



YARNFIELD AND COLD MEECE PARISH COUNCIL PARISH COUNCIL MEETING

**Tuesday 15th September 2020 at 7.30pm
Online Meeting**

**Public viewing - the meeting will be streamed live on the Parish Council's
Facebook page: @ycmparishcouncil**

AGENDA

1. Apologies for Absence
2. Declaration of Interest
3. Public Question Time (30 minutes)
Anyone who wants to ask a question during the public question time session should contact the parish clerk by 12 noon on Monday 14th September 2020.¹
4. Radar speed sign - Community Speed Watch report on the use of the sign.
5. Reports from Borough and County Councillors.
6. Update on HS2 petition to the House of Lords.
7. Approval of the published minutes of the Parish Council meeting held on 14th July 2020.
(Published on the Parish Council Website on 19th August 2020)
8. To consider any matters arising from the minutes not covered elsewhere on the agenda.
9. Report of the Clerk to the Parish Council:
 - a. Budget - update and schedule of payments.
 - b. Correspondence, circulars and issues raised.
10. Yarnfield Park, to consider a report on speeding on the estate.
11. Yarnfield Park, update on the section 106 agreement.
12. Village Green, to consider proposals to consult on possible improvements.
13. Y&CM Footpath NO. 10, to consider an application for Public Path Diversion Order.
14. Stone Area Parish Liaison Group, to consider a request about the Stafford Borough Council's planning consultation process.
15. Labour in Vain, to provide an update on plans for the pub.
16. SBC Community Awards, to consider an invitation to make a nomination from the parish.
17. Reports from Parish Councillors on meetings/courses attended.
18. Date and time of next meeting.

Tuesday 13th October 2020, at 7.30pm

John Fraser

Clerk to the Parish Council

Date 10 September 2020

¹ Clerk's contact details: Email - ycmclerk@gmail.com
Tel - 07546 456771

YARNFIELD AND COLD MEECE PARISH COUNCIL PARISH
Tuesday 15 September 2020 at 7.30pm
Online Meeting

Planning applications:

Reference	Address	Outline
Nil		

YARNFIELD AND COLD MEECE PARISH COUNCIL
PARISH COUNCIL MEETING
14th July 2020 at 7.30pm
Virtual Online Meeting

Present (for all or part of the meeting):-

Councillors:

David Beeston	Stella Hughes
Brian Eyre (Chairman)	Sally Parkin
Frank Cromey	Brian Rushton

Also in attendance: -Cllr. Nixon (SBC), Cllr. James (SBC) and Cllr. Pert (SCC)

Officer in attendance: - John Fraser- Clerk to the Parish Council

Public at the meeting: - 8 (viewing on Facebook Live)

Apologies

20.116 Apologies were received from Cllr. Malcolm Beeston.

Declarations of Interest

20.117 Nil

Public Question Time

20.118 Nil

8 Maple Close, Yarnfield: application to enter onto Parish Council land to undertake building work.

20.119 In September 2019, the Parish Council considered a planning application for 8 Maple Close, Yarnfield.

20.120 A request has been received from the builder employed to undertake the work to grant permission to enter onto the village green to assist in the building work.

20.121 **Resolved:** It was resolved that permission be granted to:

- i. Dig a single trial hole on the village green to establish how deep the footings for the proposed extension will need to be, and,
- ii. to place scaffolding on the village green during the construction.

The permission is granted subject to:

- i. A copy of the builder's current Public Liability Insurance being sent to the parish clerk before commencement of any work.
- ii. The trial hole will be back filled, and the turf replaced, immediately after the Building Inspector has agreed the depth of the foundations.
- iii. The start date for the construction work is communicated to the parish clerk.
- iv. No delivery of building material will be made to the site across the village green.

- v. As much of the building work as possible will be undertaken from steel trestles, thereby reducing the time needed for scaffolding on the site.
- vi. The vehicle bringing and then removing the scaffolding will not drive onto the village green. The scaffolding material will be carried by hand both to, and from, the site.
- vii. The site adjacent to the village green will be securely fenced to prevent unauthorised access.
- viii. All debris is removed from the village green on completion of the building work to the satisfaction of the Parish Council.

Community Speed Watch: to receive an update on the ElanCity speed sign

20.122 The ElanCity Evolis radar speed sign was installed on Yarnfield village green on 19th June 2020 after which the device was left running between 20th and 30th June 2020.

20.123 June 2020 statistics:

	Total Traffic	Percentage of vehicles exceeding 31mph
Incoming vehicles - from Meece	9,223	3.56%
Outgoing vehicles - from Stone	9,787	8.54%
Total traffic flow	19,010	6.12%

20.124 **Resolved:** It was resolved that:

- i. A programme is put in place to evaluate the benefit of the ElanCity speed sign:

Month	Direction of radar sign	Mode of operation
July 2020	West	Radar sign displaying vehicle speed
August 2020	West	Radar screen should be turned off to capture a baseline data point
September 2020	East	Radar sign displaying vehicle speed
October 2020	East	Radar screen to be turned off to capture a baseline data point
November 2020	East	Radar sign displaying vehicle speed

Reports from Borough and County Councillors

20.125 Cllr Pert

- Staffordshire County Council recognise there may be a need for local lock-downs in order to keep the R number for the virus under control and prevent further escalation in the number of cases.
- Work has resumed on consultation and it is hoped the double yellow lines consultation will be started soon.

- A drawn-up design has now been agreed to change the road markings on the junction of Highlows Lane and Yarnfield Lane. The visibility at this junction, from all directions, is poor and it is recognised that this work needs to be considered as part of a package of improvements. The real solution is to remodel the junction, but the cost for this would be prohibitive and if it were to happen will need to be done as part of a wider scheme for the repair of pavements.

The work the Parish Council is doing with the owners of the hedge, which contributes to the problem of poor visibility at the junction, will help to improve safety and hopefully will be completed by the end of July.

The edge of the highway has been identified and it is clear that the bank under the hedge has encroached onto the road by 300 – 400mm. County Council highways staff will be asked to provide advice on how to resolve this problem.

20.126 Cllr James reported

- Work at the Borough Council is now coming back online, and they are starting to get back on track following the difficulties caused by Covid-19.
- Residents need to be aware that next year the Borough Council will be charging for the brown bin service.

20.127 Cllr Nixon reported

- No further complaints have been received about the noise problems discussed at the last Parish Council meeting in June 2020.
- A small discretionary grant has been made available by the Borough Council for small businesses.

Update on HS2 from the Stone Rail Head Crisis Group (SRCG)

20.128 Since the last meeting of the Parish Council SRCG continues to work on the project and challenge HS2 Ltd.'s plans.

- The House of Lords petition proceedings will restart using video conferencing on Monday 20th July 2020. Ten petitioners have elected to participate in this process. However, as the parish council's preference was for a "face to face" meeting the date of their appearance has been deferred until after Parliament's summer recess. It is hoped that by this date the House of Lords will allow the Parish Council to give evidence in person.
- HS2 Ltd has responded to the parish council's letter of 7th May 2020. The key points made by HS2 Ltd in the letter were:
 - It provided a cross-section of a typical construction of a haul road proposed for the development. This does not meet the minimum standards required by the Health and Safety Executive.
 - It has committed to providing the Parish Council with a copy of the factual report relating to ground investigations. This has still to be provided.
 - The request to receive a copy of the HS2 Ltd Transport Logistics Profile for the Stone Railhead construction sites remains unanswered.

