

**YARNFIELD AND COLD MEECE PARISH COUNCIL**  
**PARISH COUNCIL MEETING**  
**12 January 2021 at 7.30pm**

**Virtual Online Meeting**

**Present (for all or part of the meeting): -**

**Councillors:**

David Beeston	Stella Hughes
Malcolm Beeston	Sally Parkin
Brian Eyre (Chairman)	Brian Rushton
Frank Cromey	

**Also in attendance:** - Cllr Pert (SCC), Cllr James (SBC), Cllr Nixon (SBC)

**Officer in attendance:** - John Fraser- Clerk to the Parish Council

**Public at the meeting:** - 31 (viewing on Facebook Live)

**Apologies**

21-1 Nil

**Declarations of Interest**

21-2 A declaration of interest in relation to the Public Question No. 2, was received from Cllr. Rushton.

**Public Question Time**

21-3 Question 1

"Bad weather gritting - In view of the recent bad weather what arrangements are made to grit Yarnfield Lane?"

21-4 Response

21-5 The Staffordshire County Council Highways Department is responsible for road salting and gritting. Their website contains detail of the arrangements that they follow.

- Primary treatment network: It would be impossible to provide precautionary treatments across the entire road network and our priority is to firstly keep major transport and freight links clear such as A and B roads and to target routes which carry high volumes of traffic;
- Extended treatment network: The extended treatment network will only be treated when prolonged freezing and/or snow conditions are expected; it will not be treated in marginal weather conditions when such extended periods of ice and snow are not expected.

21-6 Yarnfield Lane, Meece Road and Swynnerton Road are all "C" class roads.

21-7 Question 2

"What is the collective view of Yarnfield and Cold Meece Parish Council on the planning application 20/33455\COU and will the local parish council represent the views of the many residents of The Woodlands who have lodged their objections to this planning application?"

21-8 Response

Details of the application have been circulated to members of the council before this meeting and their individual views asked for in relation to the application.

The land in question is adjacent to the applicant's house and was formally part of a larger field. The area of land designated as "Green Belt" does not surround Cold Meece and therefore this planning application is not affected by this issue.

There have been 7 objections to the application from residents lodged with the Borough Council. The objections refer to a loss of privacy and the threat that approval of the application will set a precedent for future developments.

Some of the objections also raise issues about planning policy which will no doubt be for the Borough Council to consider.

Every applicant is entitled to have his application determined in the light of its own facts.

The parish council believes that if the Borough Council is minded to approve this application the concerns of local residents could be met by imposing conditions that would address the issue of loss of privacy. However, we will seek to ensure conditions are included to limit any future development on the area of land to which the application relates.

We also note that the purchase of the land has resulted in the removal of part of the security fence that surrounded the Staffordshire Shooting range. We would encourage the Borough Council to establish whether this is still relevant to the safe use of the range and if so that it is replaced.

We would also like to advise residents that as the land in question is in Eccleshall Parish Council they would be advised to contact the Parish Clerk at Eccleshall and the Borough Councillors for the Eccleshall.

**Reports from Borough and County Councillors**

21-9 Cllr. Pert, Staffordshire County Council

- i. Covid-19 continues to be a top priority for the County Council. Locally cases affected by the more virulent strain of the virus are now being found in the county. This has resulted in health services across the county being under great pressure to maintain normal services. It is vital that everyone continues to follow the guidance around "Hands, Face and Space."
- ii. Asymptomatic testing for Covid-19 is now available locally. To arrange a test, contact the County Council or the website: <https://staffordshire.zipporah.co.uk/TrackAndTrace/>
- iii. The £2m fund across Staffordshire for flooding and gulley clearing work is producing positive results.
- iv. The stage 1 public consultation on the changes to the speed limit in Cold Meece and for the proposed buffer zone on Yarnfield Lane has been completed. The next stage will be



consultation with local partners, and it is hoped that this will then allow the work to be undertaken later this year.

21-10 Cllr. James, Stafford Borough Council

- i. The Covid-19 vaccination programme is now underway. It is vital that everyone who receives a date for their vaccination should attend.

