

Ref	Ambition	Scheduled start date	Actions	Progress / Comment	Date
A- 4	Work with Stafford Borough Council to maximise use of available s106 money including drainage of village green Lease of the North section of the village green from Stafford Borough Council	Sept 19	Meeting with Streetscene. Identified section funding available to support environmental improvements in Yarnfield. Meeting with Stafford Borough Council lead officer and Borough Councillors to be arranged	Money may be specific to Yarnfield and not whole parish.	16/08/19
				Section 106 – change to the proposed scheme of works agreed in principle with Stafford Borough Council. This will require further development and public consultation on the proposed revision to the scheme	
				Council approve a budget of £200 to support public consultation exercise at their meeting in November 2019	07/10/19
				Meeting with Staffordshire Wildlife Trust to agree development on consultation proposals	25/07/20
				Consultation on proposed scheme run in the Parish Newsletter.	30/09/20
Results of public consultation reported to the Parish Council	13/10/30				
A - 5	Work with residents, developers and grounds maintenance contractors on the Barrett estate.	June 19	Meeting with local resident. Contacted Barratt West Midlands	Complaints have been referred to Barratt West Midlands for action.	01/08/19
				Email contact with Barratt Homes seeking clarity on the Pinnacle Contract.	07/10/19
				Contact with Stafford Borough Council planning over interpretation of the s106 agreement and their plans to enforce conditions with developer.	24/07/20
				1 <sup>st</sup> meeting with residents' group	26/10/20
				Meeting with Stafford Borough Council Planners and Cllrs Eyre & Parkin	15/12/20

Ref	Ambition	Scheduled start date	Actions	Progress / Comment	Date
A - 6	Environment/Wildlife Groups & litter	Oct 19	Biodiversity officer at Stafford Borough Council contacted to offer advice on setting up of potential wildlife/environment groups Streetscene to supply equipment to support litter picking groups (gloves, litter pickers, High-vis tabards, bags etc.)	Meeting scheduled to take place on 25 September 19. Section 106 money may be available to support this project.	23/07/19
				Meeting with Stafford Borough Council Biodiversity Officer and Community Group Leads	25/09/19
				Litter Group - letter to go in the School Newsletter	Sept 2020
				Yarnfield Forum funded (£41) to plant spring flowering bulbs on the village green.	13/10/20
A - 9	Greenside Play Area	31/03/2020	Carry out repairs to the play area safety matting. Instigate a programme of repairs in line with the annual inspection report	Council approve £1,500 budget at their meeting in November 2019.	03/03/20
				Play Area closed – 03/03/20 due to Covid-19 restrictions	04/07/20
				Play area reopened with Covid-19 restrictions in place	04/07/20
				Tender for repair work requested from Fenland Leisure	13/08/20
A - 10	Ground Maintenance Contract	20/03/21	Ground Maintenance Contract	Revised contract agreed with Trent Ground Maintenance.	12/01/21
				<p>The areas of development include:</p> <ol style="list-style-type: none"> <li>1. Increasing the number of cuts to provide for a start date in mid-March.</li> <li>2. Move to a 3 cuts per month regime for the village green.</li> <li>3. Weed control along the footpaths surrounding the village green.</li> <li>4. Extent of the cutting area at Cold Meece on the right side of the notice board up to the waste bin between April &amp;</li> </ol>	

Ref	Ambition	Scheduled start date	Actions	Progress / Comment	Date
				October, 5. The banks of the ditch on the north green requires two cuts each year. 6. Undertake an investigation into how to control the growing number of moles on the village green. 7. The strimming and litter pick of the grass verge opposite Springfield First School April - October	
B - 5	Local community and voluntary groups and business show casing their work to the Parish Council	Sept 19	Programme of business and community groups invited to present to the parish council.	The first presentation will be BIFFA – Meece Landfill Site in Oct 19	14/08/19
				Arrangements made with Staffordshire FA to attend the March 2020 meeting of the Parish Council	05/01/20
				STW Co invited to September Meeting of the PC	13/10/20
B – 6	Signage in the parish renovated and new site identified.	July 19	New Parish Council News and Name, internal board to be resurfaced, exterior of the boards to be cleaned and if necessary repainted	Renovation of the board in Cold Meece and Yarnfield completed.	30/08/19
				New site identified outside Yarnfield Park Conference centre.	
C – 2	Health and wellbeing programme	/May 20	Organised walks and Couch to 5K programme	On hold until Covid-19 restrictions permit Face to Face meetings	
C – 3	Network with other community groups	Dec 19	Develop list of community groups and identify Parish Councillor links.	Parish Council Meeting – proposal to undertake an asset survey in the parish to identify all, groups, voluntary organisations and services operating in the parish	12/01/21

