

**YARNFIELD AND COLD MEECE PARISH COUNCIL**  
**PARISH COUNCIL MEETING**  
**9<sup>th</sup> February 2021 at 7.30pm**

**Virtual Online Meeting**

**Present (for all or part of the meeting): -**

**Councillors:**

David Beeston	Stella Hughes
Malcolm Beeston	Sally Parkin
Brian Eyre (Chairman)	Brian Rushton
Frank Cromey	

**Also in attendance:** - Cllr Pert (SCC), Cllr James (SBC), Cllr Nixon (SBC)

**Officer in attendance:** - John Fraser- Clerk to the Parish Council

**Public at the meeting:** - 43 (viewing on Facebook Live)

**Apologies**

21-49 ✓ Apologies were received from Cllr M Beeston.

**Declarations of Interest**

21-50 Nil

**Crime Statistics - PCSO**

21-51 Item deferred to the next meeting scheduled for 9 March 2021

**2021 Census presentation - Census Engagement Manager, Staffordshire**

21-52 The Council received a presentation by Mr Dan Cooke, Census Engagement Manager - Staffordshire about the next national census that will be held on 21 March 2021.

**Public Question Time (30 minutes)**

**Question 1**

21-53 Please discuss Covid 19 and Yarnfield park, training, social distancing as none of the students or BT Employees know what the guidelines are.

**Response**

21-54 The Parish Clerk has contacted the management at the Yarnfield Park Conference Centre. In response to the concerns raised an open letter to residents, prepared by the Conference Centre management, was read out at the meeting. A copy of the letter is attached at Appendix 1.

**Community Speed Watch - to agree a Speed Safety Strategy for the parish**

21-55 The vehicle activity figures for December 2020 and January 2021, and the cumulative results since June 2020, are set out in Appendix 2.

21-56 There is now clear evidence that the device is having a positive effect on driver behaviour.

21-57 The Parish Council has over the last year placed considerable emphasis on the importance of road safety in the parish. It is now appropriate to bring together the various work streams in a road safety strategy. The proposed strategy, which can be found in Appendix 3, would provide a clear focus for this work and allow the council and residents to monitor progress against the actions identified in the strategy.

21-58 To ensure the strategy reflects the views of residents it was agreed that the strategy be subject to a period of consultation and that it be made available to residents, Staffordshire County Council and the Staffordshire Road Safety Partnership.

21-59 **Resolution:** It was resolved that:

- i. Arrangements are made to publish the reports on the parish website;
- ii. Arrangements are put in place to share the data with Staffordshire Police;
- iii. The draft Parish Road Safety Strategy is published, and views are sought from residents and Staffordshire County Council and Staffordshire Road Safety Partnership.

#### **Reports from Borough and County Councillors**

21-60 Cllr. Pert, Staffordshire County Council

- i. Covid-19 continues to be a top priority for the County Council. All residents are encouraged to take up the vaccination when offered. All the indications are that this is a very well run operation with more than 200,000 people having already being vaccinated.
- ii. Asymptomatic testing is easily available, anyone who is "out and about" should get tested regularly.
- iii. The County Council is hoping to run a webinar on the vaccination programme which Parish Councillors will be able to attend.
- iv. The second consultation on the speed limit changes and buffer zone has been completed and the final stage of consultation is due to start soon.

21-61 Cllr. James, Stafford Borough Council

- i. Anyone who is aged 70 or over, who has not received an invitation to have a vaccination should contact their GP to arrange to receive the vaccination as soon as possible.
- ii. The Borough Council's brown bin scheme is running well. Anyone who is having difficulty signing up for the scheme should contact the council on 01785 619402.

21-62 Cllr Nixon, Stafford Borough Council

- i. If the Parish Council would like support tackling the problem of dog fouling Cllr Nixon is running a poster campaign with residents of another parish that could easily be transferred to Yarnfield and Cold Meece.
- ii. Amendments to the constitution of the Borough Council to secure the right of Parish Councils to attend planning meetings has been rejected. It was felt that as not all of the borough has a Parish Council to represent residents it would not be appropriate to have special arrangements for those areas that do. Any planning matters in the parish can still be supported by the two borough councillors.



**Update on HS2 from the Stone Rail Head Crisis Group.**

- 21-63 The SRCG have been working behind the scenes with Sir Bill Cash and other Staffordshire MPs to lobby the Government to retain the proposed amendments from the House of Lords. The Minister announced in the debate in the House of Commons on 19th January that the Government would retain the amendments, including one relating to consultation, which resulted in the consultation exercise launched last week.
- 21-64 HS2 Consultation (February 2021) - Most people along the route will have received a consultation leaflet by now. The value of this work is undermined by a statement in the consultation leaflet which states, "the Government does not intend to make changes to the intended Phase 2a scheme or its planned construction programme in the light of this consultation".
- 21-65 Sir Bill Cash has drawn the HS2 Minister's attention to this, with the result that HS2 yesterday issued a second consultation leaflet. While the tone of the second leaflet is very different, there has been no attempt to withdraw the statement in the first leaflet.
- 21-66 Although the consultation process is flawed, we would advise all residents to respond to the consultation. The easiest way to do this is online via the address provided.
- 21-67 To support residents the SRCG will publish guidance to provide background information on the four issues of consultation. This will be available via [www.stonerailhead.org](http://www.stonerailhead.org) .
- 21-68 The SRCG team is working on many other initiatives and has submitted evidence to the Transport Select Committee.
- 21-69 **Resolution:** It was resolved that a response to the HS2 Phase 2a consultation is submitted by the Parish Council, with the Support of the SRCG.
- Approval of the published draft minutes of the Parish Council meeting held on 12th January 2021. (as previously circulated)**
- 21-70 **Resolution:** It was resolved that the minutes of the Parish Council meeting held on 12<sup>th</sup> January 2020 were approved subject to the typographical error in minute 21-20 being corrected
- 21-71 As a result of the Covid-19 restrictions on public meetings the minutes will be signed at the first available opportunity.
- To consider any matters arising from the minutes not covered elsewhere on the agenda.**
- 21-72 No matters arising.
- Neighbourhood Plan - to agree the proposals from Urban Vision on the development of the plan.**
- 21-73 Following the December 2020 meeting of the Parish Council an invitation was extended to Urban Vision to brief the Councillors on the work involved in preparing a neighbourhood plan and securing grant funding for the council to support this work.
- 21-74 The Parish Council can apply for a grant of up to £9,000 to support the neighbourhood planning process. The condition for use of the grant money is time limited and as such the grant application should be made after April 2021.

