

YARNFIELD AND COLD MEECE PARISH COUNCIL
PARISH COUNCIL MEETING
Wednesday 15 September 2021
Yarnfield Park Conference Centre

Present (for all or part of the meeting): -

Councillors:

David Beeston	Sally Parkin (Chairperson)
Malcolm Beeston	Brian Rushton
Stella Hughes	

Also in attendance: Cllr Pert (SCC), PSCO Gareth Higgins

Officer in attendance: John Fraser, Clerk to the Parish Council

Public at the meeting: 0

Live on Facebook: 13

Apologies

21-451 Apologies were received from; Cllr Cromey, Cllr Eyre. Cllr Nixon (SBC), Cllr James (SBC)

Declarations of Interest

21-452 Nil.

Public Question Time (30 minutes)

21-453 Nil

Police and Community Support update

21-454 PCSO Gareth Higgins provided an update on the police and community support activity figures - a copy is attached at Appendix 1.

21-455 A report of a drone flying over gardens in Yarnfield has been raised with the police. This activity has stopped following the intervention of the police. Information about the use of drones is available from the Civil Aviation Authority who have published detailed guidance on their website.

Community Speed Watch - update

21-456 Since the July meeting another volunteer has approach the group.

- Number of trained volunteers 6
- Number of active volunteers 4
- Number of volunteers awaiting training 2

21-457 In response to local concerns the CSW has been operating on Yarnfield Lane near to the village hall. No vehicles were seen exceeding the speed limit. However, the road layout, with sharp bends at either end gives the impression that vehicles travelling at or near 30 mph are moving to fast.

- 21-458 As previously reported the speed limit on the Yarnfield Park Estate is set at 20mph on the whole of the estate.
- 21-459 The CSW has made a request for the police to risk assess new sites from which they can operate. The proposed sites include:
- Yarnfield Parkway
 - Brookvale Drive
 - Meece Road and Swynnerton Road, Cold Meece

Update on the work of the Stone Rail Head Crisis Group

- 21-460 Despite the Phase 2a Hybrid Bill gaining Royal Assent in February 2021, the SRCG continues to work hard in its attempts to relocate the Stone Railhead/IMB-R to a more suitable location.

February 2021 Consultation

- The need for the Government to undertake further public consultation was imposed following the House of Lords amendment to the Hybrid Bill. The results of the consultation should have been reported to parliament by the HS2 Minister on 1st May 2021. However, Ipsos Mori who conducted the survey did not publish their report until 13 May and the DfT report was not published until 23rd June.
- SRCG has responded to point out multiple factual errors and continues to engage with DfT over Stone Railhead/IMB-R.

HS2 public consultation

- HS2 held two public consultation events in Stafford Town Centre and Trentham Gardens on 12 and 14 August.

Westminster Hall debate (13 September)

- Held because 150,000+ calls for all HS2 works to be halted and acts of parliament repealed
- Although a few speakers were in favour, most were vehemently opposed because of the spiralling costs and a very poor and deteriorating business case
- No vote was taken but there were some good speeches raising concerns about how HS2 and its contractors are behaving on Phase One
- Sir Bill Cash spoke in the debate and referred to how his constituents had been treated with contempt and how Stone Railhead/IMB-R is unfeasible
- Esther McVey (Tatton) spoke about the escalating costs (now over £146 bn) and how the Commons had voted for it in 2011 on the basis of a cost estimate of £23.5 bn, when it was already known by HS2 to be £48 billion

- 21-461 Future SRCG Public Meeting; with Covid-19 still at high infection levels the date for a public meeting has not yet been agreed.

HS2 Phase 2a virtual one-to-one appointments

- 21-462 HS2 Ltd are offering one-to-one online community engagement opportunities for anyone who wants to ask questions about the project. Residents, businesses, representative and community organisations are being offered an opportunity to talk to HS2 Ltd's engagement team to ask questions about the HS2 programme and works in their area.

- 21-463 Registration for all the available dates can be found on the HS2 events listing page at www.hs2.org.uk/events
- 21-464 The July 2021 meeting received a report about a one-to-one session that Cllr Parkin and the Clerk had with the HS2 Ltd Stakeholder and Community Engagement Manager. A copy of the questions raised, and the responses can be found in the minutes of the July 2021 meeting of the Parish Council which is available on the website.

Community Environment Funding Bid

- 21-465 Two schemes have been identified as potential funding bids:
- i. The construction of a footpath/cycle route along Yarnfield Lane.
 - ii. The village green project.
- 21-466 The release of money, which is separate from the Community Environment Fund, of £6.8m has been made available across the length of the HS2 Phase 2A scheme to pay for road safety issues. In view of the costs associated with construction of a cycle route this may prove to be a better option to pursue.
- 21-467 It is intended to apply to both funding sources to maximise the potential benefits from both schemes.

Minutes of the Parish Council meeting held on 14 July 2021

- 21-468 **Resolution:** It was resolved that the minutes of the Parish Council meeting held on 14 July 2021 were approved as a correct record of the meeting.

Matters arising from the minutes of 14 July 2021

- 21-469 **Minute 21-391:** the hedge at the junction of Yarnfield Lane and Highlows lane has been substantially cut back since the last meeting. This has significantly improved safety at the junction for all road users. Further work will be carried out within the next few weeks.
- 21-470 In recognition of the community support provided to help tackle the problem with the hedge a donation of £600 has been received from the daughters of Mrs Williams, with a specific request that this be used to help purchase a defibrillator in the parish.
- 21-471 **Resolution:** It was resolved that a letter of thanks is send for the work on the hedge and the donation.
- 21-472 **Minute 21-414:** Motocross events at Cold Meece. No response has been received from the Borough Council Planning Service. Cllr Nixon has taken up the issue and will report back.
- 21-473 Monitoring of the activities on the site should continue to be recorded.
- 21-474 **Minute 21-419:** Request to close the public phone box: no new information about the request by BT to remove this service has been received.
- 21-475 **Minute 21-426:** Yarnfield Park Estate, section 106 agreement; A meeting took place on 15 July 2021 between the parish council and residents from the estate. A resident's 'group has been formed that will:
- be writing to all households on the estate asking for their support.
 - taking legal advice on the interpretation of the section 106 agreement for the site.

