for the village green project. However new issues were raised about the project proposals that will need to be resolved before a final decision is taken by the Borough Council to fund the project.
- 21-620 During the discussion three key issues were identified that need to be addressed:
- i. Will the project meet the planning agreement set out in 13/19226/OUT, such contributions are required to be used for the provision of off-site open space or the improvement of off-site open space within the catchment of the development permitted by the planning permission?

- ii. Can those parts of the village green that are common land be leased to the Parish Council?
- iii. Does the common land status affect the proposals in the concept plan?

21-621 Stafford Borough Council is to provide legal advice about the use of common land.

21-622 Discussions are taking place with the Stone District Explorer Scouts to see if they might be able to plant trees on the village green as part of their tree planting project.

Neighbourhood Plan - update

21-623 The proposed Neighbourhood Plan will provide the framework for development in the parish and in so doing needs to be aligned with the planning documents of the Borough Council. A proposal was made that to provide consistency the plan should cover the period 2022 - 2040. This will then place the plan in alignment with the period set by the Borough Council's review of their Local Plan.

21-624 To support the preparation of the plan a clear understanding of the views of residents is needed. An event is being planned to which residents will be invited. To encourage residents to come to the event it was suggested this should be less formal with some catering, in the form of light refreshments and wine/soft drinks being provided.

21-625 To increase participation councillors were invited to share with their contacts the date for the event.

21-626 **Resolution:** It was resolved that:

- i. The proposed Neighbourhood Plan will cover the period 2022 - 2040.
- ii. That the informal focus group meeting is arranged.

Updates from Parish Councillors

21-627 Vaccination webinar hosted by Staffordshire County Council; Cllr Hughes, who represented the council at the meeting, emphasised the need to continue vigilance over the threat of the Covid-19 pandemic and the need for people to take the opportunity to have booster jabs when offered to them.

21-628 Staffordshire County Councils: update webinar for Parish Councils. Cllr Hughes represented the council at the meeting. The focus of the webinar was on the responsibilities of the Highway Authority and how they discharge their duties in relation to the maintenance of highways. The County Council is willing to talk to parish councils about establishing a Lengthsman agreement. It is evident that the County Council's priority is directed towards motor vehicles using the highways and no regard is given to pedestrians using poorly maintained pavements. Cllr Hughes undertook to provide a brief review of the information supplied at the webinar to a future councillor briefing session.

Planning - to consider any planning applications in the parish

21-629 Address: 1 Walnut Tree Farm, Ash Lane, Yarnfield,

Reference: 21/34731/HOU

Proposal: Extension to existing garage

21-630 **Resolution:** It was resolved to make the following comment:

No. 1 Walnut Tree Farm, Ash Lane, Yarnfield has already undergone substantial enlargement. The parish council having considered the application believes the demolition of the former double garage and replacement with a three bay garage is not in keeping with the other houses in the area.

There is a known problem with surface water on the Walnut Tree Farm estate. The removal of the block drive at this property and replacement with an impervious slab drive can only add to this problem.

For the reasons stated above the parish council believe the application should be refused.

The councillors were concerned that this is another example of a retrospective planning application for work that has already been carried out. While this does not affect the comments made the councillors are disappointed to see such applications being made.

21-631 Address: 37 De Havilland Drive, Yarnfield
Reference: 21/34183/HOU
Proposal: Double storey rear infill extension

21-632 **Resolution:** It was resolved that no comment be sent in relation to this application

21-633 Address: 6 The Oaklands, Cold Meece
Reference: 21/34968/NHPD
Proposal: Rear extension- total length beyond rear wall of the
original dwelling 5m, maximum height 3.7m and eaves height 2.5m

21-634 **Resolution:** It was resolved that no comment be sent in relation to this application
Forward Plan

21-635 A copy of the forward Plan for parish council meeting is attached at Appendix ~~A.5.~~
Date and time of next meeting