- 21-75 Urban Vision has provided their proposal to supply professional planning support to produce the Yarnfield and Cold Meece Neighbourhood Plan. The fee for the main support package, based on 16 days consultation, is £8,400 +VAT.
- 21-76 The former Parish Council had started preparing a combined neighbourhood plan that would have included Yarnfield and Cold Meece. The evidence collected to support their plan will still be relevant.
- 21-77 **Resolution:** It was resolved that:
- i. The proposal from Urban Vision is accepted, subject to the proviso that the Parish Council secures a Neighbourhood Planning Support Grant;
  - ii. Swynnerton Parish Council is invited to share the evidence collected from the residents of Yarnfield and Cold Meece during the preparation for the combined neighbourhood plan;
  - iii. That an application is made to LOCALITY to secure a Neighbourhood Planning Support Grant.

#### **Covid-19 update**

- 21-78 The County Council, together with the Staffordshire Parish Council Association, have invited a small group of Parish Council Clerks to come together to address the serious problem of loneliness and isolation.
- 21-79 The proposed work plan, which is contained in a presentation given to the last meeting of the group, is attached at APPENDIX 4. The proposals will provide a valuable resource to the Parish Council and enable it to make progress on its role in supporting the residents of the parish.
- 21-80 There will be a managed relaxation in the Covid-19 restrictions following the successful roll out of the national vaccination programme. It would not be unreasonable to hope that by late summer we will have more confidence in our ability to hold public meetings, all be it with some restrictions in place.
- 21-81 The Parish Council needs to take a positive lead on what will take place in the parish once restrictions are eased and should put together a timetable of events for the coming year that will include both parish and community events. These will then be included in the next Parish Newsletter.
- 21-82 As we move into the next stage in the recovery from the Covid-19 pandemic a review of the Parish Council's action plan will need to be undertaken. The review will include planning for future events, support the Parish Council can provide through the volunteer group and the sharing of information and support that is available to residents.
- 21-83 **Resolution:** It was resolved that the Parish Council Action Plan is reviewed to reflect the work being done by the Parish Council in relation to the Covid-19 pandemic.

#### **Report of the Clerk to the Parish Council**

- 21-84 The Parish Council's current account balance on 9<sup>th</sup> February 2021 was £8,794.59 and the reserve account balance was £4,000 plus interest.
- 21-85 The February 2021 schedule of payments is attached at Appendix 5



**Resolution:** It was resolved that the schedule of payments in Appendix 5 be noted.

**Correspondence and circulars.**

- i. **Damage to the village Green** - Severn Trent Water Co. has given an assurance that they will return to complete the repair of the damage once the green is no longer waterlogged.
- ii. **CiLCA Training** - The 2020/2021 budget made provision for the Clerk to undertake the Certificate in Local Council Administration training course. A course will be available starting in March 2021 and arrangements have been made for the Clerk to join this course.
- iii. **Littering** - Contact has been made with the enforcement team at Stafford Borough Council to resolve the problem of littering on the lay-by on Yarnfield Lane. One suggestion has been the removal of the bin from the lay-by, or possibly the removal of the lay-by itself. Further work is required to decide on the best approach.
- iv. **Parish Council Meetings** - The regulations governing the holding of remote council meetings end in May 2021. There is a desire to find a way to continue broadcasting meetings once the Parish Council has to return to face to face meetings. If this is to become a reality the venue used for the meeting will need to have access to the internet.

**Resolution:** It was resolved that the Clerk contact the Village Hall Committee to raise the possibility of a broadband connection being provided in the village hall.

- v. **Parish Council Meeting Timetable** - The timetable for Parish Council meetings needs to be confirmed for the next 12 months. Efforts will be made to ensure these do not clash with the published dates of the Borough and County Council.
- vi. **Defibrillator** - Identification of a location for the AED Donate defibrillator is proving difficult to resolve. An obvious location for the unit will be on the Western Power Substation. However, for technical and safety reasons, they are not prepared to support this idea. Three possible locations have been identified on Ashdale Park. Each would enable an unmetered connection being made to the electricity supply. The fund raised by AED Donate is sufficient to cover the cost of the defibrillator, the cabinet and the installation cost on a domestic property. Additional funds will be required to install the cabinet on one of the three possible locations because the installation will involve specialist work to make the connection.  
The Yarnfield Forum has agreed to take on responsibility for the weekly monitoring of the equipment. Any cost associated with the running of the defibrillator (batteries, pads, electricity bill and maintenance) will need to be paid for by the Parish Council.
- vii. **Yarnfield Park section 106 agreement** - The Borough Council Planning Department has agreed to refer complaints about the application of the Yarnfield Park section 106

agreement to the Borough's legal team to establish how best to resolve the concerns of residents. Cllr James (SBC) has agreed to contact officers at the Borough Council to try and resolve the delay in tackling this issue. The next meeting with the residents' group is scheduled to take place on 15<sup>th</sup> March 2021.

**Update to the Risk Register - to agree an amendment to include the Meecebrook development as a strategic risk for the parish.**

- 21-87 The Parish Council's Risk Register, which was last reviewed at the council meeting in January 2021, does not include a strategic risk in relation to the Borough Council's ambition to develop the Meecebrook Garden Community.
- 21-88 The inclusion of a strategic risk dealing with this issue would enable the Parish Council to track progress on the development and to focus on residents' concerns about the proposed development. A copy of the new strategic risk is set out at Appendix 6.
- 21-89 **Resolution:** It was resolved that:
- i. The strategic risk set out in Appendix 6 is added to the Council's Risk Register;
  - ii. A Freedom of Information Act request is sent to the Borough Council asking for information about the investigations being conducted by the Borough Council into the feasibility of the Meecebrook Garden Community.