- 21-476 The parish council will continue to support the work of the new residents group.
- 21-477 **Minute 21-432:** The summer picnic was a great success with approximately 120 people attending. Cllr Parkin thanked everyone involved in the arrangements for the day and particularly the efforts of the ladies who produced over 150 metres of bunting that was used on the day.
- 21-478 **Minute 21 - 438:** Work with the Borough Council and Stone Ramblers has led to 2 residents in Yarnfield who have agreed to help establish a walking group in the parish. In addition, a resident of Cold Meece has agreed to undertake the training needed to become a walk leader for the group. Mapping out of possible walks is now taking place and it is hoped to be able to organise a few walks before the end of the year.
- 21-479 The walks will focus on people who are less able, in the hope the group provides an opportunity for them to make new friends and get some of the benefits that walking can bring.
- 21-480 The Borough Council has committed to support the production of leaflets promoting the walk. The cost of setting up the walks, including insurance, will be paid for from the lottery fund awarded to the Stone Ramblers.
- 21-481 **21-443: Employment of Lengthsman:** work on going. This will be an item for a discussion at a future meeting with the Borough and County Councillors for the parish.
- Parish Clerk's report:
- Budget
- 21-482 The Parish Council's bank reconciliation balance on 14 July 2021 was £13,537.00
- 21-483 Schedule of Payments since the last meeting = £3,440.61
- 21-484 **Resolution:** It was resolved that the schedule of payments in Appendix 2 was approved.
- 21-485 **Grounds Maintenance Contract:** A report will come to the November meeting to review the grounds maintenance contract which comes to an end this year. Given the uncertainty about what the new contract will look like a decision will need to be made about extending the contract for a further 12 months.
- 21-486 **Gates at Cold Meece:** The cost of purchasing 3 pairs of gates made from recycled plastic is prohibitively expensive. Cllr M Beeston has proposed, as an alternative, to construct the gates using preformed timber posts and rails. The estimated cost of building 3 pairs of gates will be £1,500.00.
- 21-487 Further work is required to agree the exact location for the gates and to secure the agreement of the County Council Highways Department to their installation.
- 21-488 **Resolution:** It was resolved that:
- iii. The proposal to build wooden gates was approved.
 - iv. That the County Council Highways Department are contacted to secure approval for the siting of the gates.
- 21-489 **Ashdale Park Defibrillator:** Network Plus has confirmed the budget for the installation of the defibrillator has been approved. The date the work will be completed has not yet been agreed.

- 21-490 **Network Plus Bench:** An offer has been received from Network Plus to provide a new memorial bench in Yarnfield. Details of the benches previously purchased by the Parish Council have been sent to Network Plus.
- 21-491 **Replacement memorial bench:** A donation of £520 for the replacement of the last wooden bench on the village green has been approved by Rotary Eccleshall Mercia
- 21-492 **Resolution:** It was resolved that:
- v. An order is placed with TDP for a Dale 1.5m Bench
 - vi. An order is placed with Eddy's Building Services to install the bench on a slab base.
- 21-493 **Bulb Planting:** The Community Action Group has made a request for funding to pay for this year's bulb planting programme in Yarnfield and Cold Meece.
- 21-494 A response is awaited from Barratt West Midland to a proposal to plant bulbs on the roundabout on Yarnfield Parkway.
- 21-495 **Resolution:** It was resolved to approve a budget of £220.00.
- 21-496 **Autumn Clean-up:** The Community Action Group has made a request for funding to pay for the cost of materials needed for the autumn clean-up which will take place on 31 October 2021.
- 21-497 **Resolved:** It was resolved to approve a budget of £60.00.
- 21-498 **Staffordshire Police Firing Range:** Environmental Health has now recorded activities at the range and from this concluded that the use of the range does constitute a nuisance when operating at full capacity. Further work will take place to find a solution to the problem.
- 21-499 **Flooding, Highlows Lane/Yarnfield Lane Junction:** Severn Trent have agreed to undertake work to provide a permanent solution to the flooding problem caused by severe rainfall. This will involve laying a new length of sewer from the junction of Highlows Lane into the sewer running in Yarnfield Lane. This will necessitate traffic management to allow the work to be carried out safely. The timing of the work has yet to be confirmed by Severn Trent.
- 21-500 **Yarnfield Forum:** A cheque for £744.62 has been received from the Yarnfield Forum. This represents the balance left in the Forum's bank account before the work of the Forum transferred to the Community Action Group.
- 21-501 **Resolution:** It was resolved that the money received will be used exclusively for work undertaken by the Community Action Group.

Correspondence

- 21-502 **Police, Fire and Crime Commissioner:** An invitation has been received to share our thoughts on how the Commissioner might work with parish councils and the issues they may want to see tackled. Councillors are asked to give some thought to what it is that they might want to discuss with the Commissioner
- 21-503 **Vaccination webinar:** The County Council has organised a webinar, to take place on 29 September, to share the latest information about the Covid-19 vaccination programme.
- 21-504 **Resolution:** It was resolved that Cllr Mrs Hughes represent the parish council at the meeting.

- 21-505 **Staffordshire Parish Councils Association and Staffordshire County Council Update Webinar:** Invitations have been received for councillors to attend a webinar on 27 September. This will be a chance to hear a strategic update from both organisations and discuss opportunities to work together.
- 21-506 **Resident complaint, Greenside:** A complaint has been received about the extent of the growth of nettles along the stream adjacent to the houses at the top of Greenside. The community work being undertaken by Drake Hall Prison will tackle this area when they are next working in the parish.
- 21-507 **Email communication by councillors:** Advice received from the Staffordshire Parish Council Association has advised that parish councillors should have dedicated email addresses that they use for all council business. The current arrangements by which councillors use their own email address for council business could create problems for the parish council in relation to Freedom of Information and Data protection legislation.
- 21-508 **Resolution:** It was resolved that;
- i. A review of data protection and freedom of information legislation is undertaken
 - ii. Arrangements are made to provide bespoke email addresses for parish councillors.

Reports from Borough and County Councillors

- 21-509 Cllr Pert, Staffordshire County Council:
- The Covid-19 R level in Staffordshire is 366 and in the borough 305, which matches the England average. There has been an increase in Covid-19 cases locally and there is still growth in cases amongst the elderly and very elderly. While vaccination levels are very good people still need to be careful. The Stafford and Staffordshire vaccination levels of 87% for all over 18s is above the England average.
 - Lateral flow testing should become part of everyone's daily life as it is a positive way of controlling cases.
 - Thankfully the level of hospitalisation is still low compared with last year. However, there is significant pressure on all parts of the NHS and people need to be aware of this.
 - The unemployment level of 3.3% in Stafford Borough has improved and is lower than last year's figure of 4.5%
 - People on furlough need to get back into employment or to undergo retraining. It is important to stress the need to maximise employability of people. The Local Enterprise Partnership has a key role to play to work with employers, universities, and colleges to ensure opportunities aren't missed. A future opportunity will come from the drive to develop the green economy and the potential this will create with the emerging industries that will support this work.
 - Community Awards close on 20 September 2021.

Network Plus

- 21-510 When the Yarnfield Lane closed in July we knew it would be difficult, but we didn't anticipate the level of confusion the closure would cause and in particular that as the work passed the various junctions on Yarnfield Lane vehicles would need to wait for lorries to move. This was particularly problematic when the work reached Yarnfield Parkway.

- 21-511 There have been several reports of ambulances failing to get into the village because of the closure of Yarnfield Lane. The parish council has evidence that information about the closure and diversions are being shared with West Midlands Ambulance Service by Network Plus.
- 21-512 Work has still to be completed in the village around the culvert opposite the entrance to Greenside. The proposal is to dig access pits and bore under the culvert for a distance of 76 metres. This approach will avoid the need to dig a trench to complete the work. Network Plus have been asked to ensure the village green is adequately protected to ensure there won't be a recurrence of people driving over the village green to get round the roadworks.
- 21-513 **Resolution:** It was resolved that a letter is sent to the West Midlands Ambulance Service expressing the parish council's concern about the inability of the Service to share road closure information with the ambulance crews coming to Yarnfield.