Ref	Ambition	Scheduled start date	Actions	Progress / Comment	Date
C - 4	Develop annual parish events timetable	Dec 19	Work linked to web site development. Approach community groups Publish events page for each month on the parish notice boards	On hold until Covid-19 restrictions permit Face to Face meetings	22/09/19
D – 1	Baseline survey and risk assessment of pavements undertaken. Yarnfield and Cold Meece	Oct 19	Standardised survey approach agreed based on SCC protocol. Volunteers trained in the use of the survey Areas to be surveyed agreed	Trigger for start of the survey will be receipt of the SCC pavement risk assessment Detailed photographs of the pavements in Yarnfield Lane, Meece Road and Ash Lane to provide baseline evidence and to assist in monitoring condition of the paths	
D – 4	Monitoring of pavement condition in place.	May – July 2020	Timetable for review of PC baseline date agreed	Survey of pavements undertaken	18/09/20
D – 5	User survey of experiences of pavements in the village	Feb 2020	Survey questions agreed. Face to face survey, community groups and internet	On hold until Covid-19 restrictions permit Face to Face meetings	
D – 6	Survey of inadequate or absence of footpaths.	March 20	Contact SCC on the minimum standard for footpaths and obligations on landowners. Work with Ramblers Association	Contact Principal Rights of Way Officer, Staffordshire County Council	23/09/19
D – 7	Survey of users of footpaths in the parish.		Survey questions agreed. Face to face survey, community groups and	On hold until Covid-19 restrictions permit Face to Face meetings	

Ref	Ambition	Scheduled start date	Actions	Progress / Comment	Date
			internet		
D - 8	Renovation of footpaths in the parish. The programme for 2020/21 will focus on: Footpath 34 improvements Possible match funding from the Staffordshire community paths initiative fund.	2020 – 2023	Work with landowner, SCC and local community groups to improve access to and use of footpaths to develop a programme of improvement	Possible link to the Ramblers Association Links with SCC and Stafford Borough Council Cllrs	
			Meeting with Landowners	Meeting with Swynnerton Estate Manager. YCM-PC to prepare proposal for scheme to improve Footpath 34 In principle support for the project, subject to seeing detailed plans	09/07/20
				Discussion with David Rhode about support for the parish council proposals In principle support, bit will need to secure support from his tenants	16/08/20
E – 5	Highway Projects	04/2020	The programme will focus on: – 40 mph buffer zones either side of Yarnfield on Yarnfield Lane to help reduce speeds approaching the Yarnfield before reaching the 30mph limit. – to reduce the speed limit on Meece Road and Swynnerton Road, Cold Meece from 60mph to	Meeting with SCC Highways and Cllr Pert to agree principle of the proposed buffer zone and speed limit reduction.	24/02/20
				Road scheme proposals received from SCC	18/11/20
				SCC consultation on proposed scheme run by SCC – closing date 11 December 2020. Consultation promoted on the parish council website and Facebook page.	27/11/20

Ref	Ambition	Scheduled start date	Actions	Progress / Comment	Date
			40mph		
E-6	Estate speed on Yarnfield Park	04/2020	Establish the correct speed limits on the estate roads on Yarnfield Park Identify measure to improve the road safety	Contact with SCC Highways and Community Speed Watch to establish the approved speed limits on the estate road.	21/07/20
				Confirmation of estate roads received	08/12/20
				Further clarification on speed asked for following discussion with residents who raised doubt about the accuracy of the SCC advice	10/12/20
F-1 D-6	Neighbourhood Plan Policy on footpaths developed as part of the drafting of Neighbourhood Plan.	31/03/20	Parish Council to decide on approach for a Neighbourhood Plan for the parish	Council decided to prepare own plan and withdraw from the Swynnerton PC plan.	25/06/19
		2020 - 2021	Work with Stafford Borough Council officers to agree timetable for production of the Neighbourhood Plan.		
		2020 - 2021	Drafting of the Neighbourhood Plan to incorporate reference to the need to have high quality pavements and footpaths		

Ref	Ambition	Scheduled start date	Actions	Progress / Comment	Date
		31/03/20	Work with Urban Vision Enterprise CIC on development of the work programme to prepare the draft neighbourhood plan Consider grant application	Meeting with Urban Vision to take advice on development of the Neighbourhood Plan	19/10/21
				Parish Council Meeting – urban vision to be invited to support preparation of the neighbourhood plan and bid for funding	8/12/20
				Urban Vision briefing for councillors arranges	20/0 1/21

John Fraser  
 Yarnfield and Cold Meece Parish Clerk  
 10/01/2021