**Greenside playground - report on the annual inspection and proposed renovation/refurbishment.**

- 21-90 The annual inspection of the Greenside play equipment was carried out in October 2020 by the Play Inspection Company. The inspection identified 5 Very Low Risk and 9 Low Risk issues. All require monitoring and only needed action in the event of further deterioration.
- 21-91 The cost associated with the work identified in the inspection report has been provided by the equipment manufacturers: Wicksteed Ltd and HGS Ltd.
- 21-92 The paintwork on the Cradle Swing and Stand up Seesaw, which are the two oldest pieces of equipment, is in a very poor condition. A price has been provided by Mr Challinor to repaint both.
- 21-93 In the future it will be necessary to undertake further repairs to the soft surface around the play equipment. Currently there is no serious damage and the areas showing signs of wear are merely cosmetic.
- 21-94 The routine inspection of the playground will be sufficient to monitor deterioration in the soft surface.
- 21-95 **Resolution:** It was resolved that:
- i. That the two older pieces of equipment are repainted in the spring and that the quote by Mr Challinor is accepted.
  - ii. Monitoring of the equipment continues in line with the inspector's recommendations and any major deterioration is reported to the Council.
  - iii. A review of the equipment is brought to the November 2021 meeting with a recommendation on which items, if any, should be renovated.

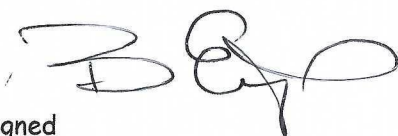


**Reports from Parish Councillors on meetings/courses attended.**

21-96 Nil

**Date and time of next meeting.**

21-97 Tuesday 9<sup>th</sup> March 2021 at 7.30pm



Signed

Chairman of the Council

Date 13-4-21

Meeting Closed 9:39pm

## Planning matters:

To discuss and confirm responses in respect of the following application:

Reference	Address	Outline	Decision
Nil			





Yarnfield Park  
Yarnfield  
Stone  
Staffordshire  
ST15 0NL  
T: +44 (0)1785 762 605  
W: [www.yarnfieldpark.com](http://www.yarnfieldpark.com)  
W: [www.thevenuescollection.co.uk](http://www.thevenuescollection.co.uk)

9<sup>th</sup> February 2021,

To All Yarnfield Residents,

You may have noticed our site seems busier during this third national lockdown and we would like to take this opportunity to share some further information and reassure you that the safety of those in the community, our employees and delegates is of paramount importance to us.

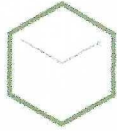
The additional guests we currently have onsite are critical workers and, as such, their work is essential to public safety and national security. This training is taking place at the government's specific instruction and meets the criteria for essential education and training. Furthermore, this training cannot be delivered online.

We have strict Covid measures in place and residents are welcome to read our Covid charter which can be found on our [www.yarnfieldpark.com](http://www.yarnfieldpark.com) website. In addition, the Environmental Health Department at Stafford Borough Council are fully briefed and have a copy of our Covid charter.

The organisers of the training have conducted thorough and robust risk assessments, which have been verified by external parties. Their staff have been through the Safer Events accreditation process, with associated training, and the event is being supported remotely by specialist teams. The measures we are following onsite exceed the necessary measures required to operate in a Covid-safe environment.

Please find below a summary of some of the key measures that have been put in place amongst an extensive raft of measures that are designed to keep everyone at the venue and in the local community safe:

- Upon arrival, all critical worker delegates are required to undergo a Covid test, which is administered by specialist technicians.
- Hygiene stations and hand sanitizers have been placed around our venue for delegates and colleagues to use. Face coverings are mandatory for all.
- All delegates are temperature-checked each morning and meeting rooms are spaced out to allow for a 2-metre distance between individual desks. We operate an 'open window' policy to ensure all meeting rooms are well ventilated.
- We have increased the frequency of cleaning, paying close attention to high contact areas such as door handles, handrails and card readers. All our meeting rooms are deep cleaned overnight, and a seal is placed over the door.
- The critical worker delegation has a security team monitoring the site and their delegates 24 hours a day.



YARNFIELD PARK  
Midlands

Yarnfield Park  
Yarnfield  
Stone  
Staffordshire  
ST15 0NL

T: +44 (0)1785 762 605

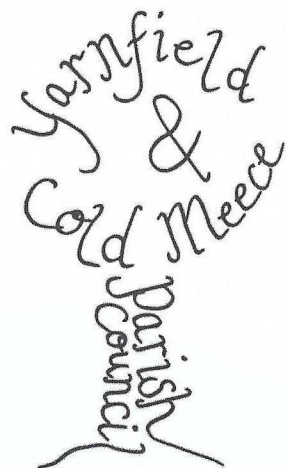
W: [www.yarnfieldpark.com](http://www.yarnfieldpark.com)

W: [www.thevenuescollection.co.uk](http://www.thevenuescollection.co.uk)

- Should anyone test positive or become unwell whilst onsite they are required to self-isolate in their bedrooms and follow a strict isolation procedure. To date, 100% of Covid tests conducted onsite have been returned with a negative result.
- We have added extra signage in and around our site to remind guests to keep a safe distance apart and we continue to reiterate this to our delegates.