Audit - report on the outcome of the annual audit

- 21-514 The External Auditors Report has now been received from MAZAR LLP. The auditor did not identify any issues for improvement in 2021/22. One issue was raised by the auditor in relation to the return:
- "This year's AGAR2 19/20 Box 9 did not include assets owned at 31/3/20 that were identified from a review in 2020/21. The 2019/20 figures should have been restated."
- 21-515 This was a minor technical issue that did not affect the annual submission and for this reason it was not felt it was necessary to re-submit the return.
- 21-516 The parish council must, by 30 September 2021, publish on its website a notice of the conclusion of audit. It must also publish section 1,2 and 3 of the completed AGAR and the internal auditors report.
- 21-517 The external auditor's fee for undertaking the audit is £200.00 plus VAT.
- 21-518 In preparation for the 2022 audit arrangements need to be made to appoint an internal auditor. A proposal was made to approach the parish council's internal auditor to secure her services for a further year.
- 21-519 **Resolution:** It was resolved that:
- i. The report from MAZAR LLP is noted;
 - ii. The results of the audit are published on the parish council's website;
 - iii. A letter is sent to the internal auditor to secure her services for the 2022 audit.

Staffordshire County Council - consultation on the buffer zones and Cold Meece speed limit

- 21-520 Staffordshire County Council propose to make a Traffic Regulation Order under the Road Traffic Regulation Act 1984. (A copy if the order and plans relating to the parish were previously circulated to councillors and are attached at Appendix 3)
- 21-521 Set out below is the proposed response from the Parish Council.
- Yarnfield and Cold Meece Parish Council support the proposals in the draft order and has been working with the County Councillor for the division to ensure the road safety issues addressed by the order on Yarnfield Lane and in Cold Meece are resolved.

- The Parish Council has approved a budget of £4,000 to part fund the introduction of the order.

21-522 **Resolution:** It was resolved that a response in support of the consultation was sent to the County Council.

Queen's Platinum Jubilee (2 - 5 June 2022) -planning for next year's celebration event

21-523 A meeting with representatives of the Village Hall Committee, Fete Committee and Community Action Group will take place on Monday 20 September 2021.

Village Green Project - to agree next steps

21-524 A plan for the village green project, which draws on ideas from the community consultation and the views of the parish councillors, has been prepared.

Resolution: It was resolved that:

- i. The plan, which sets out the vision for the project attached at Appendix 4 is approved;
- ii. That a meeting is arranged with the borough councillors for the parish and the lead officer at Stafford Borough Council;
- iii. That a costed delivery plan is prepared.

Neighbourhood Plan - update on actions taken and to agree next steps

21-525 Confirmation has now been received that a grant has been approved for a housing needs survey of the parish. The work will be undertaken by AECOM. Discussions with AECOM have emphasised the difficulties they face as all national data sets were prepared before the formation of the parish council and in the case of the census were produced before the substantial growth in the population of the parish

21-526 A steering group needs to be formed to support the preparation of the plan. A different approach needs to be used to encourage people to get involved which will include direct approaches being made to people who have previously been involved with the work of the parish council.

21-527 One suggestion was that a more social event to encourage involvement could be arranged in the village hall.

Safeguarding and Equality and Diversity policy document

21-528 As the parish council develops its role within the community the council needs to have clear policies in place that set out how it will operate and the controls it has in place to regulate the work that it does.

21-529 A Safeguarding Policy and an Equality and Diversity Policy have been prepared and circulated to councillors with a view to the policies being adopted by the Council.

21-530 The Safeguarding Policy requires that training is made available to councillors to provide an overview of issues associated with the safeguarding of children and vulnerable adults.

21-531 **Resolution:** It was resolved that:

- i. The Safeguarding Policy, attached at Appendix 5, be approved;
- ii. That safeguarding training is arranged for councillors;
- iii. The Equality and Diversity Policy, attached at Appendix 6, be approved.

Remembrance Day

- 21-532 A resident of the village has been commissioned to make wooden soldier silhouettes which will be displayed in Yarnfield and Cold Meece.
- 21-533 The wreath for the Remembrance Day service has been ordered from the British Legion.

Updates from Parish Councillors

- 21-534 Cllr Dave Beeston attended the funeral of Mr Gary Simpson who was the site manager of the Cold Meece landfill site. Gary was a good friend to the parish and in recognition of this it was proposed that a memorial bench be installed to commemorate the support he gave to the parish.
- 21-535 **Resolution:** It was resolved that a location be found to provide a memorial bench.
- 21-536 Stone District Parish Liaison Group, 21 July 2021 - the parish council was represented by Cllr Stella Hughes.
- 21-537 Wellbeing Park: Cllr Parkin and the Clerk met the owner of Wellbeing Park, Mr Bob Bowers, to discuss his plans for the future of the site. The Council recognises that through his commitment and the work of volunteers he has kept the site running through difficult times. While the council is unable to provide financial support it recognises the significance of the site in the parish as a major leisure facility. As the council starts to prepare the neighbourhood plan it will be important to ensure the future of the site is recognised in the plan.
- 21-538 Staffordshire County Council Webinar – Access to Primary Care: Cllr Parkin attended the webinar that provided information about GP services. In Stoke and Staffordshire there were 581 GPs in 2016. This number has now fallen to 534; given the dramatic increase in demand placed on NHS services this is a particularly worrying trend. The way forward seems to be through primary care networks which for the parish are the GP practices in Stone and Eccleshall. The aim will be for these networks to work together to deliver services and address some of the issues around demand.
- 21-539 BIFoR project - Cllr David Beeston and the Clerk attended a meeting in Norbury where they learnt about the ground-breaking work being carried out to understand the role that trees play in the battle against climate change. Set in mature, unmanaged temperate woodland the facility is intended to be a platform with which a wide variety of research questions can be tested.

Planning – to consider any planning applications in the parish

- 21-540 No planning applications to be considered.

Date and time of next meeting

- 21-541 13 October 2021 at 7.30pm



Signed

Chairperson of the Parish Council

Date: 13 October 2021

PCSO – update report, local issues**Yarnfield Parish Council Meeting – 15th September**

PCSO Reported incidents in Yarnfield between 13th July to 1st September 2021)

INCIDENT TYPE	Total
BURGLARY	0
ASB	7
TRANSPORT	2
CRIMINAL DAMAGE	0
VIOLENCE	0
HARRASMENT	0
SUSPICIOUS	5*
THEFT	0
COVID	0
TOTAL	14

Please note that Police have uncovered a cannabis grow in Yarnfield, Investigations are continuing.

(*) The majority of suspicious incidents are reports of a drone flying over people & properties in Yarnfield.