21-11 Cllr Nixon, Stafford Borough Council

- i. Take up of the borough council's new brown bin service has been very good. Anyone who has not done so is still able to join the scheme and should contact the council on 01785 619402 or visit their website - <https://www.staffordbc.gov.uk/brownbin>

#### **Community Speed Watch report on the use of the radar speed sign**

21-12 Item deferred to the next meeting scheduled for 9 February 2021.

#### **Update on HS2 from the Stone Rail Head Crisis Group (SRCG)**

21-13 SRCG's technical team continues to be very busy across a range of fronts:

- i. Staffordshire Railway Review:
  - There is no date for the Hybrid Bill to be debated in the House of Commons. SRCG is working hard to secure support for the retention of Amendment 4 to the Bill that was introduced by the House of Lords.
  - Amendment 4 will require HS2 to consult with residents in Staffordshire (and North Shropshire and South Cheshire) throughout the detailed design process on the impact on roads and how to improve rail connectivity.
  - SRCG has prepared a detailed report on how badly HS2's current proposals will impact rail services to Staffordshire (especially from London) and how the Stone IMB-R will make the situation worse.
- ii. SRCG is preparing evidence to submit to the Transport Select Committee by the deadline of Friday 15th January.
  - The Transport Select Committee heard evidence from the Chairman of Calvert Green PC on 6th January about the poor behaviour of HS2 contractors and how HGV drivers were not following the approved routes and had damaged property. SRCG has contacted Calvert Green PC to learn from its experience.
- iii. Schedule 4 and 17 applications to local authorities: HS2 will be submitting applications for highway and other HS2 related works to Staffordshire County Council and Stafford Borough Council and we are working to be able to participate in this process.
- iv. As previously reported, SRCG is planning to hold a Zoom virtual meeting to update local people on developments, but this has been delayed by Covid as we cannot get together to do the recording.
- v. The SRCG is also working on several other avenues to draw attention to their proposals for Aldersey's Rough and the reopening of the Newcastle to Market Drayton railway.

**Approval of the published minutes of the Parish Council meeting held on 8th December 2020 (as previously circulated)**

21-14 **Resolution:** It was resolved that the minutes of the Parish Council meeting held on 8<sup>th</sup> December 2020 were approved subject to an amendment to paragraph 20.283 to include the stand-up seesaw in the painting programme for the Greenside play equipment.

21-15 As a result of the Covid-19 restrictions on public meetings the minutes will be signed at the first available opportunity.

**To consider any matters arising from the minutes not covered elsewhere on the agenda.**

21-16 No matters arising.

**Parish Action Plan - to review progress on the action plan and agree the plan for 2021**

21-17 In January 2020, the Parish Council set its first ever budget with an ambitious programme of work to be delivered during the year. The council could not have foreseen the events that have unfolded during 2020 and the inevitable impact on delivery of their programme of work. During the year much of the planned work has been put on hold and has been replaced with work to support the parish through the Covid-19 pandemic.

21-18 The January 2021 review of the action plan is attached at Appendix 1. The review sets out the actions that have been completed up to 01 January 2021 and work to be undertaken in the coming year.

21-19 Following the December 2020 meeting of the Parish Council Trent Ground Maintenance have been invited to supply details of the revised schedule of work for the grounds maintenance contract. Details of the revised arrangements are included in the 2021 Action Plan.

21-20 **Resolution:** It was resolved that:

- i. To approve the work set out in the action plan in Appendix 1;
- ii. The Action Plan be revised to incorporate the programme of work and special projects, together with the appropriate budgets, included in the budget provision for 2021/22;
- iii. The revisited grounds maintenance arrangements are confirmed with Trent Ground Maintenance.

**Budget and precept 2021/2022 - to approve the budget and precept**

21-21 The budget required for the 2021/22 work programme will be £30,935. (Appendix 2) This will result in a 2% increase in the precept raised by the Parish Council and would result in an annual Band D recharge of £30.49.

21-22 The budget requirements are based on a carry forward from this year's budget of £2,526.

21-23 The level of the Local Council Tax Support Government Grant, to be treated as a contribution to the overall precept, amounts to £356.26 and the concurrent functions allowance from Stafford Borough Council is £1,330.00 (the same as 2020/21).

21-24 The budget projections assumes that the Borough Council's concurrent grant and the Council Tax Support Grant will be received for the next three years.