We understand residents' concerns around the increase in people visiting Yarnfield. We hope these measures provide confidence that we are doing all that we can to keep everyone safe. We appreciate your support in this matter. Should anyone have any direct concerns, please do not hesitate to contact us at [yarnfieldpark.reception@thevenuescollection.co.uk](mailto:yarnfieldpark.reception@thevenuescollection.co.uk)



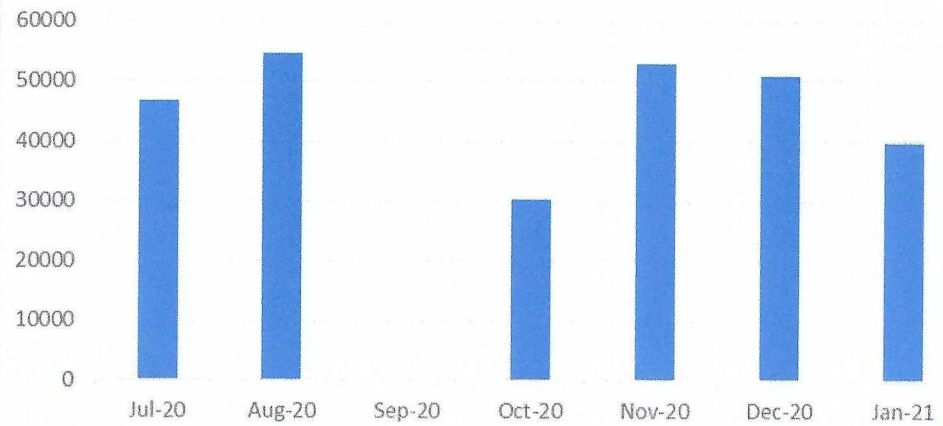


# Yarnfield and Cold Meece Parish Council Road Safety Update

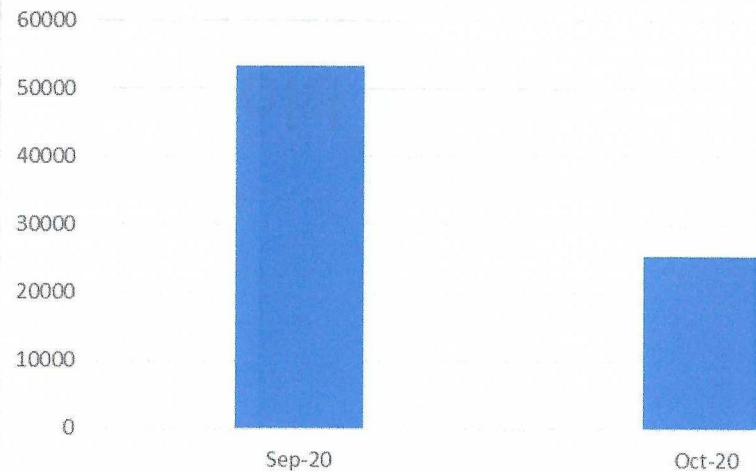
January 2021

# ElanCity Radar – Traffic Count

TOTAL Traffic Count From Cold Meece

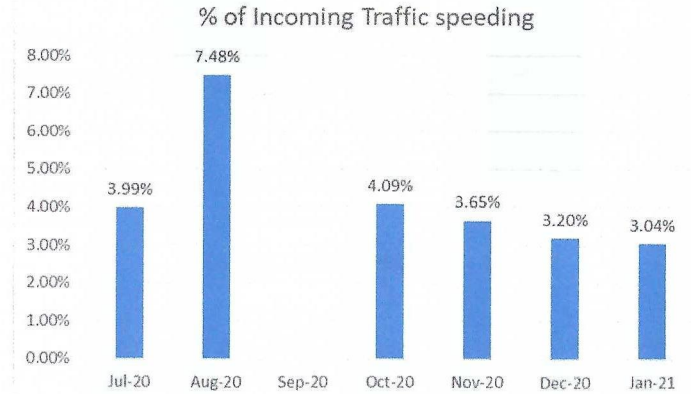


TOTAL Traffic Count From Stone



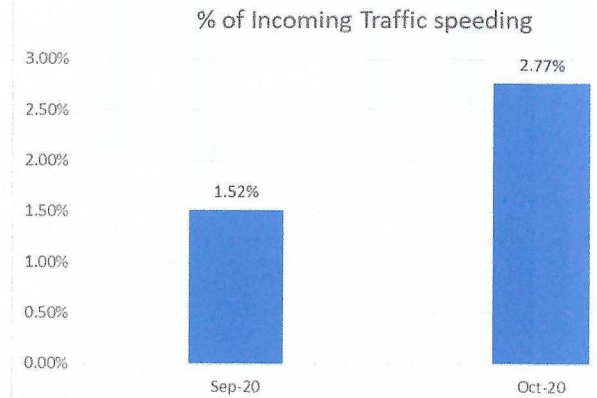
# ElanCity Radar – Speed incoming

Month	INCOMING SPEEDING					PERCENTILE - INCOMING			MAX
	Incoming 31 - 36 mph	Incoming 37 - 42 mph	Incoming 43 mph +	Grand Total Exceeding 31mph	% of Incoming Traffic speeding	V85	V50	V30	Incoming (mph)
Jul-20	813	72	17	902	3.99%	26	22	20	52
Aug-20	1836	144	17	1997	7.48%	27	23	21	65
Oct-20	535	52	8	595	4.09%	25	21	20	68
Nov-20	863	64	9	936	3.65%	25	21	19	72
Dec-20	728	55	5	788	3.20%	25	21	19	51
Jan-21	537	40	3	580	3.04%	25	21	19	52
<b>TOTAL / Average</b>	<b>5312</b>	<b>427</b>	<b>59</b>	<b>5798</b>	<b>4.36%</b>	<b>26</b>	<b>22</b>	<b>20</b>	<b>60</b>



## Yarnfield Parish Council Elan City Radar Incoming from STONE

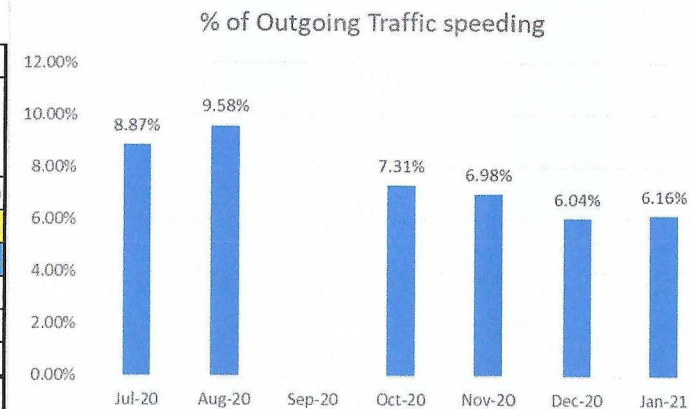
Month	INCOMING SPEEDING					PERCENTILE - INCOMING			MAX
	Incoming 31 - 36 mph	Incoming 37 - 42 mph	Incoming 43 mph +	Grand Total Exceeding 31mph	% of Incoming Traffic speeding	V85	V50	V30	Incoming (mph)
Sep-20	388	13	0	401	1.52%	24	21	19	40
Oct-20	330	18	0	348	2.77%	24	21	19	41
<b>TOTAL / Average</b>	<b>718</b>	<b>31</b>	<b>0</b>	<b>749</b>	<b>1.92%</b>	<b>24</b>	<b>21</b>	<b>19</b>	<b>41</b>





