



Parish Plan 2022 - 2023

- Your wellbeing is our business.

Foreword

Yarnfield and Cold Meece Parish Council has made significant progress over the past two years. The first Parish Assembly, which was held in May 2019, produced an ambitious action plan for the Parish Council to deliver. No one could have known what lay ahead and the challenges that were to come. In 2020 the Covid-19 pandemic forced the Council to refocus its priorities, providing support for the community, and putting some aspects of the 2019 plan on hold. As we all take the first tentative steps towards a more normal way of life the Council is using this opportunity to refresh its plan for the coming year.

The next parish elections will take place in May 2023. The priority for your current councillors is to see this ambitious programme delivered, and in so doing to build a local council that is responsive to the community, giving opportunity for everyone to have their say.

Cllr Sally Parkin

January 2022

Parish Profile

Made up of a mix of older housing and new developments, the last 10 years have seen a significant growth in the number and diversity of people living in the parish.

The parish covers two settlements with Yarnfield village being designated as a key service village in the Borough Council's Development Plan.

In 2019 the national index of multiple deprivation¹ ranked the parish as 32,018 out of 32,844 in England; where 1 is the most deprived. The parish is amongst the 10% least deprived neighbourhoods in the country.

The parish benefits from a local shop and post office, primary school, a beauty salon and a public house. It is also home to Yarnfield Park Conference Centre which has on site accommodation for over 400 guests and a BT/Openreach training facility.

Communications and Engagement

Two way communication with residents, businesses and community groups is central to the development of the Parish Council Plan. We will be open and transparent in how we work so we can ensure our residents are able to have their say and be part of the process.

The Annual Parish Assembly is key to informing the direction of the parish council and will be the yard stick by which the council gauges how it is performing.

¹ The Index of Multiple Deprivation 2019 combines information from seven areas to produce an overall relative measure of deprivation: Income, Employment, Education, Skills and Training, Health and Disability, Crime, Barriers to Housing and Services, Living Environment Deprivation.

Parish Ambition – 1

Environment: To improve the quality of life of local people by providing a safe, clean, attractive place to live and work.

Parish Ambition – 2

Safety: To tackle issues of safety for residents and road users, directing our resources to achieve positive results in partnership with the Borough Council, County Council, Police and Social Housing providers.

Parish Ambition – 3

Community: To build pride in the parish through activities that are guided by the community and local business and enhance the wellbeing of everyone living in the parish.

Parish Ambition – 4

Good Governance: To be a successful, well run organisation that is accountable for its actions, recognised by residents and is receptive to the views of the community.

Monitoring and Review




A detailed delivery plan will be prepared to aid the delivery of the objectives. The plan will be subject to quarterly monitoring by the Parish Council against the targets set for each objective.







The delivery plan will be subject to an annual review to determine what progress is being made against each of the parish objectives and how these need to evolve to take account of any changes.





As part of this process, we will ensure that progress is reported annually to the Parish Assembly and to our residents.





Yarnfield and Cold Meece Parish Council Action Plan 2022 – 23



 Warning
  Monitor
  On target

Ref	Ambition	Scheduled date	Actions	Progress / Comment	Date	Monitor
1 – Environment						
1.1	Village Green Rewilding Project (Walnut Tree Farm section 106 funded project)	December 22	- Meeting Stafford BC planners and legal to resolve s106 funding	- S106 application form to be completed and tenders invited to cost scheme before Stafford BC will commit to proposals	- 25/04/22	
1.2	Promote a litter free, attractive environment	April 22	- Annual program agreed and published	- More promotion required to encourage greater community involvement.	- 01/04/22	
2 – Safe						
2.1	Work with SCC Highways to deliver 40mph limit in Cold Meece	March 23	- Meeting with SCC councillor	- Delays in completion of public consultation. - SCC need to resolve objections to scheme - Working toward completion by end of year	- 06/05/22	