- Based on a 25-year old structural survey of the existing Yarnfield Lane M6 overbridge, provided by Highways England, it has confirmed that the bridge is structurally capable of handling the number of HGVs that HS2 Ltd wants to put across it.
- Provided Details of speed surveys undertaken on Yarnfield Lane in 2015 and 2016.
- SRCG's technical team remain busy working on technical reports and is preparing a response to HS2 Ltd's letter of 16 June 2020.

Approval of the published draft minutes of the Parish Council meeting held on 16 June 2020.

20.129 The minutes of the Parish Council meeting held on 16th June 2020 were approved. As a result of the Covid-19 restrictions on public meetings the minutes will be signed at the first available opportunity.

Matters arising from the minutes not covered elsewhere on the agenda

20.130 Matters arising:

- The asbestos panel at the top of Yarnfield Parkway has been removed by Swynnerton Estate staff.

Proposed amendment to the Council's Standing Orders: recording of on-line meetings

20.131 The review of the Standing Orders in May 2020 approved the arrangements for holding on-line meetings of the Parish Council. The review provided that on-line meetings be simultaneously broadcast on the Parish Council's Facebook page.

20.132 Standing Orders required the recording is removed from the Facebook page at the end of the meeting. This has been criticised by some residents who wanted to watch the meeting but were unable to do so when it was taking place.

20.133 Allowing access to the recording after the meeting has closed would allow a wider audience to be reached. There is no guidance available on the best approach to be taken. Ultimately it will be for the council to decide how long the recording should remain available.

20.134 **Resolved:** It was resolved that the Standing Orders be amended, with immediate effect, to allow recording of Parish Council meetings to be available on the Facebook page until the draft minutes of the meeting are published on the Parish Council website.

Greenside playground: to receive an update on steps taken to reopen the playground

20.135 To assist local councils to prepare for the reopening of playgrounds the Government published advice on the controls that needed to be put in place. Based on this guidance:

- A Covid-19 risk assessment was carried out to assess what measures needed to be put in place. (Appendix 1A)
- A safety inspection of the equipment was undertaken.
- Signs were prepared and displayed on the site to help inform users about the controls and what they needed to do to stay safe. (Appendix 1B)
- Detailed advice on use of the site was posted on the Parish Council website (Appendix 1C)
- A weekly site inspection programme was introduced.

20.136 The re-opening of the Greenside playground was allowed from 04 July 2020. The decision to reopen the site was published on the Parish Council website and Facebook page.

- 20.137 The location of the Greenside playground, which allows access to the play equipment at any time, means that it is not feasible to provide the following:
- Provision of stewards
 - Arrange a booking system
 - Relocate equipment to ensure social distancing
 - Clean equipment daily
 - Provide cleaning equipment
 - Create entrance and exits
- 20.138 One item was identified in the site inspection that needs to be addressed related to the outstanding issue of the repair of the safety matting.
- 20.139 **Resolved:** It was resolved that:
- i. That the report is noted.
 - ii. That the action relating to the safety matting is addressed as a matter of priority.
- Parish Council Risk Register: to consider the quarterly review and note actions taken**
- 20.140 The Parish Council's Risk Register was revised in May 2020. At that time, a request was made that a quarterly review of the Risk Register was reported to the Council.
- 20.141 The July 2020 review of the register has identified two changes:
- to reflect changes needed to address Covid-19 restrictions and the impact on the Parish Council.
 - to enhance controls in relation to the Ground Maintenance Contract.
- 20.142 A copy of the revised Risk Register is attached at Appendix 2.
- 20.143 **Resolved:** That the revised Risk Register is noted.
- Parish Priority Action Plan: to receive an update on progress**
- 20.144 The Parish Priority Action Plan was reviewed in March 2020. While some work has been completed since the last review delivery of the priorities have been affected by the Covid-19 restrictions.
- 20.145 The focus of the Parish Council in the last three months has been to support residents through the Covid-19 pandemic.
- 20.146 A review of the plan has identified several priority actions that could be grouped into a single priority. By doing this there would be less duplication within the plan and greater clarity and therefore more manageable work programmes. A copy of the review is attached at Appendix 2.
- 20.147 One casualty of Covid-19 has been the Annual Parish Meeting, which was scheduled to take place in May 2020, is not now likely to take place until 2021. The review of the Parish Priority Action Plan will form a central part of the report to the Annual Parish Meeting.
- 20.148 **Resolved:** It was resolved that:
- i. That the Parish Priority Action Plan update is noted.
 - ii. That a review of the plan is undertaken during the summer recess.
 - iii. That the Annual Parish Meeting is held as soon as realistically possible.
 - iv. That a Newsletter is prepared detailing the work of the Parish Council over the last 12 months which can be sent to every household in the parish.

Village Sign: to consider a proposal to raise funds for a village sign on Yarnfield village green

- 20.149 The Chairman, Cllr Eyre, promoted the idea of having an ornamental sign on the village green. If this were to happen funds would need to be found to pay for the sign, possibly through a fund-raising exercise, and a suitable design would need to be created. It was recognised that other parishes in Staffordshire had erected ornamental signs. As this was a new proposal the Clerk was asked to make enquiries and report back to a future meeting about the feasibility of such a project.

Report of the Clerk to the Parish Council

Budget

- 20.150 The Schedule of Payments up to 14th July 2020 was approved and is attached at Appendix 3.
- 20.151 The current account balance on 9th July 2020 was £8,103.79 and the reserve account balance was £2,000 plus interest.
- 20.152 Invoices from the Borough Council for the 2019 local government election recharge and the cost of the civic amenity collection have not yet been received.

Correspondence and circulars

- 20.153 The following correspondence, circulars and issues were raised with the parish council.
- a) The National Association of Local Councils has advised that local councils should not return to holding "face to face" meetings until further Covid-19 restrictions are lifted.
 - b) The problem of littering reported to the March 2020 meeting of the Parish Council resulted in the company involved, Flares Takeaway, Stone, receiving a fixed penalty notice, which they have now paid.
 - c) Severn Trent Water had hoped to complete the repair work on the VOSA site in Cold Meece in June 2020. Unfortunately, the work was delayed as the agreement with the landowner took longer to complete than expected. It is now hoped this work will start in July 2020.
 - d) A request has been received from the local Severn Trent Engineer to come and talk to the Parish Council at a future meeting.

Resolved: It was resolved that an invitation be extended to the local Severn Trent Engineer to attend the next meeting of the Parish Council.

- e) The attendance at the Parish Council meetings of the local PCSO has been disrupted by the Covid-19 restrictions. It was felt the PCSO's should be invited if there are specific items on the agenda that would justify their presence.
- f) Severn Trent Water have been asked to investigate the ponding of water at the top of the Village Green which may indicate the presence of a burst water main.
- g) OpenReach have agreed to undertake the repair of two damaged manhole covers on Yarnfield Lane close to the Wellbeing Park football ground.
- h) Safety matting - the costs from contractors to repair the matting will be in the region of £1,000 per 5metre length. The alternative will be to purchase the materials needed and find a local contractor to carry out the repairs.