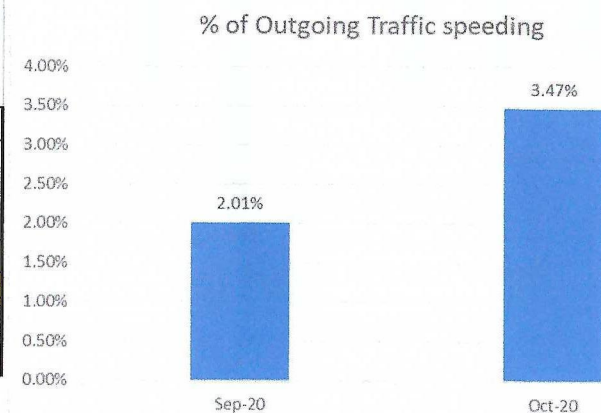
# ElanCity Radar – Speed outgoing

Month	OUTGOING SPEEDING					PERCENTILE - OUTGOING			MAX
	Outgoing 31 - 36 mph	Outgoing 37 - 42 mph	Outgoing 43 mph +	Grand Total Exceeding 31mph	% of Outgoing Traffic speeding	V85	V50	V30	Outgoing (mph)
Jul-20	1898	148	91	2137	8.87%	27	23	21	70
Aug-20	2378	194	104	2676	9.58%	27	23	21	65
Oct-20	1015	83	63	1161	7.31%	26	22	20	66
Nov-20	1633	166	110	1909	6.98%	26	22	20	64
Dec-20	1363	138	86	1587	6.04%	26	22	20	67
Jan-21	1064	96	123	1283	6.16%	26	22	20	67
<b>TOTAL / Average</b>	<b>9351</b>	<b>825</b>	<b>454</b>	<b>9470</b>	<b>6.65%</b>	<b>26</b>	<b>22</b>	<b>20</b>	<b>67</b>



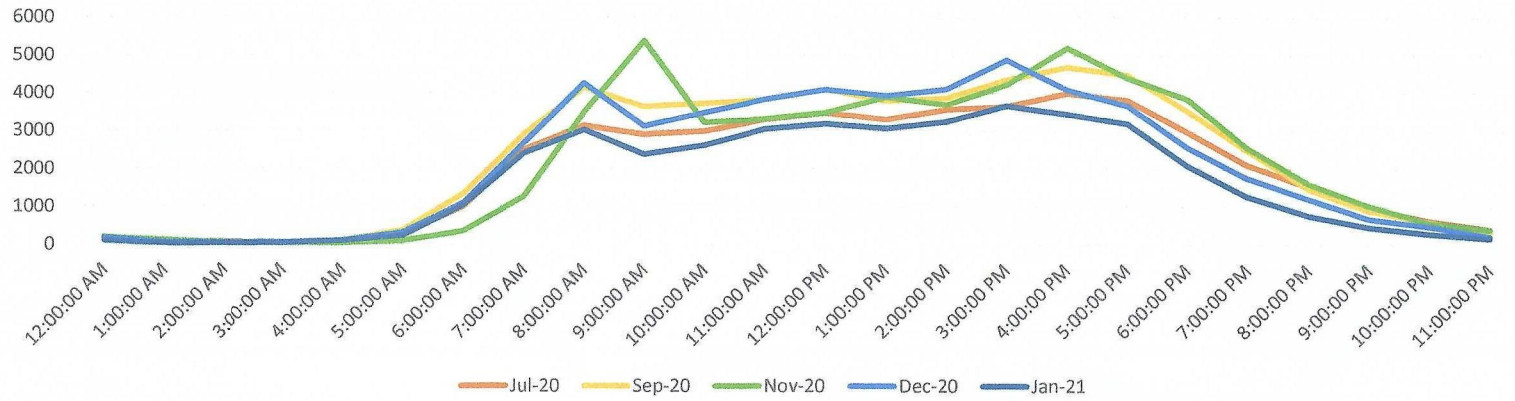
## Yarnfield Parish Council Elan City Radar OUTGOING from STONE

Month	OUTGOING SPEEDING					PERCENTILE - OUTGOING			MAX
	Outgoing 31 - 36 mph	Outgoing 37 - 42 mph	Outgoing 43 mph +	Grand Total Exceeding 31mph	% of Outgoing Traffic speeding	V85	V50	V30	Outgoing (mph)
Sep-20	521	19	2	542	2.01%	24	21	19	72
Oct-20	424	22	0	446	3.47%	24	21	19	39
<b>TOTAL / Average</b>	<b>945</b>	<b>41</b>	<b>2</b>	<b>988</b>	<b>2.48%</b>	<b>24</b>	<b>21</b>	<b>19</b>	<b>56</b>