21-636 Wednesday 10 November at 7.30pm

Signed 

Chairperson of the Parish Council

Date: 10 November 2021



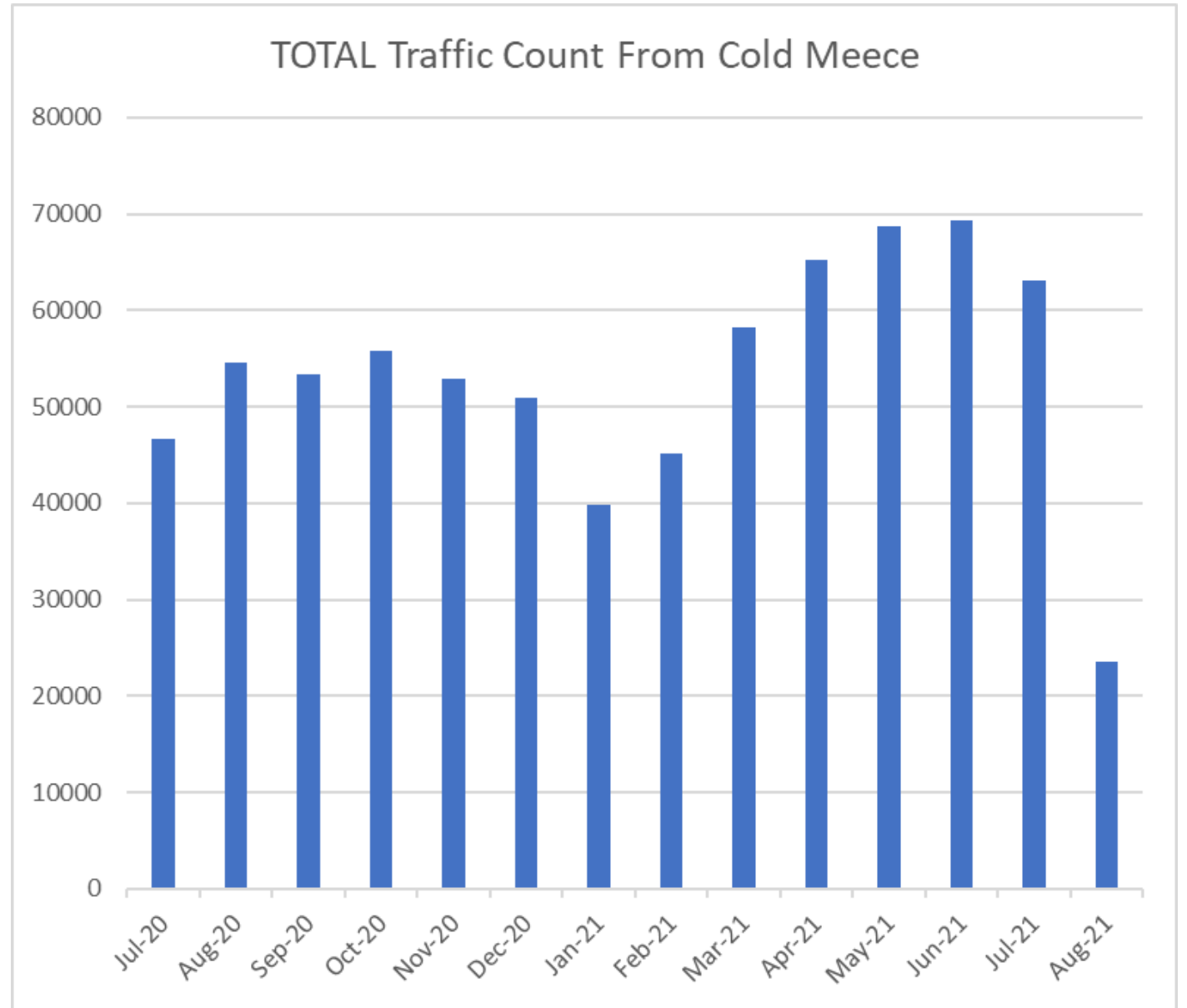
Yarnfield and Cold Meece Parish Council

Data up to and including August 2021

Y&CM PC ElanCity Radar – Traffic Count

Headlines

June to August drop of 39,544
vehicles or 62.6%

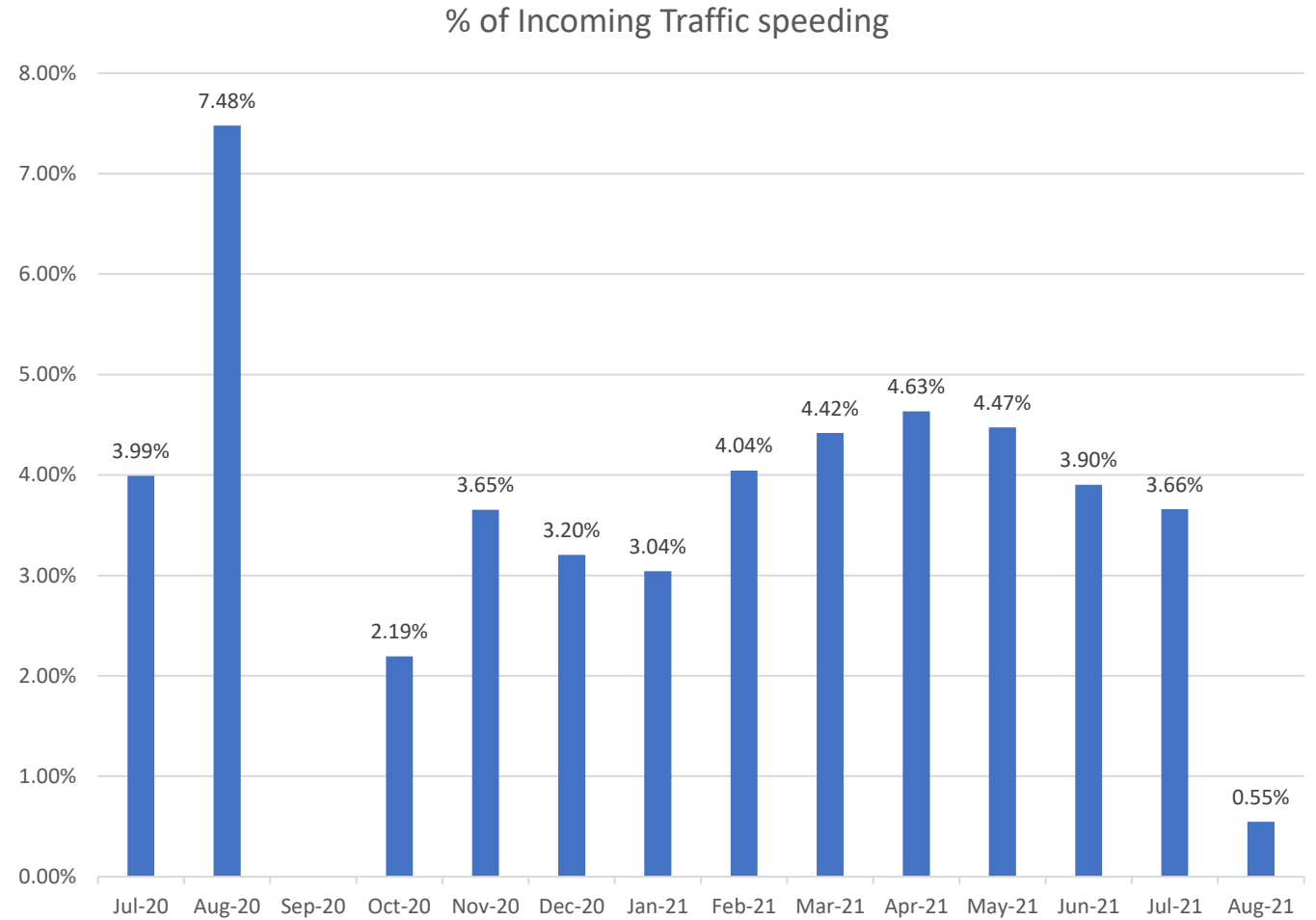


Y&CM PC ElanCity Radar – Speed incoming

Headlines

July 2021 1,123 speeding vehicles

August 2021 63 speeding vehicles

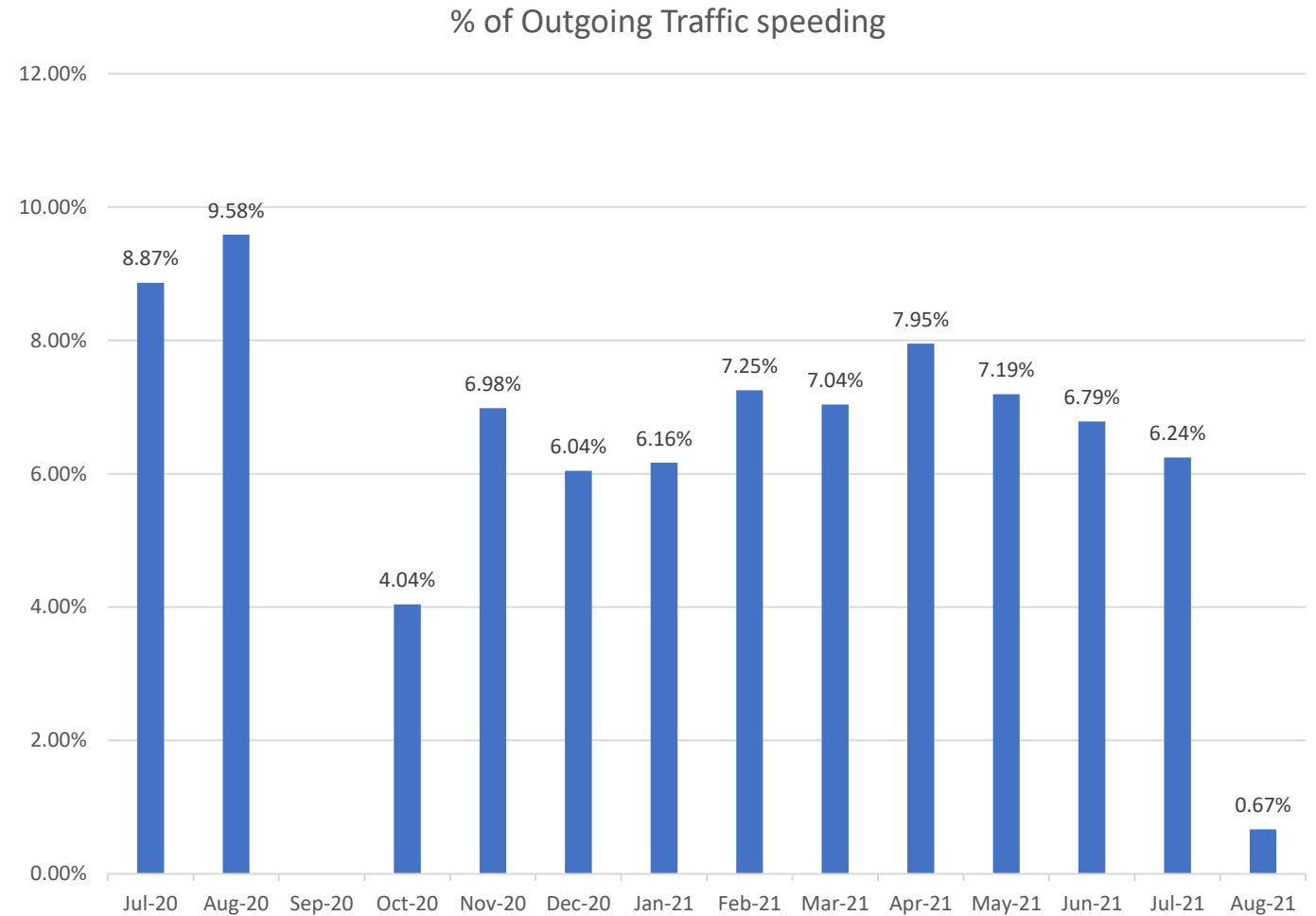


Y&CM PC ElanCity Radar – Speed outgoing

Headlines

July 2021 2,023 speeding vehicles

August 2021 80 speeding vehicles



Update on the work of the Stone Rail Head Crisis Group (SRCG)

SRCG technical team remains extremely busy working on a number of initiatives in consultation with a wide range of stakeholders.

However, in the wake of recent Facebook posts about the website not having been updated since March, I wanted to remind people about the role and objectives of the SRCG and how we came about.

- SRCG is not a protest group. We are therefore not seeking to stop or inconvenience HS2 by taking direct action along the route.