Resolved: It was resolved that efforts are made to identify a local contractor

- i) Yarnfield Park Multi-use play area - maintenance of the litter bin is the responsibility of the owner of the site, Hackberry Properties Ltd. As a good will gesture the bin has now been emptied by the Yarnfield Park Conference Centre staff. Further efforts are needed to find a permanent solution to the problem.
- j) Yarnfield Park s106 agreement - The Borough Council planning department has been asked to address concerns that the Parish Council has with the application of the s106 agreement in relation to grounds maintenance and the awarding of shares in the maintenance company that the Developer is required to set up. Once this advice is received from the Borough Council residents on the site will probably need to set up their own residents' association. The Parish Council will be happy to provide leadership and support to the residents of Yarnfield Park to resolve this issue.

This work was first considered by the former Parish Council who had met with residents,

Resolved: It was resolved that:

- i. Swynnerton Parish Council is asked to supply minutes of their meetings covering this work,
 - ii. That the Borough Council be asked to address the Parish Council's concerns.
- k) Walking - the July 2020 meeting of the Parish Council received a request to set up circular walks in the parish.
- There are a few routes in the parish that could be used to form a circular walk. However, some of these follow routes that are not designated public footpaths and for this reason it would not be appropriate to use these routes. Contact has been made with the Borough Council to see what support can be provided to set up a walking for health group that could operate in the parish.
- l) Footpath No. 10 (Yarnfield to Cold Meece) - discussions have taken place with the manager for the Swynnerton Estate about the route of footpaths in the parish and in particular about the Council's ambition to improve Footpath No. 10. Any work on the footpath, which is in multiple ownership, will require the support and involvement of all the landowners, and their tenants. The Swynnerton Estate would be prepared to support a scheme of improvement but would want to approve any plans first. The Parish Council has set aside a budget of £2,000 for this work and will also apply to the County Council's Community Paths Initiative Grant.

20.154 Date and time of next meeting.

15th September 2020 at 7.30 pm

Signed
Chairman of the Council
Date 15th September 2020

Meeting Closed 9:45pm

Planning matters:

To discuss and confirm responses in respect of the following application:

Reference	Address	Outline	Decision
Nil			

Yarnfield and Cold Meece Parish Council
COVID-19 Specific - Play Area Risk Assessment

COVID-19 is a new illness that can affect your lungs and airways and is caused by a virus called Coronavirus. The symptoms can be mild, moderate, severe, or fatal.

Name of Assessor: John Fraser, Parish Clerk

Assessment Date: 03/07/20

Review Date: 03/2021

What are the hazards? Spread of COVID-19 (Coronavirus)						
Who might be harmed	Controls Required	Risk Assessment	Additional Controls	Action by who?	Action by when?	Done
<ul style="list-style-type: none"> Employees Children Vulnerable groups – elderly, those with existing underlying health conditions Anyone else who physically comes in contact with the play equipment and/or Outside gym equipment 	<p><u>Cleaning</u></p> <p>Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use. Parents, Guardians and users of the gym equipment should be encouraged to clean the equipment before and after use by way of signage</p> <p><u>Social Distancing</u></p> <p>Social Distancing - Reducing the number of people to allow a</p>	<p>The Greenside playground is open on all sides.</p> <p>Access to the site cannot be controlled by the Parish Council. Closure is not therefore an option.</p> <p>COVID-19 controls will rely on user support in relation to separation distances, hygiene control to reduce risk of infection spread and overcrowding.</p> <p>Controls will rely on signage advising users what to do.</p> <p>It is not feasible to provide the following:</p> <ul style="list-style-type: none"> Provision of Stewards 	<p>Posters, leaflets and other materials are available for display.</p> <p>https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19</p> <p>Regular checks should be carried out to ensure signage is in place.</p> <p>Weeks 1 & 2 - daily visits</p> <p>Weeks 3 & onwards - weekly visits for the duration of the outbreak or until a material change in the risk assessment.</p>	JRF	03/07/20	✓

	<p>distance of 2 metres, where possible, as recommended by the Public Health Agency</p> <p>https://www.gov.uk/government/publications/covid-19-guidance-on-social-distancing-and-for-vulnerable-people</p> <p><u>Wearing of Face Masks</u></p> <p>Should be encouraged but would be difficult to police</p> <p><u>Signage</u></p> <p>To advise parents and users that the equipment needs to be sanitised before and after use.</p> <p>Reminder regarding socially distancing.</p> <p>Reminder to wear a mask</p>	<ul style="list-style-type: none"> • Arrange a booking system • Relocate equipment for social distancing • Clean equipment daily • Provide cleaning equipment • Create entrance and exits <p>Full details of the guidance to be displayed on the Parish Council website.</p>	<p>Signs to remind users that the virus is still active</p>	JRF	03/07/20	✓
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	<p><u>Booking system</u></p> <p>Instigate a booking system for the equipment - only feasible if the equipment is under total control/supervision of council i.e. an indoor play area</p> <p><u>One Way System</u></p> <p>Consideration should be given to installing a one way system around the equipment if this is feasible</p> <p><u>Refuse</u></p> <p>Increase the number of refuse collections (or increase the number of receptacles) to ensure that there are adequate facilities for people to dispose of their litter</p>					
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Yarnfield and Cold Meece Parish Council Greenside Playground Open from 4th July 2020

Parents, carers and playground users:
You are responsible for following the guidance to keep us all safe.



Make sure you maintain 2m distance between yourself and others.



Sanitise your hands before, during and after using the playground especially after touching the play equipment.



Wash your hands thoroughly, for at least 20 seconds, when you get home.




No food or drink to be consumed at the playground.



If the playground is busy please wait or come back later.

Further information about the use of the playground and Covid-19 guidance can be found at: www.ycm-pc.org.uk

 **@ycmparishcouncil**





Yarnfield and Cold Meece Parish Council Greenside Playground Open from 4th July 2020

Parents, carers and playground users:
You are responsible for following the guidance to keep us all safe.



Scientific advice suggests that the COVID-19 virus can survive for up to several days on some hard surfaces. The risks are reduced when outdoors, where surfaces may be subject to UV light and/or rain. Whilst all possible practical measures have been put in place the users of this equipment does so at their own choice and risk.

It is not feasible to provide the following:



- ♦ Provision of Stewards
- ♦ Arrange a booking system
- ♦ Relocate equipment for social distancing
- ♦ Clean equipment daily
- ♦ Provide cleaning equipment
- ♦ Create entrance and exits



Parents, carers and users are encouraged to:



- ♦ Clean any touch points such as swing rockers, see saws, or equipment handles
- ♦ Bring hand sanitiser gel or wipes to clean their children's hands
- ♦ Carry out regular hand hygiene by washing/sanitising hands more often than usual, for 20 seconds using an approved gel and foam sanitiser, particularly at the beginning and end of play
- ♦ Not touch their faces, and to cough or sneeze into a tissue or arm when a tissue is not available
- ♦ Remember not to put their mouths on equipment or their hands in their mouths
- ♦ Remember the need to maintain social distancing at all times




In addition:

- ♦ Follow the current social distance guidelines when visiting and encourage your children to do the same
- ♦ The consumption of food or drink in the playground area is banned
- ♦ All litter including any used protective wear such as face coverings or gloves must be placed in a litter bin or taken home
- ♦ If the playground is busy, consider coming back at a later time

The Parish Council will monitor Government guidance and reserves the right to make changes to these arrangements or to close the Greenside playground.