- 21-25 The budget proposal for 2021/22 delivers a balanced budget for the year. The budget for the two following years (2022 - 2024) shows a significant deficit. The review of the budget in January 2022 will need to resolve this problem.
- 21-26 The Parish Council faces a continuing financial risk because of its low level of reserves. The Council is required to maintain adequate financial reserves to meet foreseeable needs and commitments, and to have funds available in the event of an emergency. To help to make some inroads into addressing this problem an immediate transfer of £2,000 from the Council bank account is proposed.
- 21-27 **Resolution:** It was resolved that:
- i. The Parish Council budget for 2020 - 2021 be set at £30,935;
  - ii. Stafford Borough Council is asked to set a precept of £25,550 for 2020/21;
  - iii. A transfer of £2,000 is made from the current account to the reserve account.

#### **Report of the Clerk to the Parish Council**

- 21-28 The Parish Council's current account balance on 8th January 2021 was £11,467.58 and the reserve account balance was £2,000 plus interest.
- 21-29 The January 2021 schedule of payment is attached at Appendix 3.
- 21-30 **Resolution:** It was resolved that the schedule of payments in Appendix 3 be noted.
- 21-31 Correspondence, circulars and issues
- i. The Census Engagement Manager for Staffordshire has been invited to attend the February 2021 meeting of the Parish Council to brief councillors on the next national census that will be held in March 2021.
  - ii. The local PCSO has been invited to attend the February meeting of the Parish Council to answer questions about the monthly crime statistics report.
  - iii. Staffordshire Smart Alert is running warnings about the public being sent text messages claiming to be from the NHS offering coronavirus vaccinations. The text asks recipients to input personal and financial details. Vaccinations are only provided by the NHS and are free of charge. The NHS will never ask for details about clients' bank accounts or require payment for the vaccine.
  - iv. In conjunction with the Village Hall committee a request has been made to the County Council to use the village hall as a vaccination centre.
  - v. Support Staffordshire are recruiting volunteers to support the work of the Covid-19 vaccination centres. The parish will use the Facebook page to invite residents to volunteer for this essential work.

#### **Defibrillator - project to install a third community-based unit in Yarnfield**

- 21-32 A request has been received from AED Donate to support a community led project to install a defibrillator on Ashdale Park. The money to pay for the purchase of the unit has already been raised. However, help is required to find a suitable location for the unit.
- 21-33 It had been hoped to site the unit on a house on De Havilland Drive. Unfortunately, this location is no longer available. A new location, which has easy access to a power supply, is required.

21-34 Yarnfield Forum already have two defibrillators in the village, and it is understood that they will be prepared to add this new unit to those they are already responsible for.

21-35 There will be a cost associated with the operation of the new unit:

- A new battery will be required every 4 years - £269
- Replacement pads - £40

21-36 Actions required:

- Work with AED Donate to find a suitable location for the unit;
- Work with Yarnfield Forum to ensure they are comfortable with taking on responsibility for the unit;
- Agree an annual budget to pay for the maintenance of the unit.

**Parish footpaths - application for the addition of a footpath not identified on the County Council definitive map**

21-37 A request has been received from Cllr Mrs Hughes to reopen the work to have the footpath between Highlows Lane and the Yarnfield Park Conference Centre added to the County Council's definitive map.

21-38 This work was started in 2007 by a resident of Ashdale Park and resulted in an application being submitted to the County Council.

21-39 Staffordshire County Council has the power to make an order creating any type of right of way over a piece of land where they think it would add to the public's convenience or enjoyment. The procedure for making a creation order is the same as for any other public path order, in that there is a right to object to what's being proposed.

21-40 There are other routes in the parish used by residents that are not included on the definitive map. These often appear on the Ordnance Survey maps described as "path um". In practice these non-designated footpaths are desire line that are generally tolerated by the landowner but can be extinguished at will and have no protection under the Countryside and Rights of Way provisions.

21-41 **Resolution:** It was resolved that:

- i. The report be noted,
- ii. A further report is prepared following discussions with the Staffordshire County Council about the original application.