Ref	Ambition	Scheduled date	Actions	Progress / Comment	Date	Monitor
2.2	Work with SCC Highways to deliver 40mph buffer zones in Yarnfield	March 23	- See 2.1	- See 2.1		
2.3	Installation of sentry gates at Cold Meece	March 23	- See 2.1	- See 2.1		
2.4	Work with Community Speed Watch to maintain and enhance their role within the parish	On-going	<ul style="list-style-type: none"> - Co-ordination arrangements agreed - Letter to Deputy Police, Fire and Crime Commission – 20mph limit enforcement 	<p>New community co-ordinator identified</p> <p>Resurrection of group started following decline during Covid-19</p>	<p>15/04/22</p> <p>28/04/2</p>	
2.5	Work with Staffordshire County Council on improving pavements in the parish	06/05	- Meeting with SCC councillor	- See 2.1		
2.6	Work with Staffordshire County Council on maintaining the roads in the parish	On-going	- Meeting with SCC councillor	- See 2.1		
2.7	Work with Staffordshire County Council on improving footpaths in the parish	On-going	<ul style="list-style-type: none"> - Contact landowners about YCM10 - Contact with Staffordshire County Council Rights of Way Team - Approach to Staffordshire PC Association about training event for councillors 	<ul style="list-style-type: none"> - Complaints received about crop invasion onto footpath YCM10. - Community ambition to improve style/gates 	01/05/22	

Ref	Ambition	Scheduled date	Actions	Progress / Comment	Date	Monitor
2.8	Promote community safety through work with the Police PCSOs	On-going	- Monthly reports received from PCSO	- Invitation to Annual Parish Assembly - Promotion of 111 as a contact point for incidents needing reporting.		
3 – Community						
3.1	Deliver the Community Action Group Action Plan					
3.2	Establish Walking for Health/Doorstep walks	- April 2022	- Walk leader confirmed and group lead walks started.	- Material to support the health walks and daisy chain walks still to be designed	06/05/21	
3.3	Provide a range of opportunities for community participation	- On-going	- Focus has been on the QPJ event (3.5) - Spring clean help - Monthly litter picks running	- Drake Hall Prison working with community projects in the parish.	09/04/21	
3.4	Deliver a defibrillators programme		- Network Plus installed supply for Ashdale Park defibrillator. - Community Training event to be arranged - Installation of unit scheduled for early May	- Community Action Group to identify for additional units.	01/05/21	

Ref	Ambition	Scheduled date	Actions	Progress / Comment	Date	Monitor
			- £500 donation received from BIFFA, Cold Meece			
3.5	Queen' Platinum Jubilee	June 22	- Monthly meetings with organising group	- Traders, bouncy castle etc booked and confirmed - Site booking secured with Stafford Borough Council - Publicity leaflets, posters and flyers printed - Social media campaign started	- 01/05/21	
3.6	Community Development Officer	July 22	- Meeting with Support Staffordshire to agree terms - Parish council meeting agree to appoint subject to costs being agreed with Support Staffordshire.	- Job description and terms of agreement with SS to be prepared	- 21/03/21 - 13/04/21	
4 – Governance						
4.1	Operate the Council in a business-like and compliant way, in line with the annual governance and accountability requirements	June 22	- Internal Audit and AGAR 3 to be reported to 15 June 2022 meeting	- Meeting with interna auditor scheduled for last week of May 2022.		
4.2	Write a Neighbourhood Plan	December 22	- Grant application submitted to LOCALITY for stage two.	- Meeting for Councillors on policy reparation wit Consultant to be arranged	- 01/05/22	

Ref	Ambition	Scheduled date	Actions	Progress / Comment	Date	Monitor
			<ul style="list-style-type: none"> - June meeting of the council to approve work with Urban Vision 			
4.3	Maintain the Greenside play area in a safe and attractive condition	On going	<ul style="list-style-type: none"> - Monthly inspection reports being undertaken - Annual inspection of the site booked from October 22 	<ul style="list-style-type: none"> - Spring Clean event saw a major improvement in the appearance of the site. 	- 01/05/22	
4.4	Manage the grounds maintenance contract to ensure a high quality of sites managed by the council	April – October 2022	<ul style="list-style-type: none"> - New contract started - Rise in cost not anticipated last year have forced contractor to for a review of charges 	<ul style="list-style-type: none"> - April 22 Meeting agreed request to increase costs. - Grounds maintenance budget adjusted to reflect increase. 	- 13/04/22	
4.5	Communicate effectively using a range of means.	On-going	<ul style="list-style-type: none"> - Replacement notice boards installed. - Facebook page use to promote local interest - Website in process of refresh to ensure key council document are published 	<ul style="list-style-type: none"> - QPJ has been the primary focus since April; promotional leaflet published and distributed to every house. - Live broadcast of parish council meeting continues with the support of Yarnfield Park Conference Centre 	<ul style="list-style-type: none"> - 28/05/22 - 08/06/22 	