National Guidance:

<https://www.gov.uk/government/publications/covid-19-guidance-for-managing-playgrounds-and-outdoor-gyms/covid-19-guidance-for-managing-playgrounds-and-outdoor-gyms>

 @ycmparishcouncil

Yarnfield and Cold Meece Parish Council July 2020 Assessment of risk

Risk is an uncertain event or condition that, if it occurs, will have an effect on the achievement of an authority's objectives. Risk management is the process whereby authorities methodically address the risks associated with what they do and the services which they provide. The focus of risk management is to identify what can go wrong and take proportionate steps to avoid this or successfully manage the consequences. Good risk management allows stakeholders to have increased confidence in the authority's corporate governance arrangements and its ability to deliver its priorities.

The assessment of potential impact and likelihood need not be any more complex than assigning a simple numerical score, say 1 - 3, and multiplying the two scores to arrive at a risk assessment for each risk of high, medium or low. The risk assessment enables the authority to decide which risks it should pay most attention to when considering what measures to take to manage them.

Likelihood	Highly likely (3)	Medium (3)	High (6)	High (9)
	Possible (2)	Low (2)	Medium (4)	High (6)
	Unlikely (1)	Low (1)	Low (1)	Medium (3)
		Negligible (1)	Moderate (2)	Severe (3)
	Impact			

Strategic Risk 1	Closure of commercial premises in the parish						
	Responsibility	Councillors/Clerk	Likelihood	3	Impact	2	Total Score = 6 (High)
Consequence of Risk <ul style="list-style-type: none"> Closure of commercial premises in the parish resulting in the parish becoming less viable. Loss of Key Service Village status Significant increase in problems of rural isolation for residents of the parish Increased reliance on public transport links 							
Key Controls in Place <ul style="list-style-type: none"> Open lines of communication with the businesses concerned 							

- Maintain dialogue with business
- Work with Staffordshire County Council to identify grant/business opportunities

Strategic Risk 2	HS2 - Railhead and Infrastructure Maintenance Base - Rail						
	Responsibility	Councillors/clerk	Likelihood	3	Impact	3	Total Score = 9 (High)
Consequence of Risk <ul style="list-style-type: none"> • Extensive disruption to village life • Travel arrangements to and from the parish severely limited resulting in delayed travel time for school, work, emergency services and other users that need to travel on Yarnfield Lane • Risk of environmental disruption due to construction work; noise, dust and light. 							
Key Controls in Place <ul style="list-style-type: none"> • Petitioning against the HS2 Ltd proposals to construct a Railhead/IMB-R on Yarnfield Lane • Work with Stone Rail Head Crisis Group to challenge the HS2 Ltd proposals • Work with Chebsey Parish Council and Stone Town Council 							

Operational Risk 1	Data loss cause due to IT failure						
	Responsibility	Parish clerk	Likelihood	2	Impact		Total Score = 2 (Low)
Consequence of Risk <ul style="list-style-type: none"> • Inability to comply with statutory requirements • Running of council business compromised • Financial systems lost 							
Key Controls in Place <ul style="list-style-type: none"> • All data automatically backed up to Microsoft OneDrive 							

Operational Risk 2	Damage to/accident Greenside Play Equipment (Covid-19 update)						
	Responsibility	Parish clerk	Likelihood	2	Impact	2	Total Score = 4 (Low)
<p>Consequence of Risk</p> <ul style="list-style-type: none"> • Injury to third party • Loss or damage of equipment • Unplanned for cost • Loss of valuable play facility for children in the parish • Spread of infection 							
<p>Key Controls in Place</p> <ul style="list-style-type: none"> • Weekly inspection of Covid-19 arrangements • Playground Inspection Report revised to include Covid-19 arrangements • Monthly safety inspection of play equipment • Annual safety audit undertaken by independent inspector • Insurance policy maintained 							

Operational Risk 3	Loss of Grounds Maintenance contractor						
	Responsibility	Parish clerk	Likelihood	1	Impact	2	Total Score = 2 (Low)
<p>Consequence of Risk</p> <ul style="list-style-type: none"> • Maintenance of the village green put at risk • Loss of reputation • Budget risk due to increased cost 							
<p>Key Controls in Place</p> <ul style="list-style-type: none"> • Robust tendering process • Regular liaison with grounds maintenance contractor • Liaison with neighbouring parish councils • Review of the contract requirements scheduled for October 2020 							

Operational Risk 4	Loss of council website						
	Responsibility	Parish clerk	Likelihood	2	Impact	1	Total Score = 2 (Low)
Consequence of Risk <ul style="list-style-type: none"> • Inability to comply with statutory requirements • Communication compromised • Loss of ability to publish minutes and agenda • Loss of reputation 							
Key Controls in Place <ul style="list-style-type: none"> • Service level agreement with Staffordshire County Council Digital team • Website hosted by Staffordshire County Council • Training in maintenance and use of the website 							

John Fraser
Parish Clerk
08th July 2020

Yarnfield and Cold Meece - Schedule of Payments

14th July 2020

	Date	Amount	Payment Method / Cheque No.
Trent Ground Maintenance - Invoice No 4	30-Jun-20	979.56	Bank transfer
Clerk's salary (June 2020)	02-Jul-20	516.13	Bank transfer
HMRC (Period 3)	02-Jul-20	129.00	Bank transfer
		<hr/>	
		1,624.69	
		<hr/>	

Signed

Chairman of the Council

Date

YARNFIELD AND COLD MEECE PARISH COUNCIL

15 September 2020 Reports

Item 4 Radar speed sign - Community Speed Watch report on the use of the sign

1. The radar speed sign has been operating since 22 June 2020.
2. In 2019, Yarnfield Forum secured the grant that paid for the radar speed sign. The Forum will need to submit an evaluation report to the Staffordshire Road Safety Partnership in October 2020. The report will need to set out how the project is making a difference to road safety.
3. The evaluation report will need to demonstrate how the use of the camera has delivered the three outcomes identified by the Forum. To do this, it is important to have a clear understanding of the impact the radar speed sign is having on driver behaviour and whether the presence of the sign has had an effect on vehicle speed.
4. During August 2020, the radar speed sign's display was switched off. The intention was to provide evidence of the speed of vehicles when drivers are not being influenced by the display giving feedback on their speed.
5. On 31 August 2020 the sign was turned round to face the traffic travelling from the east (Stone) and the display activated.

Evaluation of the ElanCity Radar Speed Sign Project

6. Project objectives:
 - To reduce the speed of vehicles travelling through the village
 - To change the behaviour of drivers
 - Program of targeted messages
7. The radar speed sign is providing valuable information about the number of vehicles using Yarnfield Lane and the speed of those vehicles.
8. It is also possible to see how the sign is having a positive effect on driver behaviour. During June and July incoming traffic was presented with a warning if the speed of the vehicle was greater than 31mph. In absolute terms during June 35.56 vehicles/1,000 vehicles were recorded as exceeding the speed limit. The figure for July was similar. However, when the display was turned off the number of vehicles exceeding the speed limit increased to 74.16/1,000 vehicles.