**Parish Council Risk Assessment: to consider the quarterly review and note any actions taken**

21-42 One change is required to the risk register. Operational Risk 2 - Damage to/accident Greenside Play Equipment, has been amended to take account of recent damage to the village green.

"All Parish Council contractors are banned from taking road vehicles onto any part of the village green".

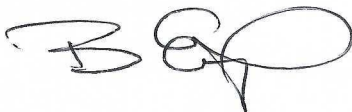
21-43 No new risks have been identified.

21-44 **Resolution:** It was resolved that the Operational Risk 2 be amended.

**Reports from Parish Councillors on meetings/courses attended**



- 21-45 Cllr. Eyre, Cllr. Parkin and the Clerk attended the second meeting of the Yarnfield Park residents' group. The meeting focused on the discussion with the Borough Council about the compliance with the planning obligations on Yarnfield Park and the adoption of the estate roads.
- 21-46 The view of the parish councillors is that to be effective a residents' group should be formed to represent the interests of the whole estate and their concerns about estate management. If a group were to form the parish council recognises it has a vital role in supporting the group and would also look to be represented on it.
- 21-47 The A copy of the meeting notes are attached at Appendix 4
- 21-48 Date and time of next meeting:  
Tuesday 9 February 2021 at 7.30pm



Signed

Chairman of the Council

Date ~~9 February 2021~~

13.4.21

Meeting Closed 8.55pm

## Planning matters:

To discuss and confirm responses in respect of the following application:

Reference	Address	Outline	Decision
20/33455/COU	Land Adjacent 16 The Woodlands Cold Meece Stone ST15 0YA	Change of use of agricultural land to residential use	See minute number 20.238 and 20.329
20/33513/HOU	Whitemoor Farm, Yarnfield Lane, Yarnfield	Retrospective application for retention of 4 roof lights	Following consultation with councillors a no comment response was sent the Borough Council.



Ref	Ambition	Scheduled start date	Actions	Progress / Comment	Date
A - 4	Work with Stafford Borough Council to maximise use of available s106 money including drainage of village green  Lease of the North section of the village green from Stafford Borough Council	Sept 19	Meeting with Streetscene. Identified section funding available to support environmental improvements in Yarnfield.  Meeting with Stafford Borough Council lead officer and Borough Councillors to be arranged	Money may be specific to Yarnfield and not whole parish.	16/08/19
				Section 106 – change to the proposed scheme of works agreed in principle with Stafford Borough Council. This will require further development and public consultation on the proposed revision to the scheme	
				Council approve a budget of £200 to support public consultation exercise at their meeting in November 2019	07/10/19
				Meeting with Staffordshire Wildlife Trust to agree development on consultation proposals	25/07/20
				Consultation on proposed scheme run in the Parish Newsletter.	30/09/20
Results of public consultation reported to the Parish Council	13/10/30				
A - 5	Work with residents, developers and grounds maintenance contractors on the Barrett estate.	June 19	Meeting with local resident. Contacted Barratt West Midlands	Complaints have been referred to Barratt West Midlands for action.	01/08/19
				Email contact with Barratt Homes seeking clarity on the Pinnacle Contract.	07/10/19
				Contact with Stafford Borough Council planning over interpretation of the s106 agreement and their plans to enforce conditions with developer.	24/07/20
				1 <sup>st</sup> meeting with residents' group	26/10/20
				Meeting with Stafford Borough Council Planners and Cllrs Eyre & Parkin	15/12/20

Ref	Ambition	Scheduled start date	Actions	Progress / Comment	Date
A - 6	Environment/Wildlife Groups & litter	Oct 19	Biodiversity officer at Stafford Borough Council contacted to offer advice on setting up of potential wildlife/environment groups Streetscene to supply equipment to support litter picking groups (gloves, litter pickers, High-vis tabards, bags etc.)	Meeting scheduled to take place on 25 September 19. Section 106 money may be available to support this project.	23/07/19
				Meeting with Stafford Borough Council Biodiversity Officer and Community Group Leads	25/09/19
				Litter Group - letter to go in the School Newsletter	Sept 2020
				Yarnfield Forum funded (£41) to plant spring flowering bulbs on the village green.	13/10/20
A - 9	Greenside Play Area	31/03/2020	Carry out repairs to the play area safety matting. Instigate a programme of repairs in line with the annual inspection report	Council approve £1,500 budget at their meeting in November 2019.	03/03/20
				Play Area closed – 03/03/20 due to Covid-19 restrictions	04/07/20
				Play area reopened with Covid-19 restrictions in place	04/07/20
				Tender for repair work requested from Fenland Leisure	13/08/20
B - 5	Local community and voluntary groups and business show casing their work to the Parish Council	Sept 19	Programme of business and community groups invited to present to the parish council.	The first presentation will be BIFFA – Meece Landfill Site in Oct 19	14/08/19
				Arrangements made with Staffordshire FA to attend the March 2020 meeting of the Parish Council	05/01/20
				STW Co invited to September Meeting of the PC	13/10/20



