

**YARNFIELD AND COLD MEECE PARISH COUNCIL
ANNUAL PARISH COUNCIL MEETING**

Tuesday 4 May 2021 at 7.30pm

Virtual Online Meeting

Present (for all or part of the meeting): -

Councillors:

David Beeston	Stella Hughes
Malcolm Beeston	Brian Rushton
Frank Cromey	Sally Parkin (Chair)
Brian Eyre	

Also in attendance: Cllr Pert (SCC), Cllr James (SBC)

Officer in attendance: - John Fraser, Clerk to the Parish Council

Public at the meeting: - 3 (viewing on Facebook Live)

Apologies

21-230 Apologies were received from; Cllr Nixon (SBC)

Election of the Chairperson to the Parish Council

21-231 Cllr Sally Parkin was proposed by Cllr Rushton, seconded by Cllr Brian Eyre, and agreed by all present.

Elect the Vice-Chairperson to the Parish Council

21-232 Cllr Brian Eyre was proposed by Cllr Stella Hughes, seconded by Cllr Sally Parkin, and agreed by all present.

21-233 Cllr Eyre thanked all present for their support and hard work over the previous two years.

21-234 Covid-19 restrictions on public meeting prevented the signing of the Declaration of Acceptance of Office for both the Chair and Vice-chair. These will be signed at the first face to face meeting of the Parish Council.

Committee Appointments

21-235 The draft Terms of Reference for the Community Action Group were approved and the arrangements for the committee agreed.

Election of the Chair of the Community Action Committee

21-236 Cllr Stella Hughes was proposed by Cllr Ruston and seconded by Cllr Brian Eyre and agreed by all present to take on the role of Chair of the Community Action Committee.

21-237 Cllr Malcolm Beeston and Cllr Frank Cromey agreed to join the committee.

Appointment to External Bodies

21-238 The following appointments were agreed:

- i. Springfields First School - Cllr Frank Cromey;
- ii. Yarnfield Village Hall Committee - Cllr David Beeston.

Standing Orders, Financial Regulations and Asset Register

- 21-239 The annual review of the Council's Standing Orders, Financial Regulations and Asset Register, which were presented to 13 April 2021 meeting of the Parish Council, were considered and the changes to the documents noted. The proposed changes will take effect on 7th May 2021.
- 21-240 The Council's risk register was last reviewed at the January 2021 meeting of the Parish Council and did not need updating.
- 21-241 **Resolution:** It was resolved that:
- i. The review of the Parish Council's Standing Orders, Financial Regulations and Asset Register be approved.
 - ii. Copies of the three documents to be published on the Parish Council website,

Forward Plan - meeting calendar

- 21-242 The Forward Plan for meetings of the Parish Council and Community Action Group was agreed.
- 21-243 Discussions are taking place with Yarnfield Park Conference Centre that, it is hoped, will lead to Parish Council meetings being held at the conference centre, who will also be able to support the council's ambition to continue to stream meetings to the Council's Facebook page.
- 21-244 **Resolution:** It was resolved that:
- i. Discussion with the Yarnfield Park Conference Centre to provide the venue for future parish council meetings be completed at the earliest opportunity.
 - ii. The meetings of the Community Action Group be held in the village hall.
 - iii. The copy of the Forward plan is published on the parish council website.

Date and time of next Meeting

- 21-245 The next Annual Meeting of the Parish Council will be held on 11 May 202~~1~~² at 7.30pm.

Signed



Chairperson of the Parish Council

Date 23 June 2021

Meeting Closed: 7:50pm