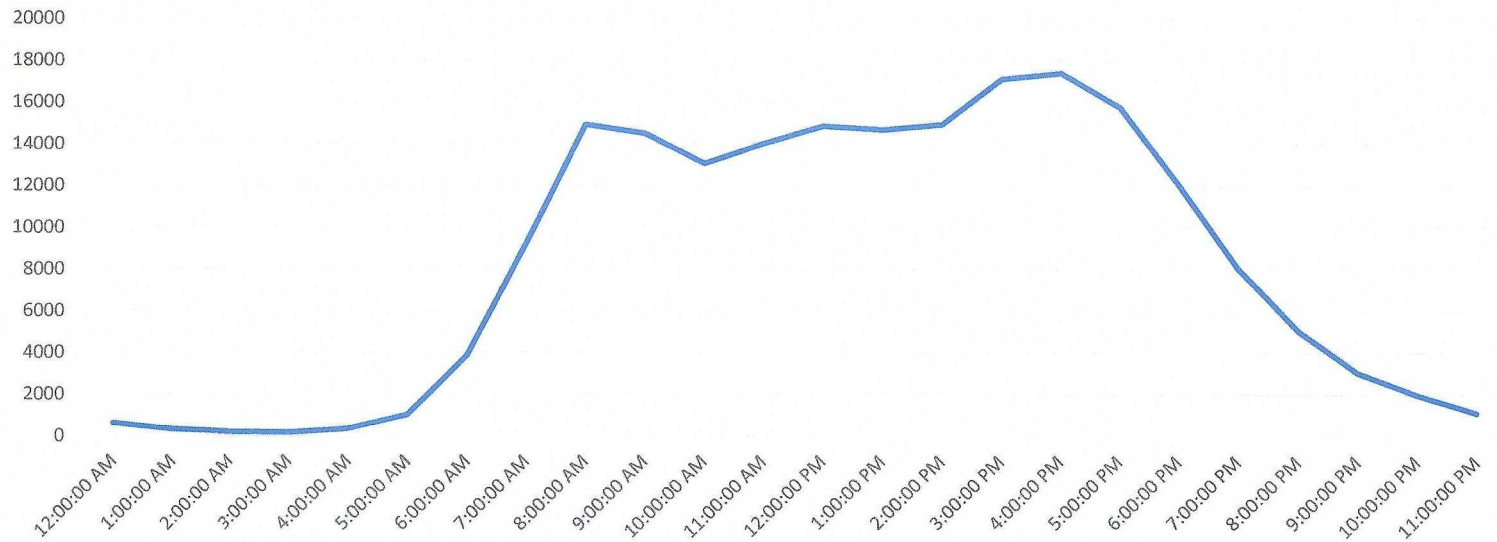


# ElanCity Radar – Traffic V's Time

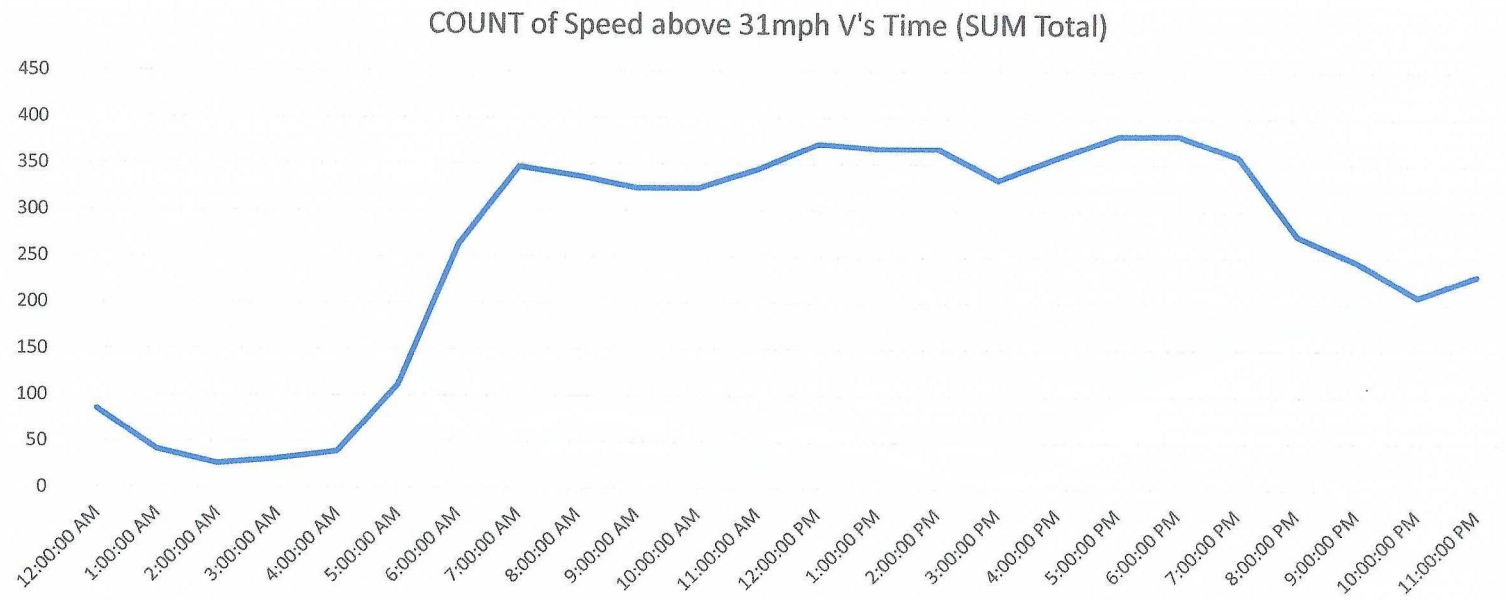
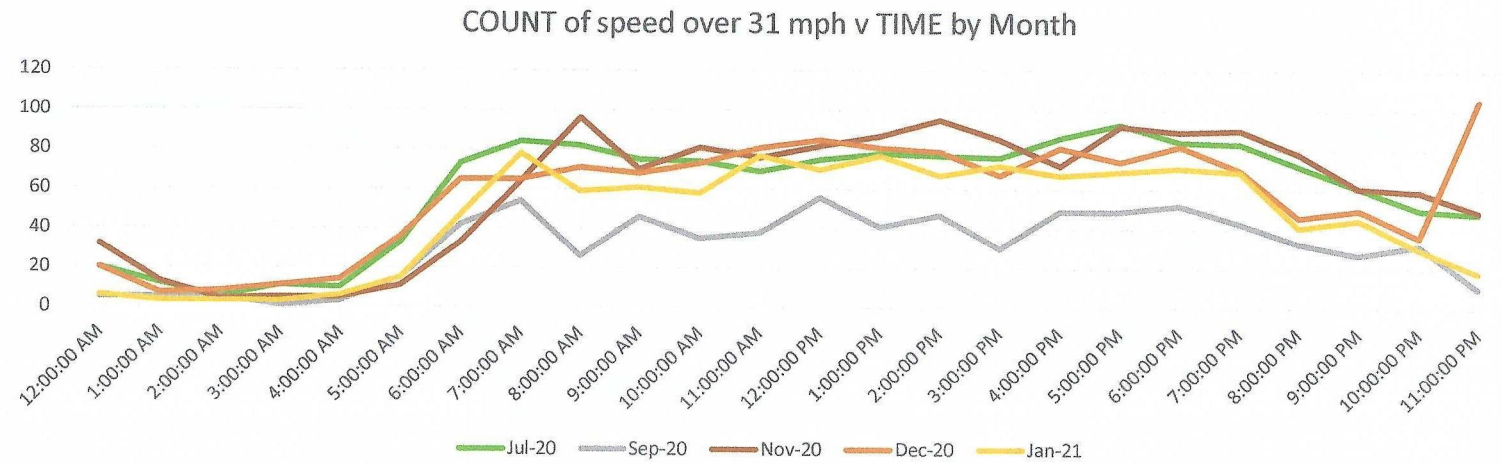
COUNT of Traffic V Time of day by month