Ref	Ambition	Scheduled start date	Actions	Progress / Comment	Date
B – 6	Signage in the parish renovated and new site identified.	July 19	New Parish Council News and Name, internal board to be resurfaced, exterior of the boards to be cleaned and if necessary repainted	Renovation of the board in Cold Meece and Yarnfield completed.	30/08/19
				New site identified outside Yarnfield Park Conference centre.	
C – 2	Health and wellbeing programme	May 20	Organised walks and Couch to 5K programme	On hold until Covid-19 restrictions permit Face to Face meetings	
C – 3	Network with other community groups	Dec 19	Develop list of community groups and identify Parish Councillor links.	Parish Council Meeting – proposal to undertake an asset survey in the parish to identify all, groups, voluntary organisations and services operating in the parish	12/01/21
C - 4	Develop annual parish events timetable	Dec 19	Work linked to web site development. Approach community groups Publish events page for each month on the parish notice boards	On hold until Covid-19 restrictions permit Face to Face meetings	22/09/19
D – 1	Baseline survey and risk assessment of pavements undertaken. Yarnfield and Cold Meece	Oct 19	Standardised survey approach agreed based on SCC protocol. Volunteers trained in the use of the survey Areas to be surveyed agreed	Trigger for start of the survey will be receipt of the SCC pavement risk assessment Detailed photographs of the pavements in Yarnfield Lane, Meece Road and Ash Lane to provide baseline evidence and to assist in monitoring condition of the paths	
D – 4	Monitoring of pavement condition in place.	May – July 2020	Timetable for review of PC baseline date agreed	Survey of pavements undertaken	18/09/20

Ref	Ambition	Scheduled start date	Actions	Progress / Comment	Date
D-5	User survey of experiences of pavements in the village	Feb 2020	Survey questions agreed. Face to face survey, community groups and internet	On hold until Covid-19 restrictions permit Face to Face meetings	
D-6	Survey of inadequate or absence of footpaths.	March 20	Contact SCC on the minimum standard for footpaths and obligations on landowners. Work with Ramblers Association	Contact Principal Rights of Way Officer, Staffordshire County Council	23/09/19
D-7	Survey of users of footpaths in the parish.		Survey questions agreed. Face to face survey, community groups and internet	On hold until Covid-19 restrictions permit Face to Face meetings	
D-8	Renovation of footpaths in the parish. The programme for 2020/21 will focus on: Footpath 34 improvements Possible match funding from the Staffordshire community paths initiative fund.	2020 – 2023	Work with landowner, SCC and local community groups to improve access to and use of footpaths to develop a programme of improvement	Possible link to the Ramblers Association Links with SCC and Stafford Borough Council Cllrs	
			Meeting with Landowners	Meeting with Swynnerton Estate Manager. YCM-PC to prepare proposal for scheme to improve Footpath 34 In principle support for the project, subject to seeing detailed plans	09/07/20
				Discussion with David Rhode about support for the parish council proposals In principle support, bit will need to secure support from his tenants	16/08/20