Yarnfield and Cold Meece Parish Council
Schedule of Payments - 15 September 2021

Date	Ref/Chq no	Payee	Description	NET	VAT	Payment
04-Aug-21	074	NALC	Training course	32.44	6.49	38.93
04-Aug-21	075	Clerk	VAT on May 21 expenses		26.31	26.31
04-Aug-21	075	Clerk	Expenses (June 21)	15.33	3.07	18.40
06-Aug-21	076	Trent Grounds Maintenance	Grass cutting contract	603.20	120.64	723.84
18-Aug-21	075	Clerk	Salary (August 21)	530.40		530.40
18-Aug-21	077	HMRC	HMRC pay period 05/21	132.60		132.60
18-Aug-21	075	Clerk	Expenses (July 21)	14.14	2.84	16.98
24-Aug-21	079	Mazars	Annual audit	200.00	40.00	240.00
01-Sep-21	076	Trent Grounds Maintenance	Grass cutting contract	825.05	165.01	990.06
15-Sep-21	075	Clerk	Salary (September 21)	530.40		530.40
15-Sep-21	078	HMRC	HMRC pay period 06/21	132.60		132.60
15-Sep-21	075	Clerk	Expenses (August 21)	50.07	10.02	60.09
				3,066.23	374.38	3,440.61

Chairperson:



Date:

15-Sep-21

ROAD TRAFFIC REGULATION ACT 1984

**STAFFORDSHIRE COUNTY COUNCIL (YARNFIELD ROAD (COLD MEECE)
A519 NEWCASTLE ROAD (ECCLESHALL) MEECE ROAD (YARNFIELD)
YARNFIELD LANE (YARNFIELD) YARNFIELD ROAD (SWYNNERTON) A519
CASTLE STREET (ECCLESHALL) A51 STONE ROAD AND A51 THE ROWE
(HATTON) A519 NEWCASTLE ROAD AND A5182 WHITMORE ROAD
(HANCHURCH))
(30, 40 AND 50 MPH SPEED LIMIT) ORDER 20****

1. Staffordshire County Council propose to make a Traffic Regulation Order under the Road Traffic Regulation Act 1984, to impose the following speed limits:

30 MPH

A519 Newcastle Road and A519 Castle Street, Eccleshall

40 MPH

**A519 Newcastle Road (Eccleshall)
Meece Road (Yarnfield)
Yarnfield Lane (Yarnfield)
Yarnfield Road, (Swynnerton)
A51 Stone Road and A51 The Rowe (Hatton)
A519 Newcastle Road, (Hanchurch)
A5182 Whitmore Road (Hanchurch)**

50 MPH

Yarnfield Road, (Cold Meece)

2. Documents may be examined during office hours at 1 Staffordshire Place, Tipping Street, Stafford, ST16 2DH and during opening hours at Eccleshall Library, 20 High Street, Eccleshall, Staffordshire, Stone Library, High Street, Stone, Staffordshire and Clayton Library, Dartmouth Avenue, Clayton, Newcastle-under-Lyme, Staffordshire or at www.staffordshire.gov.uk/trafficregulationorders
3. Objections should be sent in writing to: Strategic Asset and Network Management, Highways, 2 Staffordshire Place, Tipping Street, Stafford, ST16 2DH or to: trafficregulationorderobjections@staffordshire.gov.uk not later than 15 September 2021 quoting reference HoCPS/TM/TR13/21 and stating the grounds on which they are made.

25 August 2021

John Tradewell, Director of Corporate Services,
1 Staffordshire Place, Tipping Street, Stafford, ST16 2DH.

ROAD TRAFFIC REGULATION ACT, 1984

STAFFORDSHIRE COUNTY COUNCIL (YARNFIELD ROAD (COLD MEECE) A519 NEWCASTLE ROAD (ECCLESHALL) MEECE ROAD (YARNFIELD) YARNFIELD LANE (YARNFIELD) YARNFIELD ROAD (SWYNNERTON) A519 CASTLE STREET (ECCLESHALL) A51 STONE ROAD AND A51 THE ROWE (HATTON) A519 NEWCASTLE ROAD AND A5182 WHITMORE ROAD (HANCHURCH)) (30, 40 AND 50 MPH SPEED LIMIT) ORDER 20**

The Staffordshire County Council ("the Council") in exercise of its powers under Sections 84(1) and (2) of the Road Traffic Regulation Act, 1984 ("the Act") and all other enabling powers, and after consultation with the Chief Officer of Police in accordance with Part III of Schedule 9 to the Act, hereby makes the following Order:-

1. No person shall drive any motor vehicle at a speed exceeding 30 mph on the lengths of roads specified in Schedule 1 to this Order.
2. No person shall drive any motor vehicle at a speed exceeding 40 mph on the lengths of roads specified in Schedule 2 to this Order.
3. No person shall drive any motor vehicle at a speed exceeding 50 mph on the lengths of roads specified in Schedule 3 to this Order.
4. No speed limit imposed by this Order applies to vehicles falling within regulation 3(4) of the Road Traffic Exemptions (Special Forces) (Variation and Amendment) Regulations 2011 when used in accordance with regulation 3(5) of those Regulations.
5. This Order may be cited as the Staffordshire County Council (Yarnfield Road (Cold Meece) A519 Newcastle Road (Eccleshall) Meece Road (Yarnfield) Yarnfield Lane (Yarnfield) Yarnfield Road (Swynnerton) A519 Castle Street (Eccleshall) A51 Stone Road and A51 The Rowe (Hatton) A519 Newcastle Road and A5182 Whitmore Road (Hanchurch)) (30, 40 and 50 mph Speed Limit) Order 20** and shall come into operation on day of 20**.

SCHEDULE 1 (30 MPH)

A519 Newcastle Road and A519 Castle Street, Eccleshall – from the end of the proposed 40 MPH Speed Limit (located approximately 80 metres south of the junction with Swynnerton Road) for a distance of approximately 145 metres to a point next to the streetlighting column adjacent to the entrance to Eccleshall Castle. The remaining 80 metres up to the existing 30 MPH will then assume Restricted Road Status.

SCHEDULE 2 (40 MPH)

A519 Newcastle Road, Eccleshall - for a distance of approximately 395m in a northerly direction measured from a point located approximately 80m south of the junction of A519 with C002 Swynnerton Road.

C0087 Meece Road, Yarnfield - for a distance of approximately 615m in a southerly direction from the junction of C0087 Meece Road with C002 Yarnfield Road.

C0088 Yarnfield Lane, Yarnfield - for a distance of approximately 275m in an easterly direction from the junction of C0088 Yarnfield Lane with C0087 Meece Road and for a distance of approximately 315m in a generally easterly direction from a point measured approximately 175m to the east of its junction with Ashdale Park.

C002 Yarnfield Road, Swynnerton - for a distance of approximately 340m in a southerly direction from a point measured approximately 60m north of the junction of C314 Cotes Lane with C002 Yarnfield Road and for a distance of approximately 4.41km in a southerly direction from a point measured approximately 275m north of the junction of C87 Meece Road with C002 Yarnfield Road.

A519 Newcastle Road, Hanchurch – for a distance of approximately 360m in a southerly direction from a point measured approximately 20m south of the junction of A500 with A519 Newcastle Road.

A5182 Whitmore Road, Hanchurch – for a distance of approximately 92m in a westerly direction measured from the junction of A519 Newcastle Road with A5182 Whitmore Road.

A51 Stone Road and A51 The Rowe, Hatton – for a distance of approximately 1.25km in a generally south easterly direction measured from a point approximately 80m northwest of Waterworks Cottages.