- Our constitution therefore includes the provision not to oppose HS2 Phase 2a, but to engage with the company in a constructive manner.
- Whilst this has not been easy, given the attitude of HS2 Ltd, we remain open to constructive dialogue with HS2 Ltd, as well as the DfT.
- SRCG was formed five years ago in response to HS2 seeking to construct a Railhead and Maintenance base on a strip of land about 3km long and 250m wide immediately west of Stone.
- From the outset, we identified that the proposal was fundamentally flawed on engineering and environmental grounds and we set to work to show HS2 Ltd and the Government why this was the case.
- However, rather than just object on the grounds that HS2's proposals were unfeasible, we identified an alternative location for the Railhead/IMB-R, which had multiple advantages over Stone:
 - Remote from settlements with a much reduced environmental impact
 - Easy and quick access from the M6 with minimal impact on local roads
 - Easy access from the WCML via a disused section of still operational railway
 - Simple site layout unconstrained by the need to cross existing roads and a very busy operational railway
 - Located over solid geology and away from the saturated ground of a floodplain
 - Ability to supply multiple adjacent HS2 construction sites without impacting local roads and communities
 - Be the catalyst to reopen open the Newcastle/Stoke railway from the WCML to transform the west to east connectively and provide a massive economic stimulus to North Staffordshire.
- As we have carried out further detailed analysis of HS2 proposals for Stone, based on engineering information received from HS2 Ltd, we have identified that the site is not only severely constrained, but effectively unbuildable within the proposed 5-year timescale and for anything like a sensible budget.
- We have also refined the design for our alternative Railhead at Aldersey's Rough and the case for its construction and operation just gets stronger.
- We are therefore able to categorically prove that it could save the taxpayer approximately £500 million, and massively reduce the impact of HGV

movements through J15, Hanchurch, Whitmore, Baldwins Gate, Woore and Madeley.