Ref	Ambition	Scheduled start date	Actions	Progress / Comment	Date
E – 5	Highway Projects	04/2020	The programme will focus on: – 40 mph buffer zones either side of Yarnfield on Yarnfield Lane to help reduce speeds approaching the Yarnfield before reaching the 30mph limit. – to reduce the speed limit on Meece Road and Swynnerton Road, Cold Meece from 60mph to 40mph	Meeting with SCC Highways and Cllr Pert to agree principle of the proposed buffer zone and speed limit reduction.	24/02/20
				Road scheme proposals received from SCC	18/11/20
				SCC consultation on proposed scheme run by SCC – closing date 11 December 2020. Consultation promoted on the parish council website and Facebook page.	27/11/20
E-6	Estate speed on Yarnfield Park	04/2020	Establish the correct speed limits on the estate roads on Yarnfield Park Identify measure to improve the road safety	Contact with SCC Highways and Community Speed Watch to establish the approved speed limits on the estate road.	21/07/20
				Confirmation of estate roads received	08/12/20
				Further clarification on speed asked for following discussion with residents who raised doubt about the accuracy of the SCC advice	10/12/20
F-1 D-6	Neighbourhood Plan Policy on footpaths developed as part of the drafting of	31/03/20	Parish Council to decide on approach for a Neighbourhood Plan for the parish	Council decided to prepare own plan and withdraw from the Swynnerton PC plan.	25/06/19

Ref	Ambition	Scheduled start date	Actions	Progress / Comment	Date
	Neighbourhood Plan.	2020 - 2021	Work with Stafford Borough Council officers to agree timetable for production of the Neighbourhood Plan.		
		2020 - 2021	Drafting of the Neighbourhood Plan to incorporate reference to the need to have high quality pavements and footpaths		
		31/03/20	Work with Urban Vision Enterprise CIC on development of the work programme to prepare the draft neighbourhood plan Consider grant application	Meeting with Urban Vision to take advice on development of the Neighbourhood Plan	19/10/21
				Parish Council Meeting – urban vision to be invited to support preparation of the neighbourhood plan and bid for funding	8/12/20
				Urban Vision briefing for councillors arranges	20/01/21

John Fraser  
 Yarnfield and Cold Meece Parish Clerk  
 10/01/2021

## Yarnfield and Cold Meece Parish Council - Budget Proposals

		Budget 2020/21	Projected Outturn for 2020/21	Proposed 2021/22 [CPI at 2%]	Proposed 2022/23 [CPI at 2%]	Proposed 2023/24 [CPI at 2%]
	<b>General Administration</b>					
1	2019 Creditors	-	763	-	-	-
2	Clerk salary	6,317	6,365	6,492	6,622	6,755
3	PAYE	1,579	1,591	1,623	1,655	1,688
4	Membership fees	236	231	241	246	250
5	Training	600	-	612	624	637
6	Office expenses	500	365	510	520	531
7	Room Hire	431	96	440	448	457
8	Newsletter	250	265	600	612	624
9	Website	255	335	260	265	271
		<b>10,168</b>	<b>10,012</b>	<b>10,778</b>	<b>10,993</b>	<b>11,213</b>
	<b>Statutory Requirements</b>					
10	Insurance	653	653	666	679	693
11	Audit service	300	303	306	312	318
12	Annual inspection of play equipment	147	102	104	106	108
		<b>1,100</b>	<b>1,058</b>	<b>1,076</b>	<b>1,098</b>	<b>1,120</b>
	<b>Repairs and Maintenance</b>					
13	Grass cutting contact	5,000	5,720	7,427	7,576	7,727
14	Play Equipment	500	-	1,000	1,020	1,040
15	Village green repair		183			
		<b>5,500</b>	<b>5,903</b>	<b>8,427</b>	<b>8,596</b>	<b>8,767</b>
	<b>Miscellaneous</b>					
16	SBC - civic amenity sites	414	-	300	306	312
17	SBC - election recharge	1,000	884	884	884	884
		<b>1,414</b>	<b>884</b>	<b>1,184</b>	<b>1,190</b>	<b>1,196</b>
	<b>Community Projects</b>					
18	Community Projects	800	41	816	832	849
		<b>800</b>	<b>41</b>	<b>816</b>	<b>832</b>	<b>849</b>
	<b>Council Reserves</b>					
19	Deposit Account	1,000	3,000	1,020	1,040	1,061
		<b>1,000</b>	<b>3,000</b>	<b>1,020</b>	<b>1,040</b>	<b>1,061</b>
	<b>Special Projects</b>					
20	Road projects	4,000	4,000	4,080	4,162	4,245
21	Neighbourhood Plan	750	-	765	780	796
22	Footpath and pavement improvement	2,000	-	2,040	2,081	2,122
	Notice Board		-	750	765	780
	<b>Projects carried forward</b>					
24	Benches		1,862	-	-	-
26	Greenside - soft surface repair		1,551	-	-	-
		<b>6,750</b>	<b>7,413</b>	<b>7,635</b>	<b>7,788</b>	<b>7,943</b>
27	<b>Total budget requirement</b>	<b>26,732</b>	<b>28,309</b>	<b>30,935</b>	<b>31,536</b>	<b>32,149</b>
	<b>Income</b>					
28	Previous Year Balance	402	3,298	2,527		
29	Precept	25,001	25,001	25,550	26,061	26,582
30	Con' Grant	1,330	1,330	1,330	1,330	1,330
31	General Credits		654	356	356	356
	VAT refund (estimate)		554	1,325	1,325	1,325
32	<b>Total Income</b>	<b>26,733</b>	<b>30,836</b>	<b>31,088</b>	<b>29,072</b>	<b>29,593</b>
33	Difference in income & Expenditure		2,527	152	- 2,464	- 2,556