SCHEDULE 3 (50 MPH)

C002 Yarnfield Road, Cold Meece - for a distance of approximately 1.95km in a southerly direction from a point measured approximately 280m south of the junction of C314 Cotes Lane with C002 Yarnfield Road

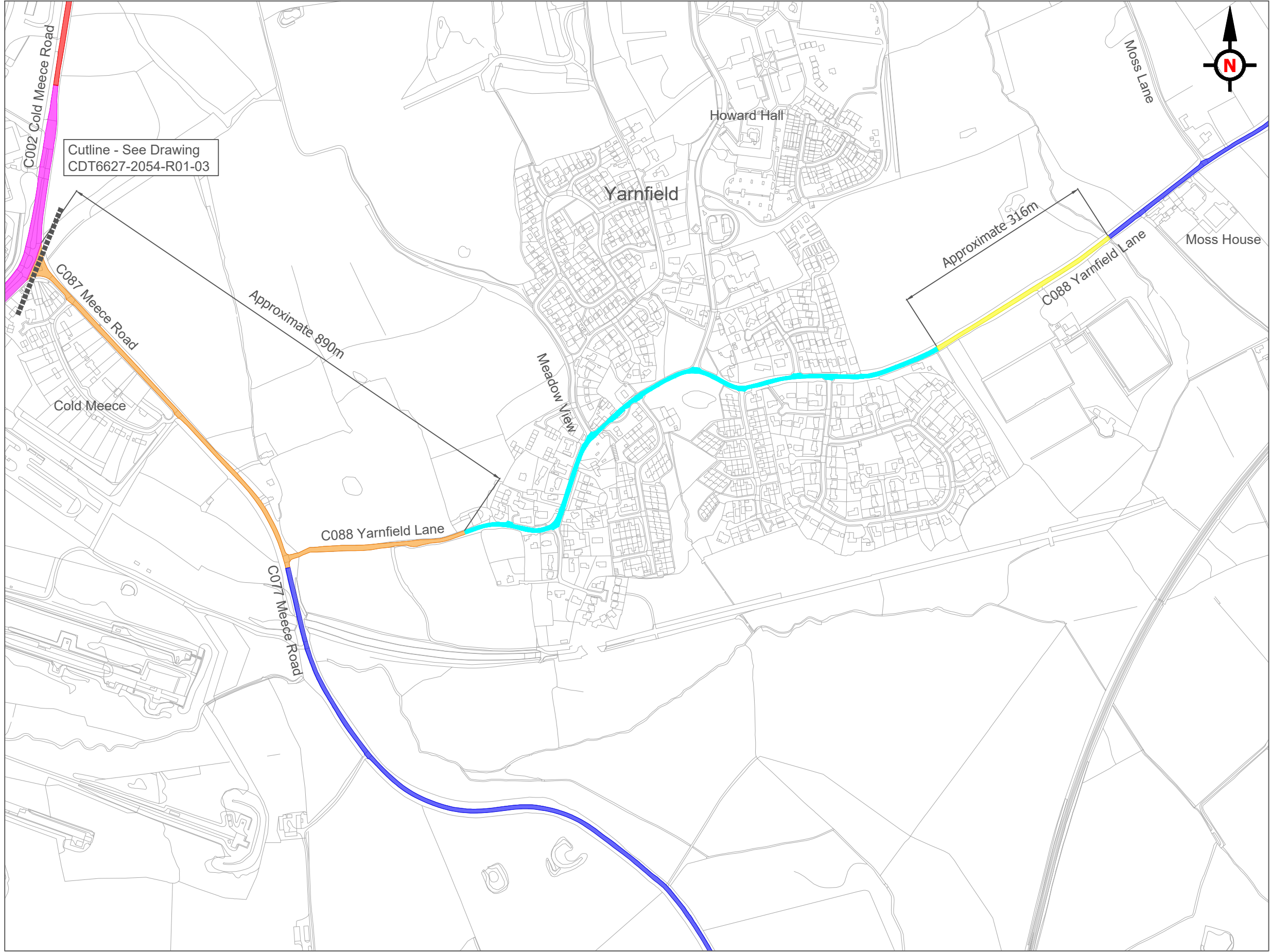
The Common Seal of the
STAFFORDSHIRE COUNTY COUNCIL
was hereunto affixed
day of 20**
in the presence of:-

)
)
)

Authorised Signatory

File Name: J:\Highways\Integrated Transport\0002 DHP\DHP 20 21 Stone (RR)\CDT6627 - 2054 - C0002 Swynnerton Road 40mph speed limit\3 CAD\2 Disciplines\2 WIP\1 Live Dwg\CDT6627-2054-R01-04.dwg
Layout Name: SCC-Amey A3 04 3 of 3

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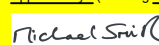
Key

- Proposed 40mph speed limit on C002 between Eccleshall and Cold Meece
Refer to Dwg. No. CDT6627-2054-R01-02 & CDT6627-2054-R01-03
- Proposed 50mph speed limit on C002 between Cold Meece and Swynnerton
Refer to Dwg. No. CDT6627-2054-R01-03
- Proposed 40mph speed limit approximate length 890m (973 yards)
- Proposed 40mph speed limit approximate length 316m (345 yards)
- Existing 30mph speed limit to be retained
- Existing National Speed Limit to be retained

P1	Amended speed limit extents	PG	22/02/2021
Rev	Detail	By	Date

Revisions	
Original Version	Preliminary <input checked="" type="checkbox"/>
Drawn: PG	For comment
Design: PG	For tender
Date: November 2020	For construction
	As constructed
	Other

Checked by:  Digitally signed by Alastair Bishop
Date: 2021.02.24 12:47:14 Z

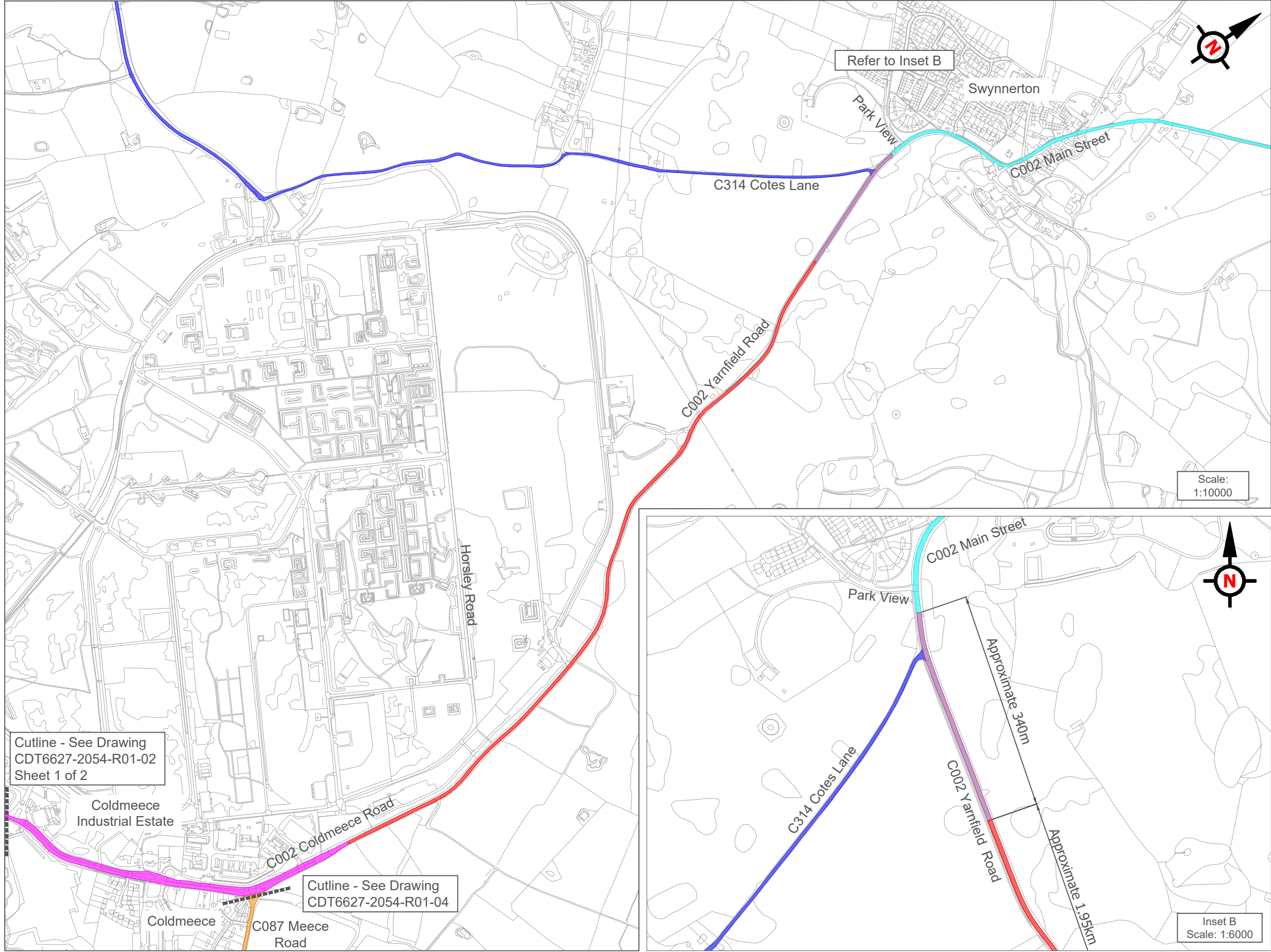
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 Digitally signed by Michael S. Place
Date: 2021.03.10 15:40:40 Z