- Moving the Railhead/IMB-R to Aldersey's Rough is not nimbyism, it is pragmatic common sense, which will benefit virtually everyone in North Staffordshire
- Because we have something positive to offer all stakeholders, we have sought engagement with many organisations.
- Contrary to certain statements that we have seen on social media, we have sought dialogue with the parish councils located in the vicinity of Aldersey's Rough, but they have repeatedly refused to meet with us. This is a great shame because we are confident that the vast majority of people in Whitmore and Madeley would readily acknowledge the huge benefits that Aldersey's Rough would bring to their communities.
- We have met and have an ongoing dialogue with many other stakeholders and have provided technical support to some as part of the petitioning process.

Finally, although Phase 2a received Royal Assent in February this year, with main works construction not scheduled to start for at least another two years, the Government can still instigate major changes to the project via the use of Transport & Works Act orders. The unfeasible Stone Railhead/IMB-R is therefore not a done deal!!

Yarnfield and Cold Meece Parish Council

Schedule of Payments - 13 October 2021

Date	Ref/Chq no	Payee	Description	NET	VAT	Payment
13-Oct-21	080	Community Action Group - Cllr Mrs Hughes	CAG expenses (bulbs)	124.98	25.00	149.98
11-Oct-21	081	Trent Grounds Maintenance	Grass cutting contract	900.05	180.01	1,080.06
11-Oct-21	082	Clerk	Salary (October 21)	530.40		530.40
11-Oct-21	082	Clerk	Expense (September 21)	49.46	6.67	56.13
11-Oct-21	083	HMRC	HMRC pau period 07/21	132.60		132.60
				1,737.49	211.68	1,949.17

Chairperson:

Date:



13-Oct-21

Notice Board

- Supplier: **Noticeboards Online Ltd**
- Cost = £821 + VAT
- Installation Cost = £100 (estimated cost)
- Size A0 = 16x44 (1,189 x 841mm)



2 x Colour Matching Posts
Robust Aluminium Frame
Anti-Vandal Glazing
Printed Header - Free Design and Proof
Secure Lock
Magnetic Display Panel
5 Year Guarantee
Free Delivery

**YARNFIELD AND COLD MEECE PARISH COUNCIL
PARISH COUNCIL - WORK PROGRAMME 2021 - 2022**

Meeting date	Start Time	Meeting	Venue	Purpose
13 October	07:30pm	Parish Council Meeting	Yarnfield Park	Parish Clerk – contract of employment/job description Half year budget review Risk Register review Parish Assembly Planning
19 October	07:30pm	Community Action Group	Village Hall	
21 October	07:30pm	Reconvened Parish Assembly	Yarnfield Park	Rescheduled from 04/05/21
3 November	10:30am	Informal meeting	Village Hall	
10 November	07:30pm	Parish Council Meeting	Yarnfield Park	Ground's maintenance contract Village Green Project – Decision Playground Inspection Report Remembrance Day arrangements
8 December	10:30am	Informal meeting	Village Hall	
15 December	07:30pm	Parish Council Meeting	Yarnfield Park	Budget preparation
2022				
5 January	10:30am	Informal meeting	Village Hall	
12 January	07:30pm	Parish Council Meeting	Yarnfield Park	Set precept & budget
18 January	07:30pm	Community Action Group	Village Hall	
2 February	10:30am	Informal meeting	Village Hall	
9 February	07:30pm	Parish Council Meeting	Yarnfield Park	
2 March	10:30am	Informal meeting	Village Hall	
9 March	07:30pm	Parish Council	Yarnfield Park	Audit preparation

**YARNFIELD AND COLD MEECE PARISH COUNCIL
PARISH COUNCIL - WORK PROGRAMME 2021 - 2022**

Meeting date	Start Time	Meeting	Venue	Purpose
		Meeting		Insurance renewal
6 April	10:30am	Informal meeting	Village Hall	
13 April	07:30pm	Parish Council Meeting	Yarnfield Park	
19 April	07:30pm	Community Action Group	Village Hall	
4 May	10:30am	Informal meeting	Village Hall	
11 May	07:30pm	Annual Meeting of the Parish Council		

John Fraser
Parish Clerk Yarnfield and Cold Meece
7 September 2021