

**YARNFIELD AND COLD MEECE PARISH COUNCIL
ANNUAL PARISH COUNCIL MEETING
TUESDAY 14 MAY 2019 AT 7.15PM**

YARNFIELD VILLAGE HALL

Minutes

Present (for all or part of the meeting):-

Councillors:

Malcolm Beeston
Frank Cromey
Brian Eyre

Stella Hughes
Sally Parkin,
Brian Rushton

Officers in attendance:- Mr J Fraser- Interim Clerk to the Parish Council

Also in Attendance:- Mr I Curran, Interim Head of Law and Administration, Stafford Borough Council

19/001 Apologies

Apologies were received from Cllr David Beeston.

19/002 Declarations of Acceptance of Office

Mr Ian Curran, Interim Head of Law and Administration at Stafford Borough Council attended the meeting and opened proceeding by witnessing the declaration of acceptance of office from Cllr Frank Cromey who then witnessed the declarations of acceptance of office from Cllrs, M Beeston, B Eyre, S Hughes, S Parkin and D Rushton.

RESOLVED:- that the declaration of acceptance of office from Cllr D Beeston be received before the next meeting of the Council.

19/003 Appointment of Chairman and Vice-Chairman

Cllr Eyre was proposed as Chairman. There were no other nominations. The proposal was seconded and unanimously agreed. Cllr Brian Eyre accepted the position of Chair.

To elect a Vice Chair Cllr Sally Parkin was proposed as Vice Chair. There were no other nominations. The proposal was seconded and unanimously agreed.

RESOLVED:- that the Council's Standing Orders be drafted to provide for a 12 month period of tenure for the Chair and Vice-chair.

19/004 Adoption of Model Code of Conduct

RESOLVED:- that the Stafford Borough Council Code of Conduct be adopted by the Parish Council.

19/005 Register of Interests

Each parish councillor is required to complete a register of pecuniary and personal interests. Copies of the two forms to be completed were issued at the meeting. Once complete the forms should be returned to the Clerk who will then send copies of the forms to the Monitoring Officer at Stafford Borough Council.

19/006 Precept 2019/20

The 2019/20 precept has been confirmed by Stafford Borough Council as being £9576.62. The Council has also awarded a discretionary concurrent grant of £1330.00.

In addition Swynnerton Parish Council has paid £2,300.10 to the Council by way of a settlement following local governance review in 2018. This is made up of £1,523.30 from their National Savings account and a further £786.80 as a contribution towards the cost of a flashing speed sign purchased by Swynnerton Parish Council in 2018.

A final settlement payment will be received from Swynnerton Parish Council on completion of the external audit of their accounts later in the year.

19/007 Banking Agreement

Discussions are taking place with the National Westminster Bank plc. The bank mandate requires that at least 2 councillors and the Clerk sign all cheques.

RESOLVED:- that a banking relationship be maintained with the National Westminster Bank Plc (the Bank) in accordance with this mandate and that;

"The individuals identified as authorised signatories may, in accordance with the signing rules, sign cheques and give instructions for Standing Orders, Direct Debits, Electronic Payments, Banker's Drafts and other payments on the accounts even if it causes an amount to be overdrawn or exceed any limit.

Any authorised signatory may give other instructions or requests for information to the Bank in relation to the accounts;

Opening accounts with the same signing rules and authorised signatories; closing accounts; or other banking services or products.

The Bank may accept instructions that do not have an original written authorised signature provided the Bank is satisfied that the instruction is genuine and subject to any other agreement the Bank may require for those instructions.

The organisation will provide to the Bank a copy of its constitution and any amendment to the constitution, certified as correct by the Secretary.

This mandate will continue until the organisation gives the Bank a replacement mandate."

RESOLVED:- It was further resolved that Cllr. Eyre, Cllr Cromey, Cllr Mrs Hughes, Cllr Mrs Parkin and the Parish Clerk be added to the bank mandate as signatories.

19/008 Annual Parish Meeting

The Council is required to hold an Annual Parish Meeting every year between 1 March and 30 May.

RESOLVED:- that the first Annual Parish Meeting be held on the 23 May at the Yarnfield Park Conference centre.

19/009 To Appoint a Representative to the High Speed Two Railway Planning Meeting

The impact of the HS2 proposals on the Parish will have a profound effect on those living in the Parish. The Council recognise the work undertaken by the Stone Rail Head Crisis Group and the support it has already provided to both Stone Town Council and Chebsey Parish Council in petitioning Parliament against the proposed Railhead and Infrastructure Maintenance Base-Rail.

RESOLVED:-

- (a) That the Stone Railhead Crisis Group (SRCG) be invited to advise the Council on matters relating to the proposed HS2 developments.
- (b) That a representative from the SRCG be invited attend future meeting of the Council to advise on HS2 developments.
- (c) That Mr. Trevor Parkin from the SRCG is invited to attend the meeting of the HS2 Planning Forum scheduled to be held on the 6th June 2018.

19/010 Exclusion of Press and Public

RESOLVED:- that the press, public and Interim Clerk where to be excluded from the meeting whilst the next following item of business is discussed, on the grounds that it includes the disclosure of confidential information.

19/011 Appoint of the post of Parish Clerk

Cllr Eyre was appointed minute taker for this agenda item.

RESOLVED:- that the Mr John Fraser be appointed to the post of Parish Clerk.

19/012 Date and Time of Next Meeting

Monthly schedule of meetings to be held in the Village Hall starting at 7:30pm

30 May 2019

25 June 2019

24 July 2019

10 September2019

8 October2019

12 November2019

10 December2019

14 January 2020

11 February 2020

10 March 2020



Signed
Chairman of the Council
Date: 30 May 2019