 **Staffordshire**
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Project Name Meece Road/Yarnfield Lane, Yarnfield - 40MPH Speed Limit	
Drawing Title HIGHWAYS Traffic Regulation Order Consultation Plan	
Grid reference :	
Original Drawing Size : A3	Dimensions : meters
Scale : NTS	Copyright © Amey
Drawing No CDT6627-2054-R01-04	Rev P1

File Name: J:\Highways\Integrated Transport\0002 DHP\DHP 20 21\Stone (RR)\CDT6627 - 2054 - C002 Swynnerton Road 40mph speed limit\3 CAD\2 Disciplines\2 WIP\1 Live Drawings\CDT6627-2054-R01-03 Consultation Plan.dwg
Layout Name: SCC-Amey A3 03 2 of 2

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- Key**
- Proposed 40mph speed limit on C002 between Eccleshall and Cold Meece
approximate length 4.41km (2.74 miles)
 - Proposed 40mph speed limit on C088 Meece Road/C087 Yarnfield Road
 - Proposed 50mph speed limit on C002 for approximate length of 1.95km (1.21 miles) north of Cold Meece
 - Proposed 40mph buffer speed limit on C002 for approximate length of 340m south of Swynnerton
 - Existing 30mph speed limit to be retained
 - Existing National Speed Limit to be retained

P2	Amended speed limit extents	PG	23/02/2021
P1	Amended speed limit extents	PG	12/11/2020
Rev	Detail	By	Date
Revisions			
Original Version	Preliminary		✓
Drawn: PG	For comment		
Design: PG	For tender		
	For construction		
Date: November 2020	As constructed		
	Other		

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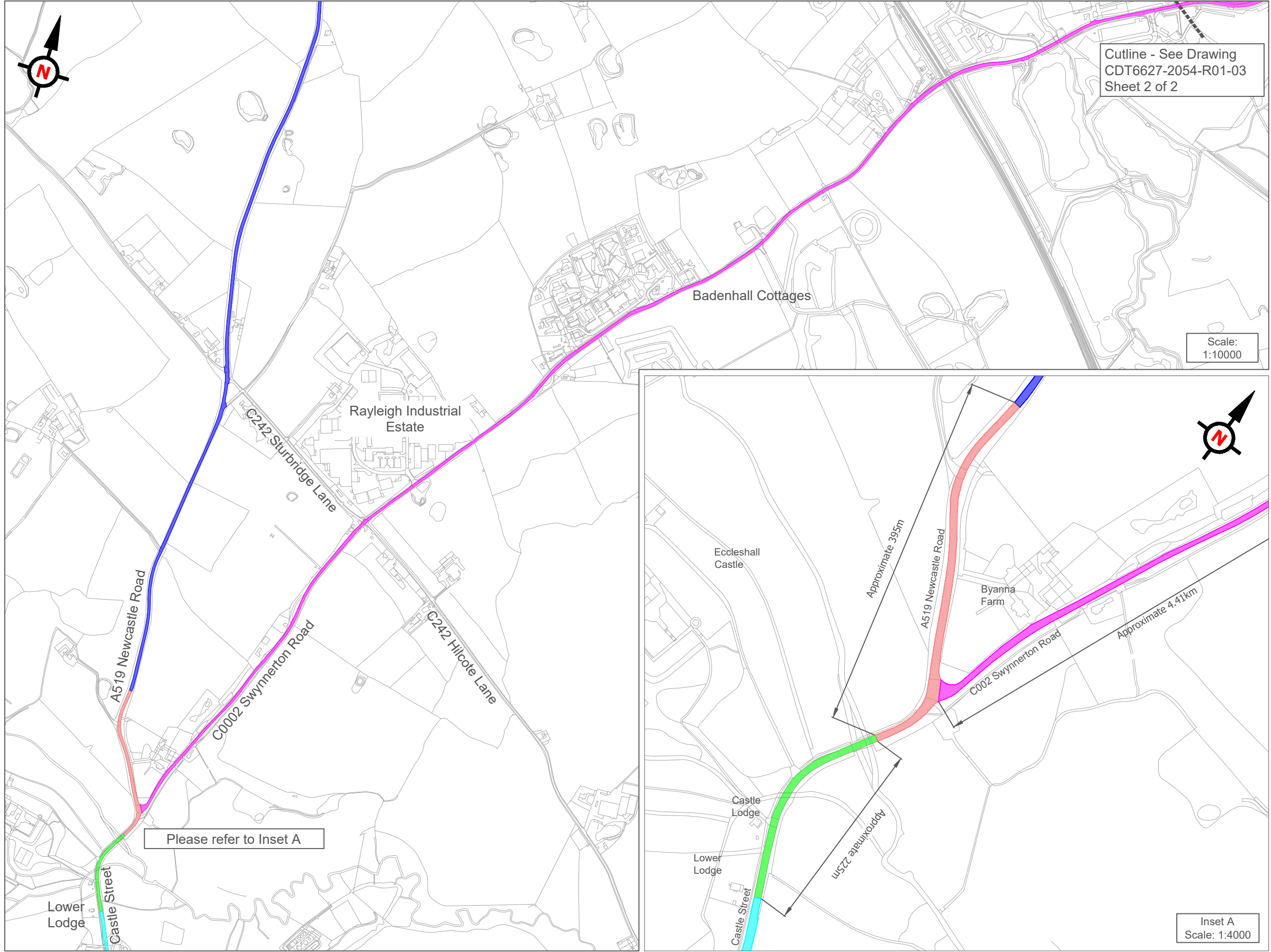
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Date: 2021.03.10 15:39:59 Z