# Yarnfield and Cold Meece - Schedule of Payments

## 12 January 2021

Detail	Date	Amount	Payment Method / Cheque No.	VAT	Section 137 payment
Mazar	15-Dec-20	240.00	Bank transfer	40.00	
Clerk's Salary (December)	18-Jan-21	530.40	Bank transfer	-	
Office expenses (HP printing contract)	18-Jan-21	9.99	Bank transfer	1.67	
HMRC (Period 9)	20-Jan-21	132.60	Bank transfer	-	



Chairman Cllr. Eyre

Date: 13.4.21

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912.99

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41.67

**YARNFIELD PARK RESIDENTS' MEETING**  
**11 January 2021**  
**Virtual Online Meeting**

Present:

Parish Council	Residents
Brian Eyre	David Clifford
Sally Parkin (Chair)	Nicola Colman
John Fraser	Ed Hill
	Rob Price
	Simon Walsh

1. Stafford Borough Council Planning section 106 Agreement

A meeting has been held with a planning officer at Stafford Borough Council. The purpose of the meeting was to discuss how the Borough Council intended to address the concerns of residents about the arrangements on Yarnfield Park for the maintenance of the site, including the maintenance of the areas of public open space.

Three issues of immediate concern were raised:

- i. The arrangements for the maintenance of the site does not follow the requirements imposed on the developers in the Planning Agreement between the Council and the developer. This in turn reduces the ability of residents to have a say in the maintenance of the site for which they pay.
- ii. The maintenance arrangements for the two areas of public open space are covered by a separate schedule in Planning Agreement. Unlike the general maintenance provisions for which there is a recharge to residents no such recharge is permissible for the open space maintenance. Despite this the play area on Worthington Grove is included in the recharges by Pinnacle.

The planning officer acknowledged that the concerns raised by the Parish Council on behalf of the residents would be referred to the Borough Council Legal Service to secure a direction on how to proceed with resolving the residents' concerns.

2. Adoption of the road on Yarnfield Park and speed Limit

The adoption of the roads on Yarnfield Park have been split into five parts on the estate and none of the roads will be adopted prior to 2021.

The question of the speed limit on the estate roads remains unresolved with confusion over whether the roads are limited to 20 or 30 mph.

Further clarification on these two issues is being sought from the County Council Highways Department

3. Future Direction of the Group

The view of the parish councillors is that to be effective a residents' group should be formed to represent the interests of the whole estate and their concerns about estate management.

During the discussions with the borough council planning officer the question of residents' groups was acknowledged as being something they would be willing to recognise.

There was some discussion about the role of such a group and whether this would add to the sense of "Old Village" and "New Village". It is important to realise that Yarnfield Park, like other new estates in the Borough, are subject to a unique situation associated with the long term maintenance of the site. The role of a Residents' Group should therefore focus on this specific issue. If a group were to form the parish council recognises it has a vital role in supporting the group and would also look to be represented on it.

4. Date of next meeting - 15<sup>th</sup> March at 7.00pm