Number of speeding vehicles /1000		
	Incoming	Outgoing
Jun-20	35.56	85.42
Jul-20	39.17	88.65
Aug-20	74.16	95.85

9. The incoming figures for June and July, when the display was active, are broadly the same. The only factor that changed in August was that the display was inactive, and drivers were not getting any feedback from the sign about their speed.
10. The outgoing vehicles have never had a display to influence their behaviour and as you might expect the results are broadly the same over the whole period.
11. The test will be to see what happens to driver behaviour now the sign has been turned round and then what happens when the display is disabled in October 2020.

Road Safety Campaign

12. It is important that the evidence captured is used to promote road safety awareness amongst drivers. To do this an agreed programme of activities needs to be prepared.
13. The statistics gathered in June and July were sent to the Staffordshire Police which resulted in them agreeing to support a Staffordshire Safer Roads Partnership (SSRP) campaign in the Yarnfield.
14. Work will also need to be done with Springfields First School and the other children and Young Persons groups. It is also recommended that we consult the SSRP on how best to use the evidence to raise awareness amongst drivers in the parish.
15. The Community Speed Watch monthly report for August and the cumulative report of evidence are set out below.



Yarnfield and Cold Meece Parish Council:

August 2020

ElanCity Radar

Actions / Update

- August 2020 display turned off
- Device facing Cold Meece
- 31/08/20 display turned on and turned round so incoming is now from the direction of Stone

Next Steps

- Parish council to confirm October's use
- Parish Council to confirm long term strategy

August 2020 Headline figures

Total Traffic

INCOMING	26,698
OUTGOING	27,919
TOTAL TRAFFIC FLOW	54,617

Percentage of vehicles exceeding 31mph INCOMING 6.88%

Percentage of vehicles exceeding 31mph OUTGOING 9.58%

TOTAL PERCENTAGE OF VEHICLES EXCEEDING 31MPH 8.52%

Rolling Year Headline Figures (20 June – 31 August 2020)

Total Traffic

INCOMING	58,514
OUTGOING	61,811
TOTAL TRAFFIC FLOW	120,325

Percentage of vehicles exceeding 31mph INCOMING 5.46%

Percentage of vehicles exceeding 31mph OUTGOING 9.14%

TOTAL PERCENTAGE OF VEHICLES EXCEEDING 31MPH 7.35%

Yarnfield Community Speed Watch

Actions / Update

- None

Next Steps

- Continue to advertise CSW and encourage volunteers
- To develop working relationships with the local CSW groups
- September 2020 – advertise CSW in Springfields First School newsletter

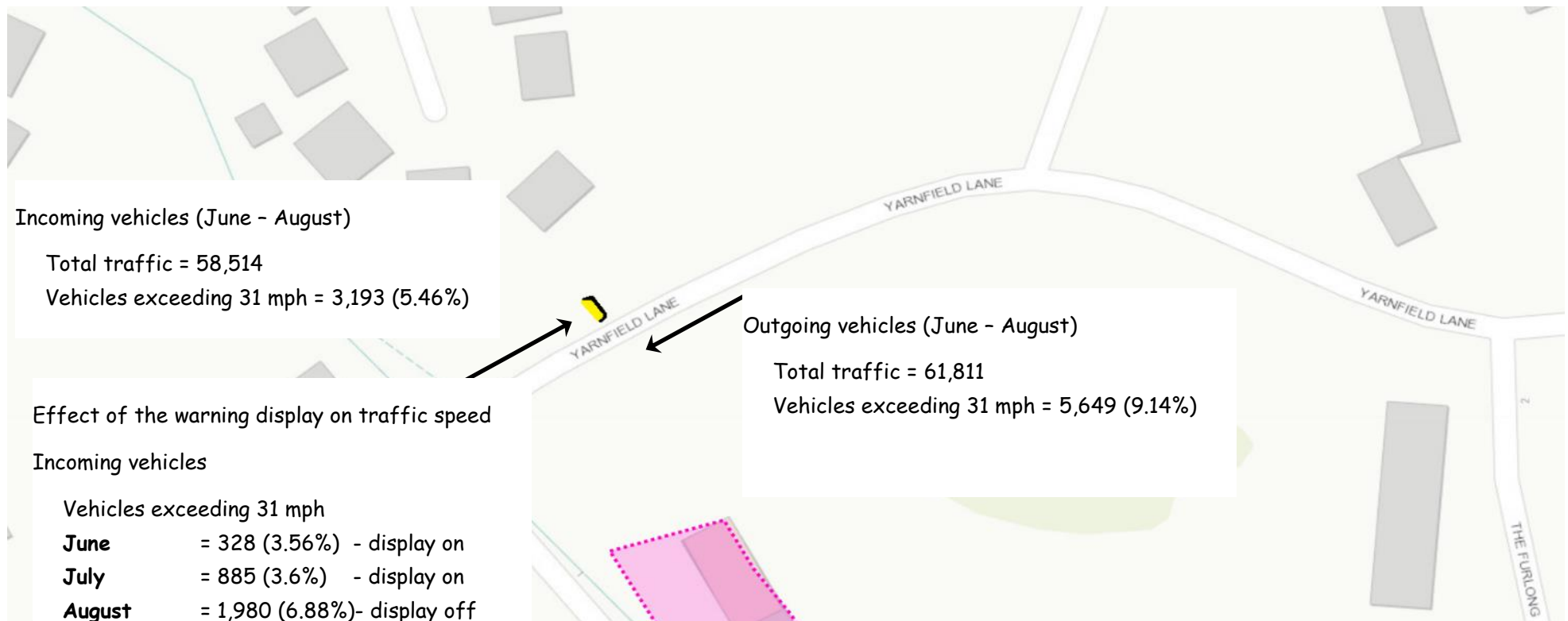
August 2020 Headline figures

Number of CSW events in August 2020	0
Number of speeding vehicles in August 2020	0
Percentage of speeding vehicles in August 2020 %	

Rolling Year Headline Figures

Total Number of CSW events	0
Total Number of speeding vehicles	0
Percentage of speeding vehicles %	

ElanCity Radar Report - 20 June - 31 August 2020



Month	TRAFFIC COUNT			INCOMING SPEEDING					OUTGOING SPEEDING					TOTAL SPEEDING		MAX SPEEDING		CSW GROUP		
	Incoming (1) Total	Outgoing (2) Total	GRAND TOTAL	Incoming 31 - 36 mph	Incoming 37 - 42 mph	Incoming 43 mph +	Grand Total Exceeding 31mph	% of Incoming Traffic speeding	Outgoing 31 - 36 mph	Outgoing 37 - 42 mph	Outgoing 43 mph +	Grand Total Exceeding 31mph	% of Outgoing Traffic speeding	Grand Total Speeding	% Grand Total Speeding	Incoming (mph)	Outgoing (mph)	Number of CSW Events	Number of speeding Vehicles	% of Speeding Vehicles
Jun-20	9223	9787	19010	301	23	4	328	3.56%	730	71	35	836	8.54%	1164	6.12%	56	66	0	0	0
Jul-20	22593	24105	46698	813	72	17	885	3.60%	1898	148	91	2137	8.87%	3022	6.47%	52	70	0	0	0
Aug-20	26698	27919	54617	1836	144	17	1980	6.88%	2378	194	104	2676	9.58%	4656	8.52%	65	65	0	0	0
Sep-20																				
Oct-20																				
12 month Tot	58514	61811	120325	2950	239		3193	5.46%				5649	9.14%	8842	7.35%					