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Drawing Title HIGHWAYS Traffic Regulation Order Consultation Plan - Sheet 2 of 2	
Grid reference :	
Original Drawing Size : A3	Dimensions : meters
Scale : As Shown	Copyright : Amey
Drawing No CDT6627-2054-R01-03	Rev P2

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Layout Name: SCC-Amey A3 02 Sheet 1 of 2

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Cutline - See Drawing
CDT6627-2054-R01-03
Sheet 2 of 2

Scale:
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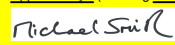
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- Key**
- Proposed 40mph speed limit on C002 between Eccleshall and Cold Meece approximate length 4.41km (2.74 miles)
 - Proposed 40mph speed limit on A519 Newcastle Road approximate length 395m (432 yards)
 - Proposed extension to existing 30 mph speed limit on Castle Street/A519 Newcastle Road approximate length 225m (246 yards)
 - Existing 30mph speed limit on Castle Street to be retained
 - Existing National Speed Limit to be retained

P2	Amended speed limit extents	PG	22/02/2021
P1	Amended speed limit extents	PG	12/11/2020
Rev	Detail	By	Date

Revisions			
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Drawn: PG	For tender		
Design: PG	For construction		
	As constructed		
Date: November 2020	Other		

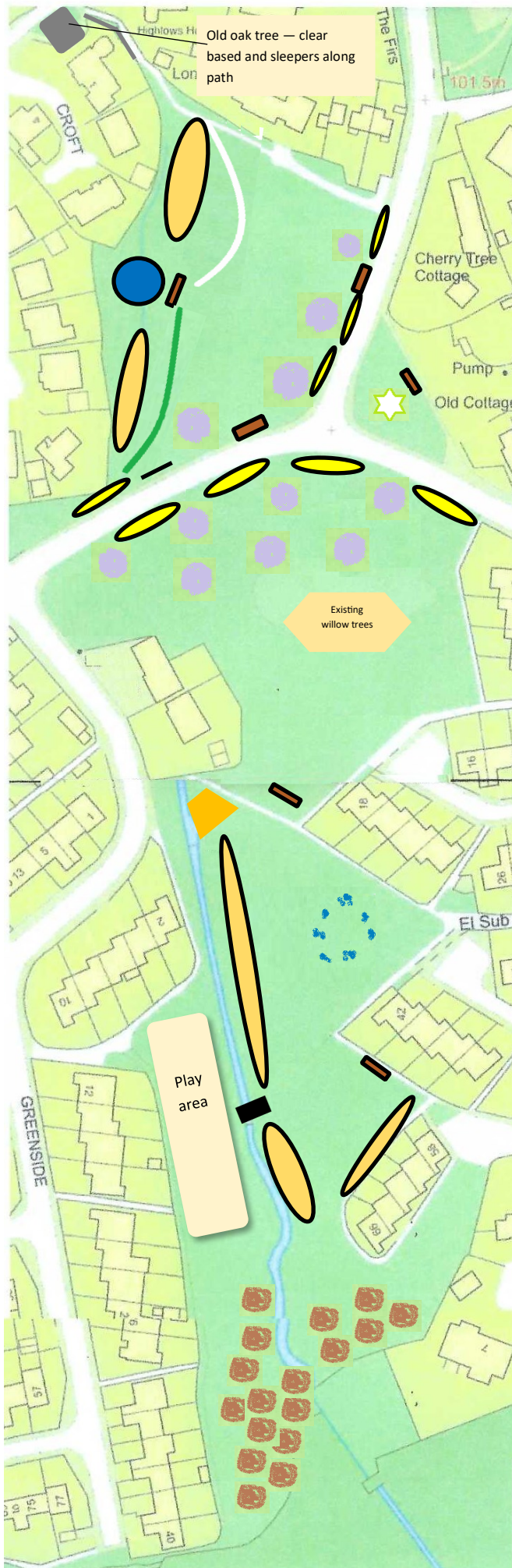
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Approved by: (Drawing NOT approved if this box is empty)
 Digitally signed by Michael S (Place)
Date: 2021.03.10 15:38:07 Z

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Project Name Newcastle Road/Swynnerton Road, Eccleshall - 40MPH Speed Limit	
Drawing Title HIGHWAYS Traffic Regulation Order Consultation Plan - Sheet 1 of 2	
Grid reference :	
Original Drawing Size : A3	Dimensions : meters
Scale : As shown	Copyright © Amey
Drawing No CDT6627-2054-R01-02	Rev P2

Yarnfield Village Green Project Plan



Benches



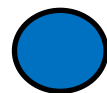
Improved bridge

Wild flower &
meadow grass

Bird Cherry Trees



Spring bulbs

Fruit and nut trees/
native

Pond/ wetland area



Moved parish board



Village sign



Flowering tree circle



Gravel footpath



Raised grass path



Existing playground

Other improvements

- ◆ Improve levels on south green and north green
- ◆ Replace litter bins
- ◆ Bird and bat boxes
- ◆ Clear stream
- ◆ Replace waymarker posts

Yarnfield and Cold Meece Parish Council

Safeguarding Policy and Procedure 2021

Safeguarding Children, Young people and Vulnerable Adults

PREFACE

This document is based on the following National and Local guidance; Working Together to Safeguard Children 2018 (Department for Children - DFE) and the Staffordshire Safeguarding Children Board (SSCB) Child Protection Procedures

Document title	Yarnfield and Cold Meece Parish Council Safeguarding Policy and Procedures		
Author	Parish Clerk		
Status	Draft		
Effective from	15 September 2021		
		Date	Resolution
Approved on	First Approved	15/09/21	21-531(i)
	Second Review Approved		
	Third Review Approved		
Next review date	September 2022		
Purpose			
To set policy for the parish Council, the approach it will take and the training requirements for councillors and employees.			

Contents

1	POLICY STATEMENT	1
2	DESIGNATED SAFEGUARDING LEAD	1
3	DEFINITIONS.....	1
4	APPLICATION OF THE POLICY	1
5	PROMOTING A SAFE ENVIRONMENT.....	1
6	EXPECTATIONS OF BEHAVIOUR	2
7	SAFE WORKING PRACTICE.....	2
8	ALLEGATIONS AGAINST COUNCILLORS, STAFF OR VOLUNTEERS	2
9	TRAINING.....	3
10	WHISTLEBLOWING.....	3
	APPENDIX 1 - PARISH COUNCIL LED ACTIVITIES	4
	APPENDIX 2 – CONTACT DETAILS.....	5

1 Policy Statement

- 1.1 Everyone has a duty to safeguard children, young people and vulnerable adults.
- 1.2 We believe every child, young person and vulnerable adult should be valued, safe and happy.
- 1.3 This policy promotes good practice in safeguarding for those working with or involved with Parish Council activities.
- 1.4 We will achieve this by having an effective Safeguarding Procedure and following National and Local guidance; Working Together to Safeguard Children 2018 (Department for Children - DFE) and the Staffordshire Safeguarding Children Board (SSCB) Child Protection Procedures at <https://www.staffsscb.org.uk/>
- 1.5 The Parish Council will review this policy annually.