COUNT of Traffic V's Time (Total)



# ElanCity Radar – Speed over 31mph V's Time





# CSW



- Actions / Update
- Two new volunteers awaiting training by CSW at Staffordshire Police

CSW GROUP						
Month	Number of CSW Events	Volunteered hours	Number of speeding Vehicles	Total number of vehicles	% of Speeding Vehicles	Max Speed (mph)
Oct-20	7	18	165	689	23.9%	55
Nov-20	Covid-19 National lock down 2					
Dec-20	Covid-19 Tier 3 Restrictions					
Jan-21	Covid-19 National Lock Down 3					
<b>TOTAL</b>	<b>7</b>	<b>18</b>	<b>165</b>	<b>689</b>	<b>23.9%</b>	<b>X</b>

## Conclusion after 7 months

- Average volume of traffic 50,143 vehicles
- Clear peaks of traffic flow
  - 07.30 and 09.00 (not as high for a longer period of time)
  - 16.00 and 17.00 (higher traffic flow for a shorter period of time)
- Speeding Incoming
  - Incoming 4.4% of vehicles in excess of 31mph
- Speeding Outing
  - Outgoing 6.7% of vehicles in excess of 31mph
- Speeding Peaks
  - 07.00 and 08.00
  - 12.00 and 14.00
  - 17.00 and 19.00
- CSW record higher volumes of speeding traffic



## 2021 Strategy

Parish council to prepare a Road Safety Strategy:

- Highways - Is the road classification correct?
  - If so, how can we encourage drivers not to use Yarnfield Lane as a "rat run"?
- Priority Projects to improve road safety
- Awareness - improved signage for road users
- Awareness - for residents
- Engagement - CSW recruitment
- Engagement - Improved communication
- Enforcement - Staffordshire Police at peak times
- Enforcement - CSW
- Enforcement - Create an extended CSW partnership





# Yarnfield and Cold Meece Parish Council Priority 5 - Road Safety Strategy

## Background

The Yarnfield and Cold Meece Parish Assembly identified road safety as a key priority for the Parish Council. The purpose of this strategy is to set out how the Parish Council will work with its partners and the community to promote and encourage the safer use of roads in the parish.

To support the delivery of the road safety strategy Yarnfield and Cold Meece Parish Council has the benefit of an active Community Speed Watch Group.

## Yarnfield and Cold Meece Community Speed Watch Group

The Community Speed Watch scheme encourages residents to take an active approach against speeding and improving road safety.

Community Speed Watch (CSW) is a community led activity supported by Staffordshire Police to enable volunteers to operate safely, effectively and independently from the police. The aim of the CSW is to connect with the Police, to prevent harm and promote community safety.

## Elan City Radar Speed Sign

The Parish Council has one Elan City Radar Speed Sign which was paid for by the Staffordshire Road Safety Grant Fund. The sign, which is managed by the CSW, provides a vital tool in raising awareness about speeding.

The Parish Council has a long term ambition to increase the number of radar speed signs in the parish.

## The Parish Council and Community Speed Watch will:

- Develop a programme for the use of the radar speed sign to make best use of the educational message that it can provide;
- Supply data from the radar speed sign to support enforcement by Staffordshire Police;
- Work to secure funds to increase the number of Radar Speed Signs in the parish.



## Key Priority Projects

The Parish Council will make resources available through its budget to deliver capital projects that will improve the safety of residents and road users. Projects will be identified as part of the annual review and budget setting process



which is reported to the January meeting of the Parish Council.

The Parish Council recognises that it cannot deliver these projects without the support of the Staffordshire County Council Highways Department, making best use of resources and ensuring projects are based on the best advice and meet with the Highway Authority's approval.

### The Parish Council will:

- Work with the Staffordshire County Councillor for the division:
  - To introduce a 40mph buffer zone on Yarnfield Lane;
  - To introduce a 40 mph speed limit on Meece Road and Swynnerton Road in Cold Meece;
  - To find a long term solution to safety at the Yarnfield Lane/Highlows Lane junction;
- Enhance road signage in the parish;
- Discourage the use of Yarnfield Lane as a "rat run".

### Awareness

Raising awareness will play a vital role in delivering the Parish Council strategy to promote and encourage a safer use of roads across the parish.

### The Parish Council and Community Speed Watch will:

- Raise awareness of the strategy with residents;
- Use the evidence collected by the CSW to promote road safety;
- Work with the Staffordshire Road Safety Partnership (SRSP) working with residents and school children;
- To support the CSW to recruit new members to the group.

### Enforcement

The Yarnfield and Cold Meece Community Speed Watch presence monitoring speeds on local roads plays a significant role in the SRSP's strategy for

speed enforcement and behaviour change.