1095
123.7%

539
25.2%

NOTE

Jun-20 = 10 days of data due to install date

August display turned off

September display now facing Stone

Item 10 Yarnfield Park – traffic speeding on the estate roads

1. The Parish Council, and the Community Speed Watch Team, regularly receive complaints about the speed of traffic on the Yarnfield Park estate. This is particularly prevalent on two roads: Yarnfield Parkway and Brookvale Drive.
2. Yarnfield Parkway, from the gates of Springfields First school to the roundabout at the top of Yarnfield Parkway is approximately 600metres long. The road is wide and has long straight stretches and while it does have speed calming measures along its length in no way does it resemble a road on a modern housing estate. This is the principle route from the estate to the village and then on to Stone. The greatest volume of traffic on the road occurs at the same time as children are walking to Springfields First School or to catch buses to the middle schools and high school in Stone.
3. Brookvale drive serves as the access road to the eastern side of the housing development and to Yarnfield Park Conference Centre and the Openreach training facilities. As such it has a higher volume of traffic than might be expected on a normal estate road. We receive complaints about the speed of traffic going to the Conference Centre and Open Reach vans using the road.
4. It is unclear what the speed limit is on the estate. This is not helped by the fact that the road signs are not consistent. The County Council's Highways team has been approached to clarify the situation both in terms of the signage and the speed limit on the estate roads.
5. The concern is that while a 20mph limit is legally enforceable Staffordshire Police do not see this as a priority and do not enforce speed limits on 20mph roads and don't see this as something they propose to undertake in the future.
6. As a result of this policy Community Speed Watch Teams are not able to operate on 20mph roads.
7. There are clear 20mph signs on the road as you approach the school from Yarnfield Lane (and signs that drivers are leaving the zone on the reverse). However, there are no signs as you approach the school from the other direction on Yarnfield Parkway or Brookvale Drive.
8. The speed calming measures on both Brookvale Drive and Yarnfield Parkway are not having the desired effect of limiting vehicle speed on these roads. The residents on the estate would be better served if the estate roads were part of a 30mph zone, apart from a dedicated 20mph zone by the school, with road signs to that effect at either end of the school. This would then allow the community speed watch team to work on the two principle roads on the estate which generate the complaints about excessive speed.

Item 12 Village Green, to consider proposals to consult on possible improvements

Village Green— Stage 1 Public Consultation

1. Last year Stafford Borough Council agreed to a proposal from the Parish Council to allocate a budget of £16,800 to pay for a project to carry out a range of environmental improvements on the Village Green.
2. The current maintenance arrangements for the Village Green are largely confined to regular grass cutting during the summer. This traditional approach will still have its place, but it is thought this does not deliver the full potential that the Village Green could offer.

Project Aims and Purpose

- To make better use of the Village Green through environmental projects delivered and supported by the community.
 - That the improvements will contribute to the long-term health and wellbeing of the community and provide a place where nature can return to the heart of the village.
3. A consultation exercise is needed to identify what improvements the community would like to see included in the proposed scheme.
 4. Discussions have already been held with the 2019 Annual Parish Assembly, Springfields First School, and Yarnfield Guides and Scouts. These have provided some excellent ideas about the future of the village green and the sort of improvements that would be most appropriate. These ideas have been used to inform this consultation exercise.
 5. The projects will be developed with the support of the Staffordshire Wildlife Trust and the Borough Council. The plan is to start the project next year.
 6. Community involvement in the project will be essential if it is to achieve its full potential.

Promotion of the Consultation Exercise

7. The consultation will be featured in the Parish Newsletter, on the Parish Council Website and Facebook page. Notices will also be displayed on the Parish Notice Boards. To further enhance the response to the consultation members of the parish council circulation list will each be invited to complete one of the survey forms.
8. The consultation period will run until the 6th October 2020.

Consultation outcomes

9. The results of the consultation will inform the discussion with Staffordshire Wildlife Trust and lead to the production of a sketch plan and a costed list of actions that will need to be undertaken. With this information it will then be possible to prepare the detailed proposal that will need to go to the Head of Development, at Stafford Borough Council.

Public Consultation questions—Green Project for Yarnfield

(Close of consultation 6th October 2020)

1. Do you agree with the aim of the project?		
2. How would you rank the proposals? (1—6; with 1 being your first priority and 6 your last priority)		
	New approach to grass cutting leaving areas for wildflowers and insects	
	Community orchard—native trees including fruit and nuts.	
	Improvements to the drainage of the Village Green	
	Community garden	
	Nature trails	
	Bat and bird boxes	
3. Are there any other ideas you would like to see incorporated?		
4. If you want to be kept informed about the project please provide a contact email address.		

Please complete the public consultation questionnaire and return to the Parish Clerk by 6 October 2020:

Email ycmclerk@gmail.com

Text: 07546456771

To 5 De Havilland Drive, Yarnfield

The consultation form can also be downloaded from the Parish Council Website:

www.ycm-pc.org.uk/news

**Item 13 Y&CM Footpath NO. 10 – to consider an application for Public Path
Diversion Order**

Highways Act 1980, Section 119

Application for Public Path Diversion Order

Public Footpath, Yarnfield & Cold Meece No 10 (part) at Gorse Cottage, Yarnfield

1. Robin Carr Associates have been appointed by Staffordshire County Council to assist them in the processing and administration of the public path application for the diversion of Yarnfield & Cold Meece No 10 (part) at Gorse Cottage, Yarnfield.
2. The Parish Council has been invited to:
 - Make any comments which they believe should be taken into account as part of the County Council's decision-making process.
 - Give an indication of their support or objection to the proposals and to provide the reasons for their view.
3. The application would regularise the line of the footpath.
4. It is recommended that the approval, if granted, should provide that any gates or stiles should not limit access to the footpath by people with limited mobility and wheelchair users.
5. Any comments must be returned by 9 September 2020.



Your Ref:

My Ref: RCA/SCC/PPO 024

Date: 31st August 2020

CONSULTATION

Dear Sir/Madam

Highways Act 1980, Section 119

Application for Public Path Diversion Order

Public Footpath, Yarnfield & Cold Meece No 10 (part) at Gorse Cottage, Yarnfield

Robin Carr Associates is in receipt of instructions from Staffordshire County Council to assist them in the processing and administration of a number of public path order applications in their area. Our role includes visiting the site to view the proposals, liaison with the applicant, conducting pre-order informal consultations etc and producing an advisory report to assist the County Council in making a decision whether or not to promote the requested Order. Our role is therefore primarily advisory with all decisions being made by the County Council.

One such application has been received which seeks to divert part of Public Footpath, Yarnfield & Cold Meece No 10 in the vicinity of Gorse Cottage, Yarnfield. The applicants are seeking to divert the section of footpath shown by a solid black line (A-C) on the attached plan, which runs immediately in front of their property, onto the alignment shown by a broken black line (A-B-C). The proposed route has been available and in use on a permissive basis for some time. The proposed new footpath will have a legally defined width of 1.5 metres, which means that the current fence between the driveway/garden and the path will be relocated to provide a greater width. The current gate at Point A will be removed, and a new pedestrian gate (to BS 5709) will be installed at Point C, where there is a change in land ownership and the land changes from residential to agricultural. The proposed new route will be a highway maintainable at public expense.