2 DESIGNATED SAFEGUARDING LEAD

- 2.1 There will be a named person for safeguarding who will be responsible for dealing with any concerns about the safety and welfare of children. This person is Cllr Sally Parkin.
- 2.2 All staff and volunteers will be carefully selected and vetted with the aim of ensuring they do not pose a risk to children or vulnerable adults.
- 2.3 All councillors, staff and volunteers who are involved in regulated activity with children, young people and vulnerable adults, and the Designated Safeguarding Lead, will be checked through the Disclosure and Barring Service (DBS).

3 Definitions

- 3.1 Children and young people: anyone under the age of 18 years.
- 3.2 Vulnerable Adult: Anyone over 18 who is:
 - Unable to care for themselves;
 - Unable to protect themselves from significant harm or exploitation;
 - In need of community care services.

4 Application of the policy

- 4.1 This policy applies to:
 - anyone working for or on behalf of the Parish Council whether in a paid, voluntary or commissioned capacity.
 - Elected councillors
 - Anyone receiving financial support from the Parish Council for the purpose of delivering any service to children, young people or vulnerable adults.

5 Promoting a safe environment

- 5.1 To promote a safe environment for children, young people and vulnerable adults the Parish Council will:

- Provide safe facilities and carry out regular safety assessments.
- Ensure that councillors, staff and leaders of activities in the parish are aware of safeguarding expectations.
- Councillors, staff and volunteers who have regular unsupervised contact with children, young people or vulnerable adults during the course of their duties must undergo appropriate DBS checks before the start of such duties.

6 Expectations of behaviour

- 6.1 All users of Parish Council facilities, organisers of parish events and volunteers should:
- Ensure that communications, behaviour and interaction is appropriate and professional;
 - Treat each other with respect and show consideration for other groups using the Parish Council facilities;
 - Refrain from any behaviour that involves racism, sexism, homophobia, and bullying.
- 6.2 Report any instances of such behaviour to the Parish Council's Designated Safeguarding Lead or Parish Clerk.

7 Safe working practice

- 7.1 All those involved in parish activities must follow this policy and procedures at all times.
- 7.2 The risk assessment of activities delivered by the Parish Council will include an assessment to establish whether any regulated activity involving direct access to children or adults at risk may occur.
- 7.3 Where such regulated activity is identified the provisions of Appendix 1 will apply.

8 Allegations against councillors, staff or volunteers

- 8.1 The Staffordshire Local Authority Designated Officer (LADO) is specifically involved in cases where there is a concern or allegation that someone working or volunteering with children:
- Has, or may have, harmed a child.
 - May have committed a criminal offence related to a child.
 - Has behaved towards a child or children in a way that indicates they may pose a risk of harm to children.
- 8.2 The LADO will give advice and guidance on how concerns or allegations should be investigated. No attempt should be made to investigate or take action before consulting the LADO.
- 8.3 LADO does not investigate but will ensure that an appropriate investigation is undertaken, whether that is by the police, children's social care or the employer.
- 8.4 LDAO contact details:
- Tel: [0800 1313 126](tel:08001313126)
 - Complete the [online enquiry form](#)

9 Training

- 9.1 All councillors, staff and volunteers will receive basic safeguarding training.

10 Whistleblowing

- 10.1 All councillors, staff and volunteers should be aware of their duty to raise concerns and must not make a judgement on whether the allegations have merit for further investigation, this decision must be for the Multi Agency Safeguarding Hub (MASH) and
- 10.2 Where concerns are identified a referral will be made to the MASH. Contact details in Appendix 2

Appendix 1 - Parish Council led activities

- Any parish council activity specifically for children, young persons or vulnerable adults will be coordinated by an adult who has the appropriate Disclosure and Barring Service (DBS) check
- Never leave children, young people or vulnerable adults unattended with adults who have not been subject to a DBS check.
- Plan activities to involve more than one person being present or at least in sight or hearing of others. Alternatively, record, or inform others of their whereabouts and intended action.
- Where possible, have male and female leaders working with a mixed group.
- Ensure registers are complete and attendees are marked in and signed out (under 8's must be collected by a parent/carer).
- Ensure that photos or videos of individuals are not taken without written permission from their parents/carers.

Appendix 2 – Contact Details

For all child protection issues

Staffordshire County Council's First Response Team based at the MASH on **0800 1313 126** (between 8am and 5pm Monday to Thursday and 8am and 4.30 pm on a Friday).

Childcare providers

Concerns about a childcare provider, advice should be sought from OFSTED on 0300 123 4666 (between 8am - 6pm on Monday to Friday) or enquiries@ofsted.gov.uk.

Vulnerable Adult Protection

Adult Protection referral advice should be sought from the Adult Protection Contact Centre 0845 604 2719 (between 8am and 5pm Monday to Thursday and 8am and 4.30 pm on a Friday).

Out of hours service

Outside of office hours any concerns relating to a child or adult at risk of abuse and neglect should be directed to Staffordshire County Council Emergency Duty Service on 0845 6042886. Alternatively contact Staffordshire Police Central Referral Unit on 101 or dial 999 in an emergency.

Yarnfield and Cold Meece Parish Council

EQUALITY AND DIVERSITY POLICY

September 2021

PREFACE

Document title	EQUALITY AND DIVERSITY POLICY		
Author	Parish Clerk		
Status	Draft		
Effective from	15 September 2021		
		Date	Resolution
Approved on	First Approved	15/09/21	21-531(iii)
Next review date	March 2024		
Purpose			
This policy sets out the parish council’s commitment to treat everyone with dignity and respect and to providing and promoting equal opportunities, eliminating discrimination and encouraging diversity in our community.			

Contents

1	EQUALITY AND DIVERSITY.....	1
2	EQUALITY ACT 2010	1
3	PUBLIC SECTOR EQUALITY DUTY	1
4	CONSIDERING THE IMPACT OF EVERYTHING WE DO	1

1 Equality and Diversity

- 1.1 Yarnfield and Cold Meece Parish Council is committed to promoting equality and diversity of opportunity through its day to day business and will strive to provide services and support in ways that meet the needs of those living in the parish.

2 Equality Act 2010

- 2.1 The Equality Act, which became law in October 2010, brought together all of the legal requirements for equality that private, public and voluntary organisations must adhere to.
- 2.2 The Act places a duty on public sector organisations to pay due regard to:
- eliminate unlawful discrimination (harassment, victimisation and any other prohibited conduct).
 - advance equality of opportunity between those who share a protected characteristic and people who do not.
 - foster good relations between those who share a protected characteristic and people who do not.

3 Public Sector Equality Duty

- 3.1 No individual will be discriminated against. The Public Sector Equality Duty (PSED) puts in place some other things that the Council must do to show that it is working fairly. The new duty applies to 'relevant protected characteristics' which are:
- age
 - disability
 - gender reassignment
 - marriage and civil partnership
 - pregnancy and maternity
 - race
 - religion or belief
 - sex
 - sexual orientation

4 Considering the impact of everything we do

- 4.1 Yarnfield and Cold Meece Parish Council strives to provide excellent services. The Council is committed to providing and promoting equal opportunities, eliminating discrimination and encouraging diversity in our community.
- 4.2 Providing services that are driven by the needs of our community, in a way that caters for their individual needs, underpins the role of the Council in leading by example and ensures no individual is discriminated against.

----- End -----