### The Parish Council and Community Speed Watch will:

- Use the results of the CSW and data from the radar speed sign to identify trends to inform enforcement priorities for Staffordshire Police;
- Work with the SRSP to agree new monitoring sites for the CSW.



### Engagement

The role of the Parish Council is to ensure this strategy is built on effective engagement and consultation with the community.

### The Parish Council will:

- Use its resources to promote the work of the CSW and SRSP;
- Use the Parish Council website and Facebook page to promote road safety;
- Provide an ongoing dialog with the community to develop a better understanding of the community and their needs, risks and threats.

Date: 9 February 2021  
Version 1.2

#### CONTACT

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# Staffordshire Parish Councils Association, Staffordshire County Council and Partnership Task and Finish group

25 January 2021





# Welcome and recap

County Councillor Victoria Wilson, Cabinet Member for  
Communities and Culture, SCC





# Today

<b>Welcome and recap</b> Cllr Victoria Wilson	15:00 – 15:15
<b>Draft plan – thoughts and reflections</b> Andrew Donaldson and All	15:15 – 16:20
<b>Planning for next meeting</b> Andrew Donaldson and Andrew McRae	16:20 – 16:25
<b>Reflections and Close</b> Cllr Victoria Wilson	16:25 – 16:30

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# Last session

- SCC/SPCA Executive Liaison session 23 November
- First task and finish group 17 December
- We heard – a series of straightforward, practical next steps can support parish councils and other partners
- Based on those positive discussions, suggested actions around:
  - Communications and support for Parish Councils
  - Closer targeted work with some communities
- Today is about your thoughts on the approach – have we missed anything?



# Communications and support

- **Local information pack(s), or an area of the SCC website, for parish councils to use and promote**
    - Relevant Communications campaigns, and timeline of campaigns throughout the year
    - How Parish Councils can support access to technology and help the digitally excluded
    - Case study examples and video materials to use locally
    - Slides and materials to use in local conversations
    - Physical/hard copy materials for noticeboards, libraries etc
    - Local flavour for each area
  - Information-sharing **Webinars** in the spring, focused on Doing Our Bit and digital tools available to parishes
  - Making existing tools better: Focus on **Staffordshire Connects** and signposting – new work with parishes to fill in local information gaps, and develop next steps for local **Highways information**
-



# Closer Work with Communities

- Activity county-wide, but also a **targeted approach** within each district and borough area – evidence and local energy will guide our focus
- Direct dialogue between SCC and parish councils to **start the conversation** and establish practical actions
- **Join this up** with other activities taking place in community – all of this in partnership with district and borough councils, and with the local voluntary and community sector
- Support and encourage communities and parish councils to **convene local conversation** around pooling intelligence and data
- Develop closer dialogue between **Libraries and parish councils** around them



# Timeline – February/March

- Can progress immediately:
    - Joint press release from SCC, SPCA and using PC case studies
    - Case study collation
  - Key engagement to develop specific proposals:
    - Strategic Delivery Managers meeting 18 February
    - Community Cabinet Support Members 18 Feb
    - SCC Informal Cabinet 24 February
    - SPCA Executive 1 March
    - Messaging to all county councillors early March
    - Engage with District and Borough Council Chief Executives 25 Feb or District CXOs and Leaders 11 March
    - Community Cabinet Support Members 17 March
  - Development work can take place following engagement:
    - Content of webinars
    - Identify parishes to focus in each area
    - Communications plan scoped – campaigns for year
    - Identify content of information pack / website area
-

# Timeline – March/April

Developing and delivering:

- Conversations with parish councils and partners in each area
- Any required 'hard copy' materials designed and produced if necessary
- Pull together and distribute 'universal' information packs
- Two SPCA/SCC Webinars delivered
- Staffordshire Connects work – review of how to improve



# Today – thoughts and reflections

- Does this all feel right?
  - Is anything missing – have we responded to everything you told us?
-



# Next steps

Andrew Donaldson, Assistant Director Strategy, Public Health and Prevention, SCC

Andrew McRae, Chief Executive, SPCA





# Reflections and close

County Councillor Victoria Wilson, Cabinet Member for  
Communities and Culture, SCC





# Yarnfield and Cold Meece - Schedule of Payments

## 09 February 2021

Detail	Date	Amount	Payment Method / Cheque No.	VAT	Section 137 payment
Fund Transfer to Reserve Account	09-Feb-21	2,000.00	Bank transfer		
Office expenses (HP printing contract)	22-Feb-21	9.99	Bank transfer	1.67	
Clerk's Salary (January)	22-Feb-21	530.40	Bank transfer	-	
HMRC (Period 10)	22-Feb-21	136.20	Bank transfer	-	

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2,676.59

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1.67



Chairman Cllr. Eyre

Date: **13.4.21**

**Assessment of risk**

<b>Likelihood</b>	Highly likely (3)	Medium (3)	High (6)	High (9)
	Possible (2)	Low (2)	Medium (4)	High (6)
	Unlikely (1)	Low (1)	Low (1)	Medium (3)
		Negligible (1)	Moderate (2)	Severe (3)
	<b>Impact</b>			

<b>Strategic Risk 3</b>	<b>SBC - Meecebrook - New Garden Settlement</b>						
	Responsibility	Councillors/clerk	Likelihood	3	Impact	3	Total Score = 9 (High)
<p><b>Consequence of Risk</b></p> <ul style="list-style-type: none"> <li>• Extensive disruption to village life</li> <li>• Loss of rural nature of the Parish</li> <li>• Increase through traffic in Yarnfield and Cold Meece</li> <li>• Residents, particularly those living on Cold Meece, affected by noise, dust vibration associated with the construction of the development</li> <li>• Disruption to services</li> </ul>							
<p><b>Key Controls in Place</b></p> <ul style="list-style-type: none"> <li>• Borough Council to provide full details of environmental impact assessment and associated development proposals</li> <li>• Proposed Neighbourhood Plan</li> <li>• Working with borough councillors and planning officer</li> <li>• Work with Staffordshire Wildlife Trust</li> </ul>							