The proposals are considered to be in the interests of the land owner because they move path partially off the driveway/parking area of the property as well as moving it further away from the house, thus increasing perceptions of privacy and security.

Before preparing our report, I should like to take this opportunity to consult you regarding the proposals and invite to make any comments which you think the County Council should take into account as part of their decision-making process. I should also be grateful if you would give an indication of either your support or objection to the proposal and if objecting, provide the reasons for your objections so that they can be properly considered or resolved.

I should be grateful to receive all responses, in writing, within six weeks of the date of this letter.

If you have any queries regarding our working arrangements with Staffordshire County Council, please contact Paul Rochfort, Principal Rights of Way Officer on Tel: 07976 191054 or email paul.rochfort@staffordshire.gov.uk

Please note that we will not use your personal data for any purpose other than in connection with this application. We will however pass your details, as part of any responses you have made, to Staffordshire County Council and any consultation responses may ultimately be in the public domain

Principal: Robin Carr FIPROW

Meadow Barn, Main Street, Kneesall, Newark, Nottinghamshire NG22 0AD

Phone / Fax 01623 835798 Email: consultancy@prow.biz Website: www.prow.biz

as part of related statutory proceedings. Copies of objections and representations including contact details may also be passed to the applicant for the Order to enable them to enter into discussion with you and negotiate the withdrawal of any objections etc.

If you have any queries, or wish to discuss the diversion proposals, please do not hesitate to contact me direct using the contact details at the foot of the first page of this letter.

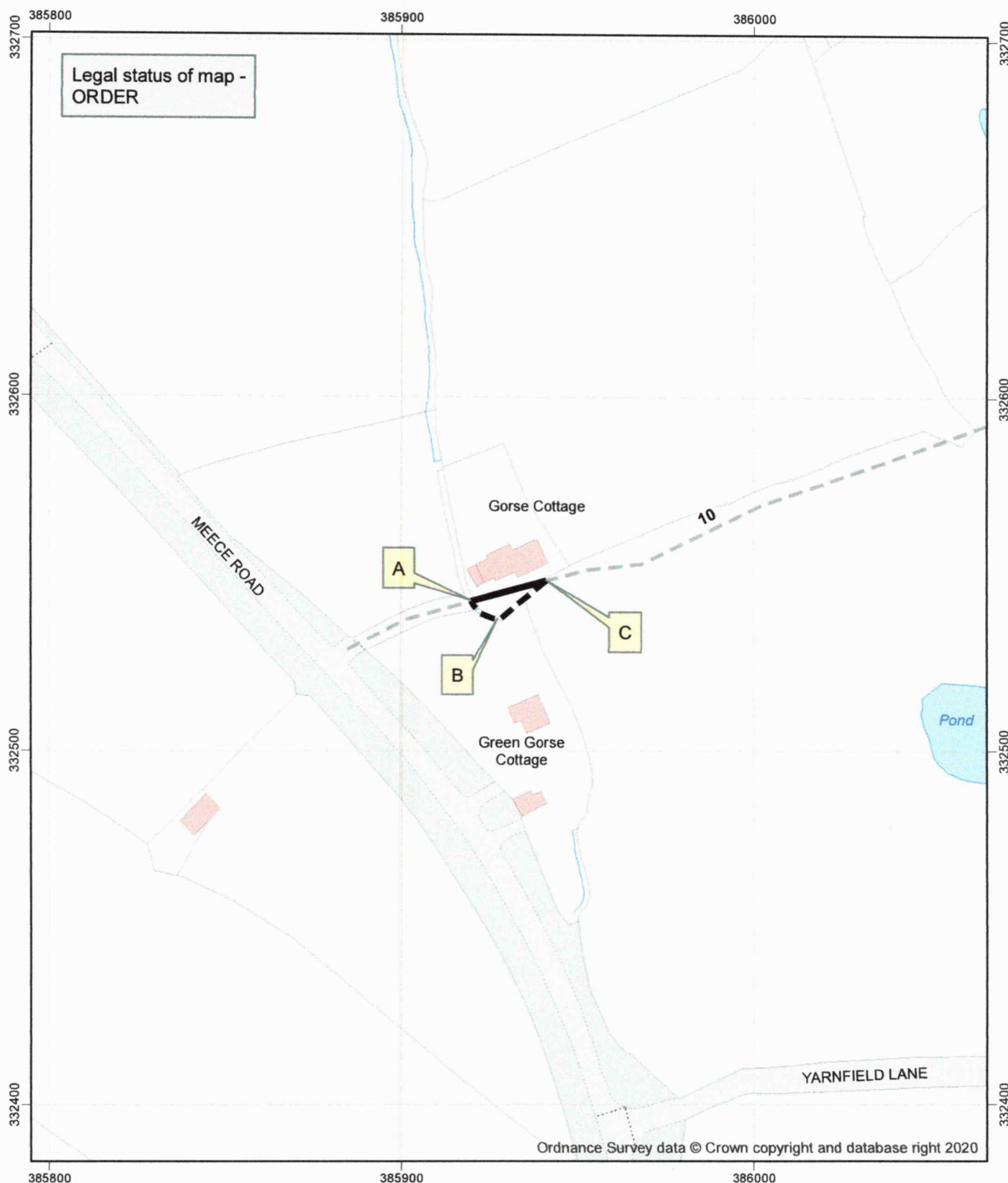
In the case of utility companies, please advise whether any of your apparatus is affected by this proposal.

Yours faithfully


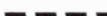
A handwritten signature in black ink, appearing to read 'Robin Carr', with a long horizontal flourish extending to the right.

Robin Carr FIPROW
Principal Consultant

Highways Act 1980, Section 119 &
Wildlife and Countryside Act 1981, Section 53A(2).
Diversion of Public Footpath
No. 10 (part) Yarnfield and Cold Meece Parish.



Map created at the scale of 1:1500
(facsimiles may vary)

-  Path to be extinguished (A - C).
-  Path to be created (A - B - C).

Rights of Way Unaffected

-  Footpath

Item 14 Stone Area Parish Liaison Group - Stafford Borough Council's Planning Consultation Process

1. The Stone Area Liaison Group has written to the Borough Council's Development Control Manager about concerns that the group's members have about the determination of planning applications. The Stone Area Parish Liaison group has raised three specific issues:

Issue 1 - "The Group is concerned that parish and town councils' comments about planning applications are not given significant weight and consideration by the Borough Council when determining an application."

2. Yarnfield and Cold Meece Parish Council receive relatively few planning applications every year. When considering the merits of any application the most relevant reference for any application is "The Plan for Stafford Borough Parts 1 and 2". (If the Parish Council had a published Neighbourhood Plan for the Parish this too would be relevant to any planning applications.)
3. The reasons to comment on any planning application are limited. This can lead to representations being made which are not material considerations, and as such will not be included in the determination of the application.
4. To help parish councillors discharge their duty it would be appropriate to ask the borough council to provide training on their role as consultee and how to improve the quality of their representations.

Issue 2 - "Whenever the Borough Council's determination of a planning application is contrary to the recommendation of a parish or town council, they should send an explanation to the council concerned."

5. The Borough Council's Development Control Manager recognises the benefit of such a system but feels it would be difficult to manage.
6. An alternative approach, given the low number of applications, would be for the Parish Council to report all planning decisions to the Parish Council. Where the planning decision was not in line with the representation made by the Parish Council to then ask for clarification. In this way the councillors will develop a better understanding of the planning process.

Issue 3 - "The parish and town councils do not have an automatic right to appear before the Borough Council's Planning Committee."

7. The rules governing the management and operation of the Borough Council's Planning Committee are governed by two Borough Council documents - "The Constitution", and the "Protocol On Making Representations Direct To Planning Committee":

"One objector and one supporter may make oral representations to the Planning Committee on a proposal under consideration, provided that in the case of an objector, they have first submitted written comments during the processing of the application"

8. The Borough Council is required to publish a "Statement of Community Involvement", the statement sets out the Council's commitment to engaging with local people and other stakeholders on planning issues.
9. When determining a planning application, the Borough Council will invite representations from consultees / organisations including parish and town councils.
10. It could be argued that there is a conflict between the Borough Council's "Protocol on Making Representation Direct to the Planning Committee" and their "Statement of Community Involvement".
11. The Constitution is reviewed every year by the Borough Council's Resources Scrutiny Committee. The last review was undertaken between November 2019 and February 2020. The recommendations of the Scrutiny Committee were due to be reported to the Council meeting scheduled for 21 April 2020. However, this meeting did not take place following the introduction of the Covid-19 pandemic restrictions.
12. Borough Council councillors are requested to inform the Monitoring Officer (Head of Law and Administration) of any issues in the Constitution that they feel should be reviewed.
13. The route to securing changes to the Constitution is therefore to encourage the Borough Council Ward Members to sponsor a change to the constitution.

Item 16 Stafford Borough Council - Community Awards 2020

1. The 2020 Community Awards scheme is open to any public, private or voluntary sector organisation and individuals who are contributing to community wellbeing.
2. Councillors will recall that the parish council nominated Cllr Mrs Hughes for the award in 2019 in the Local Hero Category.
3. The Community Awards 2020 is now open for applications, closing date 23 October 2020. The Community Awards ceremony will be held virtually this year due to restrictions around Covid-19.
4. Due to the amazing work completed this year by lots of different groups around Stafford Borough in response to Covid-19 the Judges award this year will be awarded to a group/person/organisation who has helped and supported people during the Pandemic.
5. There are 5 award categories:
6. **Sports and Leisure** - Open to any sports individuals, clubs, groups or organisations that can demonstrate that they have excelled in their relevant sports fields and/or nurtured local talent.
7. **Community Action** - Open to community groups, schools, voluntary sector organisations, businesses and community interest companies who have introduced projects in their local community. For example, this can include holding arts festivals, providing information, advice and support services to vulnerable groups, youth activities.
8. **Environmental Improvement** - Open to community groups, schools, voluntary sector organisations, businesses and community interest companies who have improved the environment in their local community or school. For example, litter picking, keeping your community clean and tidy, encouraging recycling and minimising waste and reducing carbon emissions.
9. **Social Wellbeing** - Open to community groups, schools, voluntary sector organisations, businesses and community interest companies who improved the wellbeing of others in their local community. For example, this can include providing services like someone to talk to, holding luncheon clubs and providing shopping services.
10. **Local Hero** - Open to any individual who can demonstrate excellent projects undertaken in their community improving the environment, community or social wellbeing.

Community Awards

Application Form



About the Awards

Stafford Borough Council Community Awards are open to individuals, community groups, schools, voluntary sector organisations, community interest companies and public or private organisations working hard to contribute to the wellbeing of their community.

Applications should demonstrate activities and action which help improve community wellbeing and quality of life of local people. These activities will support the Council's aims of providing a safe, clean attractive place to live and work, encouraging people to be engaged in developing strong communities and promoting good health and wellbeing.

Organisations and individuals should be based or live within Stafford Borough and all projects should have taken place within Stafford Borough in the last 12 months.

Award Categories

Sport and Leisure

Open to any individuals, clubs, groups or organisations that can demonstrate that they have excelled in their relevant sports fields and/or nurtured local talent.

Local Hero

Open to any individual who can demonstrate excellent projects undertaken in their community improving the environment, community or social wellbeing.

Community Action

Open to groups who have introduced projects in their local community. *For example holding arts festivals, providing advice and support services to vulnerable groups, youth activities.*

Social Wellbeing

Open to groups who have improved the wellbeing of others in their local community. *For example this can include providing services like someone to talk to, holding luncheon clubs and providing shopping services.*

Environmental Improvement

Open to groups who have improved the environment in their local community or school. *For example litter picking, keeping your community clean and tidy, encouraging recycling and minimising waste and reducing carbon emissions.*

How to Enter

Only one entry can be submitted per individual, group or organisation.

If a person or organisation is involved in additional projects in partnership with others, a different organisation must be named as the submitting body.

Entries must describe projects or activities that have been implemented within the last twelve months; they should be well presented, clear and comprehensive.

The application form must be filled out in full and include:

- > The contact details of the project leader (if you are nominating on behalf of someone you must have gained their consent to do so and ticked the box on the form)
- > The title of the project
- > A description of the project

Answers must be provided for every question. You can also include up to five photographs in support of your application. These can be supplied digitally.

Judging Criteria

There will be a two-stage judging process

- 1 > Internal panel of judges to shortlist all applications
- 2 > External judging panel to select winners and highly commended for each category as well as choose the winner of the judges award.

Awards Timeline 2020

Closing date for applications	23 October
Judging	Week commencing 2 November
Virtual awards ceremony	Week commencing 23 November

Your Details

Your name

Your address

Contact number

Email

How do you know the person / group you are nominating?

Nominee or Project Details

Nominee's name

Business name

Nominee's address

Nominee's contact number

Nominee's email

Project Title

Which Category are You Entering?

Sport and Leisure

Local Hero

Community Action

Social Wellbeing

Environmental Improvement

Applications Deadline

Deadline for all applications is

23 October 2020

Please email your completed form along with up to five supporting photographs to

communityawards@staffordbc.gov.uk

Or post to

Ella Smith, Community Awards,
Stafford Borough Council, Civic Centre, Stafford, ST16 3AQ

Eligibility Checklist

Has the nominee given their permission to be entered?

Did this project take place in Stafford Borough?

Did this project take place in the last 12 months?

Does the person live in Stafford Borough or is the business / group based in Stafford Borough?



Details of the activity or project. *Please use 500 words or less.*

Please tell us all about your project, how and why the project started (including dates) and who the project benefits.

Why does this project deserve special recognition? *Please use 250 words or less.*

Tell us why your project stands out and deserves to win an award. In what way does your project go above and beyond? Is your project innovative?

How does the project benefit the community? Does it involve others? *Please use 250 words or less.*

Tell us how your project benefits your community? Does your project benefit hard to reach groups? If so, who does it help and how? Does your project help with mental or physical health, isolation